

Draft Minutes of
Amenities Charity Trustees Meeting
(Zoom)

Monday 14th September 2020.

In Attendance : Mark Taylor (MT) Acting Chairman, Dave Lucas (DL) Village Hall Steward, Phil Wortley (PW) PC Rep, Selina Bond (SB) Hall User, Sally Woodall (SW) Secretary and Hall User.

Apologies : Ann Powell (AP) Bookings Secretary, Mark Chadwick (MC) Rec Ground Steward.

Declarations of Interest: None.

Minutes of the Meeting held on 13th July 2020:

The Minutes were agreed as a true record and signed accordingly. The Minutes of the Meeting held 27th May 2020 were also approved at this meeting.

Treasurers Report: (MT).

MT confirmed the Accounts were with the Auditors for signature and will advise as soon as he has received them back. MT advised as part of the re-opening of the Village Hall, we should revisit the 20/21 budget. As the AC received £10k from the government we should be okay for any loss of income from rentals of the hall for the next 3 years.

MT brought forward the item of the Electricity Pole, from the Rec Ground Stewards Report, and asked the Trustees to approve South Stoke Parish Council signing the necessary documentation for the installation of the pole and stays. MT proposed, DL seconded. SW to advise the Clerk.

SW.

MT addressed the Trustees at this point and read a statement confirming his resignation with immediate effect, statement attached, and asked for another Trustee to chair the meeting. DL took on the role of Acting Chairman and continued to Chair the Meeting. The Trustees thanked MT for all his hard work and efforts during this very difficult time.

Village Hall Steward's Report; (DL).

DL advised he had met with MT at the hall and there would be very limited usable space in the Village Hall to allow for social distancing and government guidelines to be adhered to. The only enquiry about using the Hall was from Geoff Ward and the dancing group. The Table Tennis group are unable to use the hall due to government restrictions. DL to make contact with Geoff. PW will enquire if the School intend to use the Hall in the near future as AP was not present at the meeting. All the necessary hand sanitizing gel and signage were in place if anyone should use the hall subject to their Risk Assessment being approved. **DL/PW.**

DL advised the Fire Extinguisher maintenance had been carried out. PAT testing had been completed by Wheelers, although the invoice for payment was very high. MT contacted the company and they confirmed that an apprentice had joined the engineer to carry out the test and we were being charged accordingly. MT re-negotiated the fee and next year DL will check prices with other companies before we instruct Wheelers. Leaky taps have been replaced and DL did mention that at some point in the future, we would need to address the front door as it was rotting. PW will instruct the same company who arranged the Asbestos Report for us to arrange a Fire Exit Report. **PW.**

The driveway had been resurfaced by the PC but SB advised that Sally Horton was very unhappy with it. PW to take a look at the shingle used and report back to us and the SSPC. **PW.**

No movement on Audio Visual equipment but the hall isn't being used. The Asbestos Report is in place.

Recreation Ground: (MC).

MT responded as MC did not attend the meeting. Ben Pitts has attended to the re-seeding. Green Gym are to attend to the Rabbit Management Fencing on Saturday 19th September. One of the trees has been removed and Jamie Turner is attending to the other tree in MT and Margaret Lane's gardens. The electricity pole had already been discussed earlier. Goals posts to be looked at by MRH Services, Mick, when he attends to the swings and other playground maintenance.

Playground:

SW had provided MT with a detailed summary from John Verrill on the legalities of opening the playground and MT had circulated this prior to the meeting. MT had also passed this on to the Clerk of the SSPC and GPC.

ROSPA had carried out the annual playground check. MT has arranged with MRH to carry out the necessary works. The Trustees to work towards re-opening the playground once the necessary works completed and signage in place. DL to put something on Facebook to advise the Village. **DL.**

POST MEETING NOTE: SW advised the Trustees Bryan Urbick had been in contact with John Verrill and Goring PC may now open their playgrounds. Mick had attended to some of the works on the Rec. He will come back week beginning 21/9 to try and finish the works.

Bookings Secretary: (AP).

Nothing to report.

Hall User's Report: (SB and SW).

Nothing to report other than they will not be using the hall.

W.I: (AP)

Nothing to report.

Matter from the Parish Council: (PW).

PW advised the PC had written to Miss Naylor regarding the closure of the Rec in the far corner. As they had received no reply, they are now instructing Solicitors. MT enquired what information Roy McMillan had been working on in regards to the footpath. PW advised this was to prove it had been in use and would now be made into a right of way. PW requested the name of our Rec maintenance company, Ben Pitts, as the SSPC would like to make contact re grass cutting of common areas. MC to provide to PW. **MC.**

Community Building: (SW).

SW advised Geoff Ward had put an update in the SSNL, no further action other than the planning application mentioned previously.

AOB:

MT advised we do not need to hold an AGM this year.

MT needs one person to contact in the changeover. The Trustees to advise asap.

Date of Next Meeting : Monday 28th September, 6.30pm on Zoom.