



Notice of a Meeting of the South Stoke Parish Council

Monday 11th September 2023 at 7:30pm, South Stoke Village Hall

All Councillors are summoned to a Meeting of South Stoke Parish Council.

Members of the public and press are invited to attend all council meetings.

At 7.30pm (prior to the start of the meeting), questions and comments from members of the public are permitted (Limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration

AGENDA

1. To receive apologies for absence and to approve the reasons given

2. Declarations of interest

Members to declare any interests they may have in agenda items

3. To consider requests for dispensations

Members may request dispensation to participate in agenda items for which they have a declared interest.

4. To approve the minutes of previous council meetings

- Parish Council Meeting, 10th July 2023

5. Chairman's Announcements

6. County and District Councillor Reports

7. Parish Finance and Administration

- 7.1. To receive and approve SSPC invoices for payment.
- 7.2. To review the budget, discuss and approve changes to ear-marked reserves



- 7.3. To provide an update on moving the TSB bank account to Unity Trust Bank and approve actions
- 7.4. To review and agree Insurance renewal
- 7.5. To receive the external audit and complete the Notice of Conclusion of Audit
- 7.6. To discuss any other items relating to the administration and finances of the SSPC and approve actions.

8. To Review Governance Documents

- 8.1. To review and approve the Financial Risk and Reserves Policy
- 8.2. To receive RFO update on OALC guidance on the financial policies/procedures and approve.
- 8.3. To review and approve the Grants Policy
- 8.4. To complete review and assign H&S Councillor Responsibilities

9. Committees and Community Groups

To receive any reports and updates since the last PC meeting and approve actions:

- 9.1. The Park Project
 - To receive an update on Park Project matters from Cllr Kennedy
 - To receive draft Planning Application and approve for submission to SODC
 - To note the areas of the Park allocated for the Church burial ground extension and to agree that such areas are reserved for this purpose
 - To note the allotment indications of interest and to discuss whether the PC supports the inclusion of allotments as part of the Park Project
 - To discuss any other Park Project items and agree actions
- 9.2. South Stoke Community Shop
 - Update from Councillor Scrivener and discuss and agree any actions
 - To receive the letter from the Shop requesting the written agreement of the PC (as Trustee for South Stoke Village Hall and Recreation Ground) to a rolling month-to-month extension of the Shop Lease, and approve countersigning
- 9.3. Amenities Charity
 - To note minutes from the recent AC meeting and receive any updates on AC matters
 - To receive a grant request for a £500 contribution for the purchase of an outdoor rowing machine for the Rec and agree actions

10. Planning

- 10.1. To consider current planning applications and approve response to planning authority.



- P23/S2860/HH - White Gables Wallingford Road South Stoke
Single storey rear extension with timber cut flat roof and double glazed roof lantern. New structural opening to existing dwelling.
- P23/S2908/HH - Robins Mead South Stoke Reading RG8 0JH
Installation of ground mounted solar panels in the rear garden, in addition to the area allowed by permitted development.

10.2. To note planning decisions made.

- P23/S1596/FUL - Middle Barn Little Stoke
*The application is for: Demolition of existing agricultural buildings and erection of two new agricultural buildings, Conversion of existing grain storage building to provide small holiday accommodation. Provision of bin and bike storage, amenity space, parking and landscaping (As amplified by additional Ecological information received 18 May 2023 and contaminated land information received 9 August 2023 and amended by revised site plan, floor plan and design and access statement received 30 August 2023). – **GRANTED***
- P23/S2254/S73 and P23/S2235/LB - Devonshire House The Street South Stoke
*Variation of condition 2 (Approved plans) on planning application P22/S0129/HH (Proposed internal alterations and extension to new-build element of property) - to alter the openings in the gable from three openings to one glazed gable. – **GRANTED***

11. Water Meadows

- 11.1. To note the correspondence received from an MoP and agree actions
- 11.2. To receive any further updates or communications from Savills
- 11.3. To discuss the final Heads of Terms and agree actions

12. Correspondence and Miscellaneous Matters

- 12.1. Correspondence has been received about dog waste bins being removed.
 - Clerk to provide update on investigations so far
- 12.2. To receive an update on discussions on the community impact of third-party events hosted at the School.
- 12.3. To receive an update on extending the registration for the Perch and Pike as an asset of community value and agree actions.
- 12.4. To receive an update on submitted deep cleanse areas to SODC.
- 12.5. To update on the finances for the speed watch sign.
- 12.6. To discuss updates on the defibrillator and support of the phone box/phone box restoration by the Amenities Charity.

13. The Newsletter



13.1. To agree list of items from this agenda to be included in the next edition of the parish newsletter.

14. Matters for confidential discussion.

15. Matters for future discussion.

16. To confirm date of the next meeting.