Minutes of a Meeting of the South Stoke Parish Council

Monday 09th March 2026 at 19:30, South Stoke Village Hall

Councillors in attendance:

Andrew Screiviner (AS)
Neil Proctor (NP)
John Verill (JV)

Public Forum: MOPS 1

1. To Receive Apologies

   Tina Haslam (TH) and Vanda Scholey (VS) sent apologies for the meeting due to other commitments.

   Resolved: Unanimously approved.

2. Declarations of Interests

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations

Resolved: VS has now added a permanent declaration due to her partner now being involved with the amenity charity – JV proposed this is moved to a standard dispensation moving forwards. Unanimously approved.

Sinead Archer
Clerk

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3. To approve the minutes of previous council meetings

3.1. Meeting held on 09th February 2026

Resolved: Deferred to be signed in the next meeting.

4. Update on the Vacancies on the Parish Council

There is now only one Vacancy, no update on this. It is noted that we can utilise the Parish newsletter to advertise this.

Resolved: Noted

5. County and District Councillor Reports

Resolved: Received and Noted

6. Committees and Community groups

To receive any reports and updates since the last PC meeting and approve actions:

6.1. School

- To receive an update and consider any actions required.
  Nothing to report – a request for the governor to attend a meeting to update them.
  Resolved: Noted
- Discuss and agree further actions

7.2 The Park Project

- To receive an update and discuss and agree any actions
  Bore Hole – we can allocate from CIL
  MtG would like to see a chippings storage as well as the composting bays, this is to be requested for their proposal on this.
  Resolved: JV proposes we give the maximum of £2,000 to the bore hole, unanimously approved. Clerk to send email to confirm this. Clerk to send CGA proposal of the vehicle access to the park to the resident's group for circulation and advise it will be discussed at the next PC meeting.
- To discuss the commemoration of David Kennedy in the Park.
  Resolved: VS to provide update at the next meeting.

7.3 South Stoke Community Shop

- To update and agree actions
  No Updates.
  Resolved: Clerk to ask Mick for an update at the next PC meeting and a request for an offline meeting about this before the next PC meeting.

7.4 Amenities Charity

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- Grant applications received for £1634.60 and £2750
  AC is replacing the bins; there has been a grant application for £1634.60 towards the cost of this.
  Resolved: Grant payment for £2750 can not be paid until out percept is received from SODC and is for the FY 26-27 which starts 1st April. PC will not consider further grants for 25-26 and 26-27 FY. JV to send email to AC clerk to draft.
- Updates and discuss and agree actions

7.5 Water Meadows

- Update on Lease
  Clarification on points of covenants is required, a schedule of condition now needs to be sorted.
  Resolved: Noted that the documents need tidying and a meeting with Christ Church is required after PC has met with our solicitor.
- Discuss and agree any actions

7.6 Graveyard extension update

- Update and discuss and agree any actions
  None
  Resolved: Noted

7.7 Slipway Committee

- Discuss findings of the slipway committee review and agree any next steps
  No update
  Resolved: Noted

7. Finance 2025-2026

7.1. To approve payments for March2026 – Appendix A

Mar Payments

Date	Payee	Amount
27Mar2026	CLERKS WAGES	£752.10
27Mar2026	HMRC	£48.27
10-Mar-26	Mowing	£300.00
10-Mar-26	Bus shelter	£15.00
10-Mar-26	OALC	£228.00
11-Mar-26	Interim Internal Audit	£137.50
11-Mar-26	St Austell	£370.00

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Resolved: Unanimously approved and noted

7.2. To note the receipts for March 2026 – Appendix A

02Mar2026	Chickens	£20
12-Feb-26	Grant -SODC BORE HOLE	£1,500

Resolved: Noted

7.3. To note the reconciled bank balances, up to 28th February 2026. – Appendix B
Resolved: Unanimously approved – It is noted that the budget needs to be reviewed as part of the newsletter shortfall within the budget and there was short discussion on how this can be achieved.

8. Planning

To consider current planning applications and approve response to planning authority.

- P26/S0483/DIS-Discharge of condition(s) 3 (Photographic External Material Schedule) and 9 (Biodiversity Enhancements) on planning application P25/S1238/HH. (Demolition of existing annexe (Kays Barn) and part of existing outbuilding. Erection of replacement two-storey outbuilding with single storey front extension to provide annexe accommodation and ancillary accommodation, and two detached sheds.). Kays Barn Fullbrook House The Street South Stoke RG8 0JS
  Resolved: Unanimously to make no comment.
- P26/S0581/DIS - Discharge of conditions 3 (surface water) & 4 (foul water) of planning permission P23/S3822/FUL. Replacement of existing grain storage building to provide accommodation for artists and creatives visiting Littlestoke Manor farm. Provision of bin and bike storage, amenity space, parking & landscaping. Middle Barn Littlestoke Manor Farm Little Stoke
  Resolved: To submit to refer to the Heritage officer and ecology team.

9. Correspondence and Miscellaneous Matters

9.1. To receive items of correspondence and approve any required actions in response.
- Speeding on Wallingford road – request for road markings or repeater signs.
Resolved: Clerk to email Highways to request this and respond to resident.

9.2. To agree on commemoration for villager R Small
It is suggested that a bench is placed in the church – to lease with the church on this.
Discuss with the PCC contact. (Amanda smith)
Resolved: Unanimously approved.

9.3. To discuss miscellaneous matters not arising elsewhere in the agenda.
Smoke nuisance, there is uncertainty of the source the smoke.

10. The Newsletter

10.1. To discuss matters relating to the newsletter
- A member of village has offered to take on the editor job and wants to resume monthly editions.
Budget was cut for the newsletter, this needs revisiting – advertising budget needs to looked at to increase the monies from the newsletter, discussion with Warmingham to advice we are now back to printing every month and negotiate a new rate. It is suggested that 10 editions are published at 12 pages a month.
Resolved: NP to see if he can gather feedback for advertising in the newsletter. The council will suggest to the new editor that there will be 10 editions of no more than 12 pages, and moving large reports online. Unanimously approved to appoint the new editor. The PC notes its thanks to the outgoing editor.

11. Matters for confidential discussion

12. Matters for future discussion
Budget review.

13. To confirm date of the next meeting
13th April 2026

Meeting closed: 21:10

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