

<b>Title</b>	BRIEFING TO GORING DIVISION PARISH COUNCIL NOV 2021
<b>Authors</b>	County Councillor K Bulmer
<b>Meeting</b>	South Stoke Parish Council Meeting 16 <sup>th</sup> November 2021

### **LEADER BELATEDLY CALLS ON GOVERNMENT FOR MORE MONEY**

Long after the consultation period closed, the OCC Leader belatedly wrote to the Prime Minister two days before Government's autumn budget to ask for more social care funding.

### **FIRST THEY BANNED 'CHAIRMAN', NOW THEY WANT TO BAN MEAT & DAIRY**

I have previously reported how the administration has banned the use of the word 'chairman', now a member of the Liberal Democrat Green Alliance is bringing a motion to Full Council on November 2nd to ban meat and dairy products from being served at Council catered events and meetings. Veganism is a personal choice that should be respected but this attempt to dictate the diet of others is totally unacceptable. I have proposed an amendment that does not ban meat and dairy but ensures a vegan option is available. I hope it is accepted.

### **PROPOSALS FOR 20MPH SPEED LIMIT ACROSS OXFORDSHIRE TOWNS & VILLAGES**

On October 19th the OCC Cabinet approved a proposal that has the objective of switching 85% of the county's 30mph speed limits to 20mph. The document can be read [here](#). Whatever side of the argument residents are on, the proposal is unlikely to satisfy anyone. Key points are:

- The plan is to spend £8m changing 30mph signs to 20mph signs (para 12 of report).
- The new lower limit will not be enforced by the police (para 26).
- In the unlikely event of a speeding fine being issued, there is a high degree of probability it could be successfully legally challenged as the usual procedures will not have been followed (para 32).
- Everything hinges on drivers obeying the new limit as a matter of conscience (para 9).

The reality will be that the word will get out that the limit is a paper tiger with no teeth and it will be widely flouted: diligent drivers who currently observe limits will continue to do so, but speeders will continue to speed. Many might think the county would be better spending the £8m on more road repairs.

### **HOUSEHOLD WASTE RECYCLING CENTRES SET FOR REFRESH IN NOVEMBER**

People planning to use Oxfordshire's household waste recycling centers (HWRCs) this month are being warned about a series of short closures to enable essential work to be carried out. The Oakley Wood Recycling Depot will be closed on the 16th & 17th November for maintenance & cleaning.

OCC will be shutting each of its centers for two days to allow for deep cleaning and essential maintenance to take place. This includes jet washing the sites and structures, repainting lines and safety areas, as well as other general work to improve the customer experience. The closing dates for Oakley Wood are Tuesday 16 and Wednesday 17 November.

### **NEW TRANSPORT PLAN WITH CONFUSED OBJECTIVES APPROVED BY CABINET**

The Local Transport and Connectivity Plan sets out to reduce the need to travel and to discourage individual private vehicle use. The ambition is to press residents into walking and cycling, or to use public and shared

transport. While there are merits in parts of these proposals, residents in rural areas will have concerns about how this is to be delivered given Oxford always seems to take priority. OCC is proposing to undertake a further public consultation on the plan and supporting strategies in due course with final adoption of the plan currently scheduled for spring 2022.

**CHANGES TO PARKING ENFORCEMENT GO LIVE ON 1 NOVEMBER**

The way parking is controlled in parts of Oxfordshire will change next week. From 1 November, OCC will take on responsibility for civil parking enforcement from Thames Valley Police. The council already enforces parking in Oxford. It has also delegated the role to the district council in West Oxfordshire. OCC is now taking over in South Oxfordshire, Vale of White Horse and at Cherwell District Council. The new arrangement also means the creation of extra on-street pay and display car parking spaces in the Vale of White Horse, South Oxfordshire and Cherwell districts. The hope is that the new arrangement will be self-funding, with the extra pay and display spaces helping to pay for enforcement costs, although there will be some limited funding from the three districts.

**CONTACT DETAILS**

**Address:** Councillor Kevin Bulmer, County Hall, New Road, Oxford OX1 1ND

**Email/Tel:** [kevin.bulmer@oxfordshire.gov.uk](mailto:kevin.bulmer@oxfordshire.gov.uk). 07803005680

**Twitter:** Kevin Bulmer @bulmer\_kevin

<b>Title</b>	Clerk's Report
<b>Authors</b>	Clerk
<b>Meeting</b>	South Stoke Parish Council Meeting – 16 <sup>th</sup> November 2021

**1. To consider a request for hedge thickening at White Hill Quarry.**

Request form the South Stoke Wildlife and Conservation Group:

We have access to funds to allow some hedge laying and reinforcement of the existing hedgerow at White Hill Quarry. This proposal will have no cost to the Parish Council.

