Notice of the Annual Council Meeting of South Stoke Parish Council

Monday 11 May 2026 at 7:30pm, South Stoke Village Hall

All Councillors are summoned to a Meeting of South Stoke Parish Council.

Members of the public and press are invited to attend all council meetings.

At 7.30pm (prior to the start of the meeting), questions and comments from members of the public are permitted (Limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. **To Elect the Chairman for the year ahead**

2. **To receive Declaration of Chairman's Acceptance of Office**

3. **To Elect the Vice-Chair for the year ahead**

4. **To receive the Vice-Chairs Acceptance of Office**

5. **To receive apologies for absence and to approve the reasons given**

6. **Declarations of interest**
   Members to declare any interests they may have in agenda items.

7. **To consider requests for dispensations**

8. **To establish any required committees or working groups**

9. **To appoint representatives to community groups or projects**
   - Park Project
   - South Stoke Community Shop

Sinead Archer
Clerk

6th May 2026

- Amenities Charity

10. To reapprove Standing Orders and Financial Regulations for year ahead

11. To approve the minutes of previous council meetings

- Parish Council Meeting, 13th April 2026

12. Chairman's Announcements

13. County and District Councillor Reports

14. Committees and Community Groups

To receive any reports and updates since the last PC meeting and approve actions:

1. Park Project Committee
   - To receive an update
   - Discuss and approve any other actions

2. South Stoke Community Shop
   - Update and discuss and agree any actions

3. Amenities Charity
   - To receive any updates on AC matters and agree actions

4. Slipway
   - Update and agree actions

5. Graveyard extension
   - Update and discuss actions

6. Water Meadows
   - To receive any updates

15. Parish Finance and Administration

- To receive and approve SSPC invoices for payment.
- To review the Financial Risk Management.
- Annual governance statement 25/26 review
- Year-end accounts & accounting statements 25/26

Sinead Archer
Clerk

6th May 2026

- Budget and EMR review if time allows

16. Planning

To consider current planning applications and approve response to planning authority.

- To Note Planning decisions

17. Correspondence and Miscellaneous Matters

1. To receive items of correspondence and approve any required actions in response.
2. Silted footpath update
3. Memory plaques updates for D Kennedy and R Small

18. The Newsletter

To receive an update on newsletter and agree list of items from this agenda to be included in the next edition.

19. Matters for confidential discussion.

20. Matters for future discussion.

21. To confirm date of the next meeting

Sinead Archer
Clerk

6th May 2026