Minutes of the Parish Council Meeting of South Stoke Parish Council

Monday 14th September 2026 at 7:30pm, South Stoke Village Hall
Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Councillors in attendance:

John Verrill (JV) Andrew Scrivener (AS) Vanda Scholey (VS) Tina Haslam (TH)

Public Forum: MOPS 5
Meeting Started: 7:30pm

1. **To receive apologies for absence**
   Neil Proctor

2. **Declarations of interest**
   Members to declare any interests they may have in agenda items.
   None

3. **To consider requests for dispensations**
   None

4. **To Co-opt new Cllr to the Parish Council**
   Dave Lawson proposed by JV, seconded by AS- unanimously approved

5. **To approve the minutes of previous council meetings**
   Parish Council Meeting, 13th July 2026
   AS- query on the term “silted” to describe the path erosion

   Unanimously approved- Clerk to reissue and approve at next Full Council

6. **To Approve the appointment of the New Clerk.**

   Nick Mallen unanimously approved as new clerk

7. **Chairman’s Announcements**
   Concern over rural crime- discussion over concerns

Chair of the meeting 26 Sep 2026

Unanimously approved- Clerk to write to PC Sarah Puksis to invite her to the village and ask for advice

8. **County and District Councillor Reports**
   Received

9. **Committees and Community Groups**
   To receive any reports and updates since the last PC meeting and approve actions:
   1. Park Project

   Tree Stakes and Mesh surrounds.

   Request unanimously approved for requested financial support

   2. South Stoke Community Shop

   To update and discuss and agree any actions

   Making progress-hope to be open end of 1st week October
   A very generous donation and a contractor willing to delay payment meant that financial targets were achievable.
   The name of the shop was still to be determined. One suggestion was a school competition to name it.
   A soft opening planned was planned

   3. Amenities Charity

   To receive any updates on AC matters and agree actions
   Discussion about payment requests:

   Unanimously resolved -Clerk to action- investigate, request for Dave Lucas to resend and propose payment solution at Next Council

   4. Slipway

   To update and agree actions

   Dave Rawson- question over bollards- What is the vision? What is the size of acceptable craft?

   Unanimously resolved -Dave Rawson to take lead on shaping Slipway vision.

5. Graveyard extension

To update and discuss actions

Unanimously resolved -Clerk to action - communicate with AS over requirements of planning application, feedback to next Full Council

6. Water Meadows

To receive any updates

AS still chasing Christchurch response

7. Glebe

To receive any updates

Ben Phillips gave thanks to PC and spoke about the importance of land.

Madeline Bastelwrous spoke about Just Grow- a new charity that was interested in buying or taking a long-term lease from the Diocese for the South Bank field with the proposed focus of a market garden hub.

Action- Just Grow to share more information with the community, possible via newsletter.

Action -school issues to be put as standing item on agenda

10. Parish Finance and Administration

TH- Concern over Castle Water bill- questioning the costs

Action approve Castle Water bill whilst concerned over water reading

Action-Clerk to investigate St Austell and Grass Cutting – identify payments with invoices

AS- discussion on EMRs vital- future action

10.1 To receive and approve SSPC invoices for payment.

Payee	**Description/Invoice Number**	**£**
St Austell	Invoice 150572 not paid in August	117.29
Castle Water	Park Water - 10011332410	165.75

HMRC	Aug/sept pay for clerk	16.33
Outgoing clerks Aug/1 week Sept	As above	525.84
Zurich	YLL-2720862043	1573.36

10.2 To review the grant application from AC for £895
Deferred

10.3 To discuss using a high interest account for savings.
Deferred

11. Planning

To consider current planning applications and approve response to planning authority.

- P26/S3774/S19Variation or Removal of Listed Building Consent Condition Consultation Period
  Little Stoke House, Access Road To Little Stoke, Little Stoke, Wallingford, OX10 6AX

  No comment

- P26/S3757/DIS-Discharge Conditions Under Consideration
  Discharge of condition 9(energy statement verification) on application ref. P23/S3822/FUL Replacement of existing grain storage building to provide accommodation for artists and creatives visiting Littlestoke Manor farm. Provision of bin and bike storage, amenity space, parking & landscaping.
  Middle Barn Littlestoke Manor Farm Littlestoke Wallingford OX10 6AZ

  No comment

  TH- Planning issue-question over frontage of Pond House- granite sets
  Action Clerk to investigate

Motion without notice passed- extension of meeting by 30 minutes

12. Correspondence and Miscellaneous Matters

1. To receive items of correspondence and approve any required actions in response.
   TH- update on new National Lottery contact-
2. Footpath update
   Action-Clerk to identify ownership- not silted – and report back to Full Council
3. Memorial plaques updates for D Kennedy and R Small
   VS-request for update from the Church- no progress confirmed

4. To Discuss the signage proposal from The Perch and Pike.
   No objection- supportive in principle

13. The Newsletter

To receive an update on newsletter and agree list of items from this agenda to be included in the next edition.

Agreed topics for future newsletters:
Crime, update on new clerk/councillor, DL to craft written summary of Just Grow presentation, update on planning changes

14. Matters for confidential discussion.

15. Matters for future discussion.

None

16. To confirm date of the next meeting

12th October 2026

Chair of the meeting 26 Sep 2026