



Notice of the Annual Council Meeting of South Stoke Parish Council

Monday 13 May 2024 at 7:30pm, South Stoke Village Hall

All Councillors are summoned to a Meeting of South Stoke Parish Council.

Members of the public and press are invited to attend all council meetings.

At 7.30pm (prior to the start of the meeting), questions and comments from members of the public are permitted (Limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

- 1. To Elect the Chairman for the year ahead**
- 2. To receive Declaration of Chairman's Acceptance of Office**
- 3. To receive apologies for absence and to approve the reasons given.**
- 4. To Elect the Vice-Chair for the year ahead**
- 5. To receive the Vice-Chairs Acceptance of Office**
- 6. To establish any required committees and working groups**
- 7. To appoint representatives to community groups or projects**
 - 7.1. Park Project
 - 7.2. South Stoke Community Shop
 - 7.3. Amenities Charity

8. Declarations of interest

Members to declare any interests they may have in agenda items.



9. To consider requests for dispensations

Members may request dispensation to participate in agenda items for which they have a declared interest.

10. To reapprove Standing Orders and Financial Regulations for year ahead

11. To approve the minutes of previous council meetings

- Parish Council Meeting, 08th April 2024
- Parish Council Meeting, 11th March 2024

12. Chairman's Announcements

13. County and District Councillor Reports

14. Committees and Community Groups

To receive any reports and updates since the last PC meeting and approve actions:

14.1 Park Project Committee

- To receive an update from the Park PM and agree actions
- To approve the South Stoke Community Garden Association licence
- To discuss neighbour requests for temporary screening and agree actions

14.2 South Stoke Community Shop

- Update and discuss and agree any actions

14.3 Amenities Charity

- To discuss an annual budget contribution by the PC to the AC and agree actions
- To discuss PC support for playground equipment maintenance costs and agree actions
- To receive any other updates on AC matters and agree actions

15. Parish Finance and Administration

- 15.1. To receive and approve SSPC invoices for payment.
- 15.2. To provide an update on moving the TSB bank account to Unity Trust Bank and approve actions
- 15.3. To review the Financial Risk Management.



15.4. To discuss any other items relating to the administration and finances of the SSPC and approve actions.

16. Planning

16.1. To consider current planning applications and approve response to planning authority.

- P24/S1293/LDP - South Stoke Primary School The Street South Stoke RG8 0JS
Continued use as outdoor play area but with replacement of free-standing play equipment.

16.2. To note planning decisions made.

- None

17. Correspondence and Miscellaneous Matters

17.1. To receive items of correspondence and approve any required actions in response.

- None

17.2. To receive an update on the Perch & Pike asset of community value application and agree actions

17.3. To discuss the costs for installing the speed camera in the village and agree actions.

18. The Newsletter

- To review advertising charges and agree actions
- To agree list of items from this agenda to be included in the next edition of the parish newsletter.

19. Matters for confidential discussion.

20. Matters for future discussion.

21. To confirm date of the next meeting and the annual general meeting.

Parish meeting 10th June.