

Draft Minutes of  
Amenities Charity Meeting

9<sup>th</sup> March 2020.

In Attendance: Mark Taylor (MT) Treasurer and Acting Chairman, Ann Powell (AP) Bookings Secretary, Mark Chadwick (MC) Rec Ground Steward, Phil Wortley (PW) PC Rep. Dave Lucas (DL) Village Hall Steward, Sally Woodall (SW) Secretary and Hall User.

Guests: Paul Massey-Thompson (PM-T).

Apologies: Selina Bond (SB).

MINUTES OF THE MEETING 10<sup>TH</sup> FEBRUARY 2020.

The Minutes were agreed as a true record and signed accordingly.

MATTERS ARISING, NOT APPEARING ELSEWHERE ON THE AGENDA.

MT advised he had received correspondence from the PC regarding cleaning. The PC, at its full council meeting on Monday 24<sup>th</sup> February, resolved that they would pay the cleaner directly from invoices provided. The PC resolved that this way of invoicing and ensuring all appropriate notifications to the tax office are completed is acceptable. One Councilor did mention, however, that to ensure that no one could assume the cleaner was employed directly by the AC, all instruction on the cleaning of the village hall must come via the PC, ie the PC representative on the AC committee.

DL is in possession of the village hall timetable.

The ferret contractor (Wayne) has been in contact with MT. Details passed to MC.

£1000 donated to the Community Building Project Committee.

TREASURERS REPORT.

MT currently preparing for our year end accounts. The AC should finish the financial year with approximately £20,000.00 in the bank. Nothing else to report at this time.

AP raised the question of increasing the school fees for the next school financial year as the secretary from the school had been in touch. They currently pay £100 per term for 3 terms. All agreed to keep the current charges.

#### VILLAGE HALL STEWARDS REPORT.

Audio Visual Equipment. DL awaiting meeting with Roger. c/f to next meeting. **DL.**

Driveway Maintenance. The PC are addressing the driveway maintenance and, at the same time, will gift the fixing of the downpipes and a new soakaway to the AC. In addition to this, the PC also agreed to gift the installation of a new fire escape in the North East corner of the hall. Ideally, all this work should be completed at the same time. PW raised some concerns over the current proposal to put the fire escape in the Gents toilets when we are required to have a disabled toilet. PW to liaise with Laura White and the PC on this matter. PW also advised we need a Disabled Discrimination Act audit. PW and DL to arrange. **PW/DL.**

Asbestos Report. PW had arranged for this to be carried out Friday 13/3 but the village hall was being used on that day. PW to rearrange and will attend. At the same time, a Fire Risk Assessment will be completed by said Company. **PW.**

DL advised the front door needed some attention, the bottom of the door appears quite rotten. DL to look into either repair or replacement. **DL.**

#### RECREATION GROUND STEWARDS REPORT.

MC advised the Mulberry trees have been planted in the sw corner of the Rec. Jamie Turner had removed the dead tree and will be back, weather permitting, to remove the remainder of the wood. Most of the reseeding has been done but, where necessary, MC will attend to the rest.

MT advised Laura White has obtained various quotes for playground maintenance of the required machines. We need some form of annual report and maintenance on the zip wire, swings, roundabout etc. The AC agreed to provide a £500 budget to Laura White in order for this to be set up. SW to advise LW. **SW.**

MT had received correspondence from Scottish and Southern to advise they wish to move an electricity pole on the Rec. No opposition from the AC. The PC have contacted the CBP.

#### BOOKINGS SECRETARY.

AP still to arrange meeting with Laura White. PW raised the question as to what email details were used when the online diary was set up. PW to make contact with Bryan. **PW.**

Village Hall has been reserved by SODC for local elections on the 7<sup>th</sup> May.

#### HALL USERS REPORT.

Nothing to report.

WI.

Nothing to report.

#### ITEMS FROM THE PC.

Nothing than previously mentioned.

#### COMMUNITY HALL UPDATE.

SW advised a note from Roy MacMillan had been received advising that the PC had received a communication from the Oxford Diocese indicating that they will propose some dates to meet with the developer and the PC in the near future to, hopefully, move forwards with this proposal.

SW also advised the CBP to meet with the preferred developer in order to discuss applying for a planning application following receipt of funds/grants from various bodies.

#### AOB.

MT produced signs from relevant government departments, advising of current hand washing procedures in view of the Coronavirus. Signs placed in kitchen, ladies and gents toilets.

SW and PW advised the AC a street party was to be held immediately after the May Fayre for South Stoke Villagers. In order to promote a no glass policy, the group of friends arranging the party want to purchase 500 plastic glasses. SW requested the AC purchased these and, at the actual event, funds would be raised by selling them to repay the original investment from the AC. MT proposed, all agreed. SW to advise those concerned. MT confirmed the 200 club draw would be held that evening.

MT had received a request from ACRE, the national village hall organisation, asking if we would participate in a 10 year survey. It was agreed by all not to participate as most of the information required did not relate to our village hall.

#### DATE OF NEXT MEETING.

6<sup>th</sup> April, 7.30pm, Village Hall.

