



## Notice of a Meeting of the South Stoke Parish Council

Monday 18<sup>th</sup> October 2021 at 7:30pm, South Stoke Village Hall

All Councillors are summoned to a Meeting of South Stoke Parish Council.

C Lamb, Clerk to the Council 

Members of the public and press are invited to attend all council meetings.  
(Public Bodies (Admission to Meetings) Act 1960)

### **7:30pm – prior to the start of the meeting; Questions and comments from members of the public (Limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration

## AGENDA

### **1. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN.**

[LGA 1972 s85(1)]

### **2. DECLARATIONS OF INTEREST [LA 2011 s31]**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

### **3. TO CONSIDER REQUESTS FOR DISPENSATIONS [LA 2011 s33]**

### **4. TO APPROVE THE MINUTES OF PREVIOUS COUNCIL MEETINGS [LA 1972 Sch 12. Para 41(1)]**

**Minutes to be taken as read.**

4.1. Parish Council Meeting, 20<sup>th</sup> September 2021

4.2. To review the items on the Action List

### **5. PAST MATTERS FOR REPORT ONLY (that are not already on the agenda)**

### **6. REGULAR REPORTS AND UPDATES (if any)**

6.1. South Stoke Community Shop report

6.2. Amenities Charity report

6.3. Slipway Committee report

6.4. River Amenities report

6.5. The Park – report on progress for community consultation



6.6. Access Road to Village Hall surfacing

6.7. Potential Glebe development

**7. CHAIRMAN'S REPORT (if any additional items to report)**

**8. REPRESENTATIVES OF DISTRICT AND COUNTY COUNCIL REPORTS**

8.1. District Councillor M Filipova-Rivers (See Appendices)

**9. PLANNING REPORT (if any)**

9.1. To agree responses to new planning consultations.

- P21/S3772/FUL Sycamores, Wallingford Road, South Stoke, RG8 0JJ  
Proposed extension and sub-division of existing house.

*Note: Extension granted for PC's comments until 19<sup>th</sup> October 2021.*

**RESOLUTIONS**

**10. TO CONSIDER A PROPOSAL FROM THE SLIPWAY COMMITTEE TO UPDATE THE COUNCIL APPROVED TERMS OF REFERENCE TO MORE ACCURATELY IDENTIFY THE SLIPWAY COMMITTEE'S AREA OF RESPONSIBILITY.** (See appendix for proposal)

**11. TO CONSIDER A REQUEST FROM SODC TO PROVIDE FEEDBACK ON ITS DRAFT STATEMENT OF COMMUNITY INVOLVEMENT (SCI). THE SCI WILL SET OUT HOW SODC WILL CONSULT ON PLANNING APPLICATIONS AND PLANNING POLICY, INCLUDING THE JOINT PLAN.** (See appendices for full statement on the consultation from SODC)

**12. TO REVISE DECISION 21.07.09.2 FROM PC MEETING ON 31<sup>ST</sup> AUGUST 2021 IN LIGHT OF THE NEW INFORMATION THAT THE ARISING FROM THE WHITE HILL QUARRY CANNOT BE MOVED TO THE RECREATION GROUND.**

*Proposal: Grass within the site and along the bank by the road will be mowed, and all arisings will be collected and stacked in the SE corner of the site. The intent is that a rotation will be established. So that 2/3 of the area is mowed each year, with 1/3 left standing.*

**13. TO FORMALLY ACCEPT RESIGNATION GIVEN BY MRS C LAMB.**

**14. TO APPROVE APPOINTING MRS L WHITE AS CLERK & RESPONSIBLE FINANCIAL OFFICER TO SOUTH STOKE PARISH COUNCIL TO START IN THE ROLE WITH IMMEDIATE EFFECT.**

- 5hrs per week (21.5 hours per month), SCP28, to note contractually this will rise to SCP29 upon completion of CiLCA qualification.

**15. TO APPROVE ADVERTISING TO EMPLOY AN ASSISTANT CLERK IN PARTNERSHIP WITH GORING-ON-THAMES AND APPROVE THE FOLLOWING DOCUMENTS (See appendices)**

- Assistant Clerk Job Description, 5hrs per week (21.5 hours per month), SCP7-12
- Assistant Clerk Joint Advert with Goring-on-Thames Parish Council



**16. FINANCE**

**See Appendices**

- 16.1. To approve Payments for 29<sup>th</sup> July to 1<sup>st</sup> Oct 2021 (Current Account Only)
- 16.2. To note Receipts for 29<sup>th</sup> July to 1<sup>st</sup> Oct 2021 (Current Account Only)
- 16.3. To note the reconciled bank account and reserve balances as 10<sup>th</sup> September 2021
- 16.4. To consider moving accounting software to Scribe, Quote £288 per year + £197 one off set-up fee, starting 1<sup>st</sup> April 2022.
- 16.5. In light of the new information of C Lamb resigning from position of Clerk, to revise decision 21.04.6 from Meeting of 7<sup>th</sup> July, and approve updating the bank mandate.
- 16.6. To note, Clerk's request for inputs to the 2022/2023 budget, to be approved at the next council meeting and agree date for budgeting workshop.

**17. TO RECEIVE ANY MEMBERS ITEMS FOR THE NEXT PC MEETING.**

**18. TO AGREE LIST OF ITEMS FROM THIS AGENDA TO BE INCLUDED IN THE NEXT EDITION OF THE PARISH NEWSLETTER.**

**NEXT MEETING: Monday 15<sup>th</sup> November 2021, 7.30pm South Stoke Village Hall**