

## South Stoke Village 300 Club

### What is it?

- A means of raising funds for investment in the village facilities (principally the Village Hall and the Recreation Ground).

### How does it work?

- Members pay **£2 per month per number** (you can have as many numbers as you like) by **cash\***, **cheque\*** or, preferably, by standing order (a one-off instruction to your bank to pay us monthly until you tell them to stop).
- 50% of payments received paid in monthly cash prizes.
- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> 4<sup>th</sup> and 5<sup>th</sup> prizes at better odds than the National Lottery!
- If you are a taxpayer completing the Gift Aid declaration allows us to claim 25p from the tax man for every £1 that you donate **at absolutely no cost to you.**

### The 'admin':

1. By completing the Standing Order form you:
  - will not be giving us any more personal information than you would if you paid by cheque,
  - are helping us to reduce the admin costs of running the 300 Club. The payments (how much and when) remain **completely under your control** and you can **stop them at any time** merely by telling your bank to cancel the instruction.
2. If you absolutely must pay by **cash\* or cheque\*** then please pay for **a minimum of 12 months (£24 per number)**. Cheques payable please to: **"South Stoke Village Hall and Recreation Ground Charity"**. Fill in your details on the Standing Order form so that we can let you know your membership number and contact you when you win a prize.
3. Leave the completed form(s) in the envelope provided at the village shop, the Perch & Pike, or drop them off at the address on the form, whichever is the most convenient.
4. PTO to see how the charity handles your personal data.

## Thanks for your support and Good Luck!

## **South Stoke Village & Recreation Ground Charity (South Stoke Amenities Charity - SSAC)**

### **Privacy Policy**

Your personal information is very important. Without it the Trustees of the South Stoke Amenities Charity would not be able to manage its responsibilities effectively. The Trustees are committed to protecting and respecting your privacy. We will only use the information you have provided either under the 'legitimate interest' (for the 300 Club) or the 'fulfill a contract' (for hiring the Village Hall) sections of GDPR's 'lawful bases for processing'. Information collected will only be shared with other organisations where there is an operational or legal need to do so and we promise to keep your details safe and secure. We will only keep your data for as long as necessary. If you have any questions or wish to see a copy of our detailed Privacy Notice for individuals in accordance with the General Data Protection Regulation (GDPR) please contact Mark Taylor at [lavath.taylors@btinternet.com](mailto:lavath.taylors@btinternet.com) or on 01491-872670.

### **Personal Data Breach**

A personal data breach means a breach of security leading to the destruction, loss, alteration, unauthorised disclosure of, or access to personal data.

Any potential personal data breach must be reported to Mark Taylor who will investigate and ascertain if the data breach was likely to result in a risk to the individual, for instance damage to reputation, financial loss, loss of confidentiality. If this is the case the Information Commissioner's Office (ICO) must be made aware within 72 hours of the incident being reported.

Mark Taylor will check to see how a recurrence can be prevented, through better processes, further training or corrective action.

### **Accessing information**

If you wish to access any personal data that we hold, you need to apply in writing. If necessary, steps will be taken to confirm your identity before providing the information, requiring both photo identification and confirmation of address.

Any changes requested to the data, including removal, will be actioned as soon as possible.