Minutes of the Parish Council Meeting of South Stoke Parish Council

Monday 12th October 2026 at 7:30pm, South Stoke Village Hall
Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Councillors in attendance:
John Verrill (JV) Chair, Andrew Scrivener (AS), Vanda Scholey (VS), Tina Haslam (TH), Neil Proctor (NP)

Public Forum: 1 Member of Public

Meeting Started- 7:30pm

1. **To receive apologies for absence and to approve the reasons given**
   David Rawson

2. **Declarations of interest**
   VS declared an interest in the grant application from the Amenities Charity

3. **To consider requests for dispensations**
   VS request unanimously granted

4. **To approve the minutes of previous council meetings**
   Parish Council Meeting 13th July 2026
   Unanimously approved

   Parish Council Meeting 14th September 2026
   Unanimously approved

5. **Chairman's Announcements**
   None

6. **County and District Councillor Reports**
   None

7. **Committees and Community Groups** To receive any reports and updates since the last PC meeting and approve actions:

1. **Park Project**
   Unanimously approved to authorise up to £200 to fix electrical pump at borehole. NP to coordinate
   Action- clerk to investigate breakdown of water bill to identify specific cost structure
   Action-clerk to liaise with CGA over billing, standpipe usage, the temporary stall and remaining green waste spoil

2. **South Stoke Community Shop**
   The council received an update on the progress of the Community Shop

3. **Amenities Charity**
   Action- the clerk to liaise with the Amenities Charity to develop an agreement for future relationship

4. **Slipway**
   Commercial firm have indicated they will send quote for prospective works imminently

5. **Graveyard extension**
   The PCC have written to SODC asking for information about the locations required for assessment and offering to limit the depth of burials

6. **Water Meadows**
   The council expressed disappointment at the lack of communication from Savills.
   Unanimously agreed to write to Savills and Christchurch to ask for money back if communication hadn't been received within suitable timeframe

7. **Glebe land**
   Unanimously agreed for the clerk to draft a letter for the Chair to send to the Diocese expressing SSPC's reservations over the proposed use of the South Bank Field for the Just-Grow project

8. **Parish Finance and Administration**
   8.1. To receive and approve SSPC invoices for payment.

9. **Planning**
   To consider current planning applications and approve responses to planning authority.

   P26/S4006/HH 1 Townsend Cottages South Stoke Reading RG8 0HU

Single storey extension and enclosure of existing porch

No comment

P26/S4231/HH Little Stoke House Little Stoke Wallingford OX10 6AX

Installation of an air conditioning system to the main house and studio, including external condenser units and internal pipework.

No comment

P26/S4232/LB Little Stoke House Little Stoke Wallingford OX10 6AX

Installation of an air conditioning system to the main house and studio, including external condenser units and internal pipework.

No comment

Unanimously agreed- the clerk to write to SODC Planning Enforcement about concerns on the Street

10. **Correspondence and miscellaneous matters:to receive items of correspondence and approve any required actions in response.**

1. **Eroded Ridgeway bridge footpath update- Appendix A**
   It was noted that responsibility for the Brunel Bridge is now being discussed by lawyers

2. **To note the SODC intended street sign repair-Appendix B**
   No action required

3. **Woodcote PC enquiry- Appendix C**
   The Clerk to confirm the potential costs with Woodcote PC prior to more detailed discussion

4. **To note the Oxfordshire Traffic Casualty Report (edited) -Appendix D**
   It was noted the general trend in accidents was downwards. The junctions on the A4074 are the hotspot for significant crashes in the local area.
   Action- clerk to write an article for the Newsletter to disseminate key messages

5. **To discuss the grant application for £2700 from the Amenities Charity-Appendix E**

The Clerk explained that grants should be for specific items of capital expenditure (3.2 of SSPC Grants Policy 2024)

Action- the clerk to liaise with the Amenities Charity to identify specific capital expenditure projects that could meet the SSPC grant requirements

11. The Newsletter

To receive an update on the newsletter and agree list of items from this agenda to be included in the next edition.

Action- the clerk to review financial aspects of advertising in the newsletter

Action- clerk to write article on changes to planning

12. Matters for confidential discussion.

None

13. Matters for future discussion.

Distribution of utilities costs for the park

Specific responsibilities for effective governance of the park

Formal documentation of relationship between Parish Council and Amenities Charity

14. To confirm date of the next meeting

9th November 2026 7.30pm

Meeting ended- 9:20pm

Chair of the meeting 9th November 2026