



## Minutes of a Meeting of the South Stoke Parish Council

Thursday 7<sup>th</sup> July 2021 at 7:00pm, South Stoke Recreation Ground

### Public Session

No Comments from the Public

### Members Present:

Chairman Cllr Bryan Urbick (BU)  
Members Cllr Victor Meyer (VM)  
Cllr Andrew Scrivener (AS)  
Cllr Diana Hathaway (DH)  
Cllr Phillip White (PW)

### Officers Present:

Clerk/Proper Officer Cllr B Urbick

Public and Press: None attended

### Meeting started 19:05

#### 21.04.1 TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN. [LGA 1972 s85(1)]

Cllr Wortley sent his apologies; unable to attend due to a previous engagement.

It was **RESOLVED** to approve the reason for absence. (*unanimous*).

#### 21.04.2 DECLARATIONS OF INTEREST [LA 2011 s31]

None received.

#### 21.04.3 TO CONSIDER REQUESTS FOR DISPENSATIONS [LA 2011 s33]

None received.

#### 21.04.4 TO APPROVE THE MINUTES OF PREVIOUS COUNCIL MEETINGS [LA 1972 Sch 12. Para 41(1)]

It was **RESOLVED** to approve the minutes of the Parish Council Meeting on the 30<sup>th</sup> June 2021.  
(*majority*)

**21.04.5 APPOINTMENT OF CLERK & RFO [LGA 1972 s112, s151]**

21.04.5.1 The Parish Council **RESOLVED** to approve the recommendation from the Staffing Committee to appointment Christine Lamb as Clerk to South Stoke Parish Council (*unanimous*)

21.04.5.2 The Parish Council **RESOLVED** to approve remuneration for the Clerk for the 2021/2022 financial year of SCP21 rising to SCP 22 after 4 months probationary period, 35 hours per month. (*unanimous*)

21.04.5.3 The Parish Council **NOTED** that after the appointment of a new Clerk, Cllr Urbick no longer holds the position of Proper Officer.

*Christine Lamb took over from Cllr B Urbick as Proper Officer and took the minutes of the meeting from this point and would draft the meeting minutes.*

**21.04.6 FINANCIAL MATTERS.**

The Parish Council **RESOLVED** to approve updating the bank mandate to the following: (*unanimous*)

Remove: L White.

Add: C Lamb (Clerk) to internet banking access, to review account details and set up payments.

It was **NOTED** that those previously approved to add as signatories: V Mayer, P White, D Hathaway, P Wortley.

**21.04.7 GENERAL POWERS OF COMPETENCE (LA 2011, s1; PC (GPC)(PC) Order 2012)**

21.04.7.1 The Parish Council **RESOLVED** that it was eligible to adopt General Powers of Competence [two thirds of members were elected in the last ordinary election and the Clerk holds the Certificate of Local Council Administration (CiLCA)] (*unanimous*)

21.04.7.2 The Parish Council **RESOLVED** to adopt the General Powers of Competence. (*unanimous*)

**21.04.8 TO RECEIVE ANY MEMBER'S ITEMS FOR THE NEXT MEETING.**

It was **RESOLVED** that an Extra-ordinary meeting of the Parish Council would be called on July 13<sup>th</sup> to agree comments it would submit to the Planning Authority on Planning Application P17/S3206/FUL, Land at Woodcote Road, South Stoke, RG8 0JJ

**21.04.9 DATE OF NEXT MEETING**

It was agreed that the date of the next meeting, subject to lifting of social distancing measures, would be 19<sup>th</sup> July 2021. (*unanimous*)

The Chairman closed the meeting.