

## **Notice of a Meeting of the South Stoke Parish Council**

**Wednesday 30<sup>th</sup> June 2021 at 7:00pm, South Stoke Recreation Ground**

All Councillors are summoned to a Meeting of South Stoke Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

### **7:00pm – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

## **AGENDA**

### **1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**

### **2. Declarations of Interests [LA 2011 s31]**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

### **3. To consider requests for Dispensations [LA 2011 s33]**

### **4. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]**

4.1. 05<sup>th</sup> May 2021

### **5. Planning**

5.1. To note responses to planning consultations as decided during the period of Section 101 delegation to the Clerk to respond **Appendix A**

### **6. Slipway Committee**

6.1. To approve updating the Slipway Committee ToR to have 4 members, including at least 1 councillor, with a quorum of 3.

6.2. To appoint members to the slipway committee.



## 7. The Park

- 7.1. To consider a request from the South Stoke Primary School Parent Teacher Association to install Shed (smaller than 15m<sup>2</sup>) on The Park to store their items. Their current facility is no longer available.
- 7.2. To consider the planting scheme for The Park as submitted for Consideration by Mend The Gap.

**Appendix B**

## 8. Finance

**Appendix C**

- 8.1. To approve Payments for April; May & June 2021
- 8.2. To note Receipts for 1<sup>st</sup> April to 25<sup>th</sup> June 2021
- 8.3. To note the reconciled bank account and reserve balances as at 25<sup>th</sup> June 2021
- 8.4. To complete the quarterly review of the budget and yearly spend to date.
- 8.5. To appoint Jane Olds at the internal auditor for the financial year 2021-2022

## 9. Matters relating to the resignation of the Clerk & Responsible Financial Officer, and recruitment of a replacement Clerk & Responsible Financial Officer [LGA 1972 s112, s151]

- 9.1. To note the staffing committee is unable to make a recommendation to the council on who to appoint as Clerk & RFO at this time.
- 9.2. Considering point 10.1, and the current Clerk's employment ending today, 30<sup>th</sup> June 2021, to approve creating the unpaid position of Proper Officer, to execute the duties and responsibilities of the Clerk and RFO until such time as one can be appointed.  
*An office of profit remains an office of profit, a councillor can only be an officer without remuneration [Delane v Hillcoat (1829) 9 B & C 310]*
- 9.3. To appoint a councillor as proper officer of the council. [LGA 1972 s112(5)]
- 9.4. To approve delegating limited powers to the Proper Officer until such time as meetings can be held in the Village Hall again, limited to:
  - Responding to planning consultations after receiving the views of not less than 4 other councillors.
  - Making payments which cannot be delayed until after the next meeting.

*If other urgent matters arise, another outside meeting will be called to be compliant with social distancing regulations.*

## 10. Matters for future discussion.

## 11. To agree list of items discussed at this meeting to be included in the next edition of the parish newsletter.

## 12. To confirm the time and date of the next meeting, subject to lifting of social distancing measures: 19<sup>th</sup> July 2021.