

Draft Minutes of
Extraordinary Amenities Charity Trustees Meeting
(Zoom)
Monday 6th July 2020.

In Attendance: Mark Taylor (MT) Acting Chairman, Dave Lucas (DL) Village Hall Steward, Ann Powell (AP) Bookings Secretary, Selina Bond (SB) Hall User, Sally Woodall (SW) Secretary and Hall User.

Apologies: Mark Chadwick (MC) Rec Ground Steward, Phil Wortley (PW) PC Rep.

Minutes of the Meeting held on 29th June 2020:

The minutes were agreed as a true record and signed accordingly.

Matters arising not elsewhere on the Agenda:

MT thanked those who had commented on the documentation provided at the last meeting. It was agreed, as we are in a situation that is changing by the week, and that none of the Hall Users want to use the hall prior to September, that we would review the status at each meeting. MT asked AP to make contact with the school to ensure they were not planning on using the hall this term and will wait until September.

POST MEETING: AP made contact with the school to establish if they were going to use the football pitch prior to September as well as the hall. The school confirmed they would not be using either facility until September.

MT asked DL to make contact with Wheelers and Chubbs to get the necessary equipment checked, as per annual requirements, prior to the hall re-opening. MT to provide copy invoices for contact information, DL to action. **MT/ DL.**

Playground Re-Opening:

PW did not attend the meeting but did advise via email he was unable to get the risk assessment from Pewsey.

DL had looked into the opening of other local playgrounds and had established Woodcote was open but others such as Goring and Cholsey are not. DL had investigated the government guidelines, as had MT, and it was thought that the most important factors were signage and hand sanitizer. MT was concerned that several people had visited the Rec at the weekend and had ripped the signage off and totally ignored instructions that the playground was closed. Ali Joubert (AJ) was in the process of obtaining quotes to repair the equipment, as mentioned in the last meeting, but MT had not received any further information as she was on annual leave. The Trustees decided that it was imperative that the defective equipment must be repaired and/or removed prior to the playground

opening and that we would follow the lead from Goring PC, who had decided not to open their playground as yet. MT is in contact with Laura White and will contact AJ. MT had provided a draft risk assessment that he had drawn up and asked for comments at the next meeting.

MT/AII.

Football on the Rec:

MT advised the footballers turned up again this weekend. A local resident phoned 101 and the police came. Although the police attended, they only spoke to the group advising them that they were in contravention of the guidelines, but did not move them on. As we had placed signage around the Rec advising the equipment was not in use, it was agreed the Trustees could do no more other than remove the goalposts which may stop them using the Rec. MT to check out removing them.

MT.

Fish and Chip Van – request for 11th July:

MT advised that Emma Kew had been back in contact and asked if the Fish and Chip van could set up on the Rec for takeaway only. The AC decided against this and MT to advise Emma. **MT.**

Expenses:

MT advised the Trustees that expenses had been occurred by him in supplying signage, tape, laminating and other products purchased to close the playground and that he would like to claim for them. Under our Financial Policy and Procedures a signatory should not sign a cheque payable to him/herself. As, since the resignation of Chris Bertrand, we only have two authorized signatories (MT and SW) instead of three, MT was seeking Trustee approval for him to sign a cheque payable to him (29.53). All agreed approval for MT to sign in these extraordinary times.

AOB;

SW advised she was attending a Zoom Community Building Project Meeting this evening and would report back to the committee.

SW.

Date of next Meeting: Monday 13th July 2020 at 7.30pm.

