



Minutes of a Meeting of the South Stoke Parish Council

Thursday 7th July 2021 at 7:00pm, South Stoke Recreation Ground

Public Session

No Comments from the Public

Members Present:

Chairman	Cllr Bryan Urbick (BU)
Members	Cllr Victor Meyer (VM)
	Cllr Andrew Scrivener (AS)
	Cllr Diana Hathaway (DH)
	Cllr Phillip White (PW)

Officers Present:

Clerk/Proper Officer	Cllr B Urbick
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Public and Press: None attended

Meeting started 19:05

21.04.1 TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN. [LGA 1972 s85(1)]

Cllr Wortley sent his apologies; unable to attend due to a previous engagement.

It was **RESOLVED** to approve the reason for absence. (*unanimous*).

21.04.2 DECLARATIONS OF INTEREST [LA 2011 s31]

None received.

21.04.3 TO CONSIDER REQUESTS FOR DISPENSATIONS [LA 2011 s33]

None received.

21.04.4 TO APPROVE THE MINUTES OF PREVIOUS COUNCIL MEETINGS [LA 1972 Sch 12. Para 41(1)]

It was **RESOLVED** to approve the minutes of the Parish Council Meeting on the 30th June 2021.
(*majority*)

21.04.5 APPOINTMENT OF CLERK & RFO [LGA 1972 s112, s151]

21.04.5.1 The Parish Council **RESOLVED** to approve the recommendation from the Staffing Committee to appointment Christine Lamb as Clerk to South Stoke Parish Council (*unanimous*)

21.04.5.2 The Parish Council **RESOLVED** to approve remuneration for the Clerk for the 2021/2022 financial year of SCP21 rising to SCP 22 after 4 months probationary period, 35 hours per month. (*unanimous*)

21.04.5.3 The Parish Council **NOTED** that after the appointment of a new Clerk, Cllr Urbick no longer holds the position of Proper Officer.

Christine Lamb took over from Cllr B Urbick as Proper Officer and took the minutes of the meeting from this point and would draft the meeting minutes.

21.04.6 FINANCIAL MATTERS.

The Parish Council **RESOLVED** to approve updating the bank mandate to the following: (*unanimous*)

Remove: L White.

Add: C Lamb (Clerk) to internet banking access, to review account details and set up payments.

It was **NOTED** that those previously approved to add as signatories: V Mayer, P White, D Hathaway, P Wortley.



21.04.7 GENERAL POWERS OF COMPETENCE (LA 2011, s1; PC (GPC)(PC) Order 2012)

21.04.7.1 The Parish Council **RESOLVED** that it was eligible to adopt General Powers of Competence [two thirds of members were elected in the last ordinary election and the Clerk holds the Certificate of Local Council Administration (CiLCA)] (*unanimous*)

21.04.7.2 The Parish Council **RESOLVED** to adopt the General Powers of Competence. (*unanimous*)

21.04.8 TO RECEIVE ANY MEMBER'S ITEMS FOR THE NEXT MEETING.

It was **RESOLVED** that an Extra-ordinary meeting of the Parish Council would be called on July 13th to agree comments it would submit to the Planning Authority on Planning Application P17/S3206/FUL, Land at Woodcote Road, South Stoke, RG8 0JJ

21.04.9 DATE OF NEXT MEETING

It was agreed that the date of the next meeting, subject to lifting of social distancing measures, would be 19th July 2021. (*unanimous*)

The Chairman closed the meeting.