You may be aware that when this area was allocated for wildlife we planted a single row of native species to mark the boundary. The intention is to double some of this up to form a more useful hedgerow and improve the biodiversity.

We have discussed this with the neighbouring farmer, Martin Bullock, who is sympathetic to the idea.

Please can you ask the Parish Council to approve this plan, so that we can undertake the work later in November or December? I can confirm that we will have appropriate insurance in place to undertake these works using volunteer labour.

Proposal: To approve the request, subject to seeing copies of insurance and risk assessments.

**2. To note CiLCA now complete, subject to final grading by SLCC prior to this meeting.**

At the time of issue of the agenda, the final two pieces of work had been submitted, it is likely these will have been marked by the time of the meeting.

**3. To note actions taken regarding recruitment for the position of Assistant Clerk, if required agree actions.**

The applicants who have applied are being interviewed on Monday 15<sup>th</sup>, prior to this meeting. If there is no suitable candidate, propose advertising for another 2 weeks.

<b>Title</b>	Financial Documents
<b>Authors</b>	Clerk & RFO
<b>Meeting</b>	South Stoke Parish Council Meeting – 16 <sup>th</sup> November 2021

### 11.1. To approve finalised payment schedule for 1<sup>st</sup> April 2021-31<sup>st</sup> October 2021

#### Current Account

Voucher	Code	Date	Minute	Description	Supplier	Net	VAT	Total
1	Staff Costs	30/04/2021	21.01.13.1	Salary	L White			
8	Allowances Expenses Training	10/05/2021		SIM Costs - Refund L White	Giff Gaff Ltd	6.67	1.33	8.00
9	Dog Waste Bins	10/05/2021		Dog Waste	South Oxfordshire District Council	44.85	8.97	53.82
12	RoW Route 4 Costs	10/05/2021	20.01.8.2	RoW4 Legal Costs	Prettys Solicitors LLP	2,208.00	441.60	2,649.60
13	Legal Fees	10/05/2021	To Seek Reimbursment	The Park - Legal Advice	Prettys Solicitors LLP	522.00	104.40	626.40
14	General Maintenance & Repair	10/05/2021	Clerk - Emergency Repair	Expenses - Refund L White	Niche Locks	18.00	3.60	21.60
10	Grass Weeding Strimming	10/05/2021		Grass Cutting	G Ambler	90.00		90.00
11	Audit and Accountancy	10/05/2021		Internal Audit	J Olds	130.00		130.00
7	Publications	10/05/2021	21.01.13.1	Newsletter Printing	Goring Press	280.00		280.00
5	Utilities - Water (The Park)	31/05/2021	21.01.13.1	Water - The Park	Castle Water	20.67	4.13	24.80
6	Allowances Expenses Training	31/05/2021		SIM Costs - Refund L White	Giff Gaff Ltd	6.67	1.33	8.00
2	Staff Costs	31/05/2021	21.01.13.1	Salary	L White			
3	Churches S214(6) LG Act 1972	31/05/2021	21.01.13.1	PCC Grass Cutting	SS Parochial CC SSPC	425.00		425.00
4	Publications	31/05/2021	21.01.13.1	Newsletter Printing	Goring Press	560.00		560.00
17	Shop / Hall Project	07/06/2021		Planning Application	PortalPlanQuest Limited	1,178.33	4.67	1,183.00



11.2. To note receipts for 1<sup>st</sup> April 2021-31<sup>st</sup> October 2021

Voucher	Code		Date	Bank	Description	Supplier	Net	VAT	Total
1	Precept		08/04/2021	Current Account	Precept	South Oxfordshire District Council	12,273.50		12,273.50
6	Bank Interest		10/04/2021	Reserve Account	Bank Interest	TSB Bank Plc	11.61		11.61
2	Newsletter Advertising		12/04/2021	Current Account	Newsletter Advertising	Beacon Flooring	60.00		60.00
3	The Park		19/04/2021	Current Account	The Park - Grazing	S Allen	20.00		20.00
4	The Park		20/04/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	20.00		20.00
5	CIL Receipts		30/04/2021	Current Account	Community Infrastructure Levy	South Oxfordshire District Council	4,875.81		4,875.81
8	Bank Interest		03/05/2021	Reserve Account	Bank Interest	TSB Bank Plc	12.78		12.78
7	Newsletter Advertising		05/05/2021	Current Account	Newsletter Advertising	The Cabin Pre-School CIO	32.50		32.50
12	Bank Interest		10/06/2021	Reserve Account	Bank Interest	TSB Bank Plc	14.00		14.00
10	The Park		16/06/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	40.00		40.00
11	Newsletter Advertising		30/06/2021	Current Account	Newsletter Advertising	The Boathouse Dental Surgery	60.00		60.00
9	The Park		30/06/2021	Current Account	The Park - Grazing	S Allen	60.67		60.67
14	The Park		01/07/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	20.00		20.00
15	Bank Interest		10/07/2021	Reserve Account	Bank Interest	TSB Bank Plc	13.29		13.29
13	The Park		28/07/2021	Current Account	The Park - Grazing	S Allen	20.00		20.00
16	The Park		02/08/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	20.00		20.00
17	Bank Interest		10/08/2021	Reserve Account	Bank Interest	TSB Bank Plc	13.74		13.74
19	The Park		01/09/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	20.00		20.00
18	The Park		02/09/2021	Current Account	The Park - Grazing	S Allen	20.00		20.00
20	Precept		08/09/2021	Current Account	Precept	South Oxfordshire District Council	12,273.50		12,273.50
21	Bank Interest		10/09/2021	Reserve Account	Bank Interest	TSB Bank Plc	13.74		13.74
22	The Park		01/10/2021	Current Account	The Park - Chickens	C J Gothard / Jarvis	20.00		20.00
24	The Park		01/10/2021	Current Account	The Park - Grazing	S Allen	20.00		20.00
25	Newsletter Advertising		01/10/2021	Current Account	Newsletter Advertising	Andresa Aesthetics	110.00		110.00
27	Bank Interest		10/10/2021	Reserve Account	Bank Interest	TSB Bank Plc	13.30		13.30

**Appendix D**

26	Amenities Charity Contributions	22/10/2021	Current Account	Insurance Contribution	Amenities Charity	508.64		508.64
					<b>TOTAL</b>	<b>30,567.08</b>		<b>30,567.08</b>

**11.3. To note the reconciled bank account and reserves balances as at 31<sup>st</sup> October 2021**

	<b>Bank Reconciliation at 31/10/2021</b>		
	Cash in Hand 01/04/2021		50,667.31
	<b>ADD</b> Receipts 01/04/2021 - 31/10/2021		30,567.08
			81,234.39
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/10/2021		13,313.75
<b>A</b>	<b>Cash in Hand 31/10/2021</b> (per Cash Book)		<b>67,920.64</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2021	0.00	
	Reserve Account 31/10/2021	54,020.07	
	Current Account 31/10/2021	13,900.57	
			<b>67,920.64</b>
	Less unrepresented payments		
			67,920.64
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>67,920.64</b>
	<b>A = B Checks out OK</b>		

**11.4. To note the move to Scribe is now complete and RBS has been given notice for the previous software.**

**11.5. To complete a budget review for the current year, and approve updated budget for FY 2021-2022.**

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**11.6. To review budget proposal for 2022-2023 & approve Precept demand for FY 2022-2023**



Actual Data, is Correct to 31st October 2021

Code	Title	Current Year 2021 - 2022						5% Reduction in Precept		Static Precept			
		Receipts			Payments			Next Year 2022 - 2023	Next Year 2022 - 2023	Next Year 2022 - 2023	Next Year 2022 - 2023		
		Budget	Proposed Update	Actual	Budget	Proposed Update	Actual	Receipts Budget	Payments Budget	Receipts Budget	Payments Budget		
100 General Income													
1090	Bank Interest	1010	Bank Interest	£ 180.00	£ 160.00	£ 92.46			£ 100.00	£ -	£ 100.00	£ -	Interests rates remain low and we will have used more of the reserves, so will be less per month. CIL moved to EMR straight away, not part of normal budgetting. Assuming rent continues, however if plans for The Park progress, this may be less. A fixed amount based on 60% of the insurance cost for the Parish. Unknown at grants will be applied for or any fundraising events etc.  Expected to remain low during difficult financial times. Required monies to manage parish based on conservative: income estimates (low) and expenditure estimates (high)
1015	CIL Receipts	1020	CIL Receipts		£ 4,875.81	£ 4,875.81			£ -	£ -	£ -	£ -	
1005	The Park	1030	The Park	£ 480.00	£ 480.00	£ 280.67			£ 480.00	£ -	£ 480.00	£ -	
1080	Insurance Contribution	1040	Amenities Charity Contributions	£ 520.00	£ 509.00	£ 508.64			£ 528.00	£ -	£ 528.00	£ -	
1020	Contribution, Donation & Grant	1050	Grants/S106/Donations	£ 3,500.00	£ -				£ -	£ -	£ -	£ -	
1025	Insurance Claim	1060	Insurance						£ -	£ -	£ -	£ -	
1000	Newsletter Advertising	1070	Newsletter Advertising	£ 1,200.00	£ 700.00	£ 262.50			£ 1,000.00	£ -	£ 1,000.00	£ -	
1076	Precept	1080	Precept	£ 24,547.00	£ 24,547.00	£ 24,547.00			£ 23,320.00		£ 24,547.00		
		1090	VAT							£ -		£ -	
		1100	Community Event						£ 2,000.00		£ 2,000.00		
1022	Amenities Charity, Village Ha								£ -	£ -	£ -	£ -	
SUB TOTAL				£ 30,427.00	£ 31,271.81	£ 30,567.08			£ 27,428.00	£ -	£ 28,655.00	£ -	
300 Administration													
<div style="border: 1px solid black; padding: 5px; display: inline-block;">                     4050 Clerk's Training                      4055 Councillor's Allowance &amp; Exp                      4060 Councillor Training                      4005 Clerk Allowance &amp; Expenses                 </div>													
		3010	Allowances Expenses Training			£ 1,440.00	£ 1,252.00	£ 20.01		£ 750.00		£ 750.00	Expected that some training next year will be covered by monies left from this year.  Return to regular number of meetings. To consider proposing to GPC a standard cost per month to use their printer. To look for a cheaper printer, and increase advertsiign if possible. Likely to be more, considering extra SLCC membership for assistant clerk. Same year on year for any advice required. Not anticipated to increase. Not anticipated to increase.
4115	Freedom of the Parish	3020	Awards and honours							£ -		£ -	
		3030	Community Support							£ -		£ -	
4105	Election	3040	Election Fees							£ -		£ -	
4265	Village Hall Use	3050	Hire of Meeting Room			£ 400.00	£ 250.00			£ 400.00		£ 400.00	
4010	Office supplies	3060	Postage, copies and printing & Office Supplies			£ 200.00	£ 200.00			£ 200.00		£ 200.00	
4080	Printing Inc newsletter	3070	Publications			£ 3,500.00	£ 4,000.00	£ 1,600.00		£ 3,500.00		£ 3,500.00	
4250	Membership	3080	Subscriptions			£ 270.00	£ 270.00			£ 400.00		£ 400.00	
4085	Legal Fees	3090	Legal Fees			£ 1,000.00	£ 1,000.00	£ 522.00		£ 1,000.00		£ 1,000.00	
4075	Web Hosting Costs áé	3110	Website			£ 150.00	£ 120.00			£ 120.00		£ 120.00	
4110	Annual Parish Meeting	3120	Annual Meeting of the Parish			£ 200.00	£ 200.00			£ 200.00		£ 200.00	
SUB TOTAL						£ 7,160.00	£ 7,292.00	£ 2,142.01		£ -	£ 6,570.00	£ 6,570.00	

		400 General Finance and Grants									
4350	Amenity Charity										
4065	Audit Costs	4010	Audit and Accountancy	£ 444.00	£ 330.00	£ 330.00		£ 400.00		£ 400.00	Internal Audit costs have increased slightly.
		4020	Bank Charges								
4352	Churchyard / PCC	4030	Churches S214(6) LG Act 1972	£ 850.00	£ 850.00	£ 850.00		£ 850.00		£ 850.00	PCC have not asked for additional funds this year.
4355	Section 137	4050	S137 and Other (Non-Grant) Payments	£ 500.00	£ 500.00			£ 500.00		£ 500.00	No anticipated differences
4000	Clerk Salary	4060	Staff Costs	£ 7,028.00	£ 7,000.00	£ 3,490.36		£ 8,400.00		£ 8,400.00	Additional hours and higher salary rate due to new staffign and trainign structure to managing the parish - likely to be a sinlge year jump over other years until training is complete.
		4070	Transport S26-29 LGR Act 1997								
4001	Village Hall Cleaning										
4365	COVID19 Community Support										
		SUB TOTAL		£ 8,822.00	£ 8,680.00	£ 4,670.36		£ 10,150.00		£ 10,150.00	
		600 Facilities									
4255	Bus Shelter Land Rental	6010	Bus Shelter Land Rental	£ 10.00	£ 10.00			£ 10.00		£ 10.00	Not anticipated to increase.
4310	Dog Waste Bins	6020	Dog Waste Bins	£ 360.00	£ 360.00	£ 134.55		£ 380.00		£ 380.00	30p rise per bin per week rise incorporated.
4305	General Repairs	6030	General Maintenance & Repair	£ 300.00	£ 300.00	£ 18.00		£ 300.00		£ 300.00	No anticipated differences
4300	General clearing & grass cuts	6040	Grass Weeding Strimming	£ 1,500.00	£ 1,200.00	£ 522.00		£ 1,200.00		£ 1,200.00	No anticipated differences
4071	Insurance Claims	6070	Insurance Claims								
4070	Insurance	6080	Insurance	£ 850.00	£ 848.00	£ 847.74		£ 880.00		£ 880.00	Nominal Increase for last year of 3y fixed rate.
		6090	Office Equipment								
4406	Other Projects	6100	Other Projects	£ 1,000.00	£ 1,000.00			£ 1,000.00		£ 1,000.00	
4315	Salt Bins	6110	Salt Bins	£ 100.00							
4405	Shop / Hall project	6120	Shop / Hall Project			£ 1,178.33		£ 1,500.00		£ 2,727.00	If the precept stays the same to allocate more to the community building EMR. £6 year onyear increase.
4260	Slipway Licence	6130	Slipway Licence	£ 80.00	£ 86.00			£ 92.00		£ 92.00	
4076	IT and software	6140	Software & Backups	£ 275.00	£ 600.00	£ 190.66		£ 816.00		£ 816.00	Proposal to move all mailboxes to proper administration and back-ups - also built in GDPR / FOI filters etc incase needed.
4407	Phonebox	6160	Phonebox								
4412	RoW Route 4 Costs	6170	RoW Route 4 Costs			£ 2,803.00					
4413	Slipway Renovations	6180	Slipway Renovations					£ 2,030.00		£ 2,030.00	To augment £3k in EMR, likely to be high costs to renovate the current slipway.
4408	Speed Sign	6190	Speed Slgn								
		6220	Utilities - Water (The Park)			£ 20.67					
4410	Village Hall Maintenance	6230	Village Hall Maintenance								
4411	VE Day Celebrations	6240	Celebrations & Community Events					£ 1,250.00		£ 1,250.00	In anticipation of a village celebration for Jubilee (or potential coronation.)
		6250	The Park					£ 1,250.00		£ 1,250.00	
		SUB TOTAL		£ 4,475.00	£ 4,404.00	£ 5,714.95		£ 10,708.00		£ 11,935.00	

	Current Year 2021 - 2022						Next Year 2022 - 2023		Next Year 2022 - 2023	
	Receipts			Payments			Receipts	Payments	Receipts	Payments
	Budget		Actual	Budget		Actual	Budget	Budget	Budget	Budget
Summary TOTAL	£ 30,427.00	£ 31,271.81	£ 30,567.08	£ 20,457.00	£ 20,376.00	£ 12,527.32	£ 27,428.00	£ 27,428.00	£ 28,655.00	£ 28,655.00

Receipts, less Payments      Budgetted      Actual  
 £ 9,970.00      £ 11,055.81      £ 18,039.76

Transfer      Transfer  
 To EMR      To EMR      If any additional surplus at end of year, add to EMR for Community Building and Slipway

			This year	Predicted Spend	Projected End of Year
320	EMR Operating Reserve	320			£ 12,405.12
325	EMR - Community Build, SSPC Budgeted Monies				
325	EMR - Community Hall Project	325		£ 6,000.00	£ 880.82
327	EMR - CBP Fundraising	330	£ 180.00		£ 6,770.73
329	EMR - Community Building Grant	335			
326	EMR - CIL Receipts	345	£ 4,875.81		£ 5,867.01
328	EMR - Phonebox	350			£ 2,279.64
335	EMR - Freedom of the Parish	355			£ 1,000.00
331	EMR - COVID19 Response	360			£ 663.68
365	EMR - Fire Escape VH	365		£ 3,000.00	
370	EMR - RoW Route 4 Costs	370	£ 3,000.00	£ 12,000.00	
375	EMR - Speed signs	375			£ 4,400.00
380	EMR - Slipway Renovations	380	£ 3,000.00		£ 6,000.00
		385			
			£ 11,055.81	£ 21,000.00	£ 40,267.00