

**Minutes of a Virtual Meeting of the South Stoke Parish Council
Monday 04th May 2020 at 7.30pm**

Public Session

MoP1: Here to discuss specific items on the agenda.

Members Present:

Chairman Cllr Bryan Urbick (BU)
Members Cllr Philip White (PWh)
Cllr Diana Hathaway (DH)
Cllr Victor Meyer (VM)

Officers Present:

Clerk Laura White (LW)

Public and Press: 2 MoP

Meeting Commenced: 19:38

PC.20.04.1. To receive apologies for absence and to approve the reasons given.

None Received, AS and PWo are absent.

Absences approved, as may be due to technology issues etc.

PC.20.04.2. Declarations of Interests

PWh – Staffing Matters

PC.20.04.3. Chairman's Announcements

None

PC.20.04.4. Planning

Applications for Reconsideration

PC.20.04.4.1. Planning Application P19/S4364/FUL - The Old Vicarage, The Street

Resolved: Approved, to maintain the response to the planners given during the period of delegated powers, Unanimous.

PC.20.04.5. To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council

PC.20.04.5.1. County Report from Cllr K Bulmer

No report received.



District Report from Cllr M Filipova-Rivers

Verbal Report: Gave thanks to BU and LW for their efforts in setting up the volunteer responses in the parishes of Goring and South Stoke. SODC now looks nothing like it used to, with a call centre taking the calls from the community and then passing out the relevant SODC department or community group. There will be changes to the Planning Committee meetings, they will be moving to online, and SODC are considering how this will be managed, with public participations. This is going to be a strictly temporary system, under constant review. If you know of MoPs who want to, but cannot participate due to technology limitations, to let MFR know. Corporate plan is currently being revised due to the pandemic. If there are priorities locally, do let her know.

PC.20.04.6. Community Building Project

PC.20.04.6.1. To receive an update on activities

Project currently paused. Kingswell Staff all furloughed, and fundraising on hold until at least after the lockdown is lifted.

PC.20.04.6.2. To receive approved minutes of the meeting 27th January 2019

Resolved: Received, Unanimous

PC.20.04.7. Housing Development

PC.20.04.7.1. To receive an update on activities

The working group believe the most recent layout is the best so far, the diocese asks for the SSPC's thoughts on the latest layout. Anticipated any public consultation wouldn't happen for at least 5 months, and would be COVID-19 dependent.

It was suggested that SSPC should wait to give any formal response to the Diocese until a public consultation could be completed.

There were concerns about the current timeline and the effect of the pandemic. With the vast changes with the economy etc, it may be even more difficult to

Resolved: continue as we are, no formal response to the diocese at this time, unanimous.

PC.20.04.7.2. To approve Terms of Reference for the Housing Development Committee

Delayed to a future meeting.

PC.20.04.7.3. To appoint members of the Housing Development Committee.

Delayed to a future meeting.

PC.20.04.8. Rights of Way

PC.20.04.8.1. To receive an update on activities

User Evidence Statement forms (UESs) were delivered throughout the parish over the weekend of 2/3rd May 2020 to be collected weekend 8/9th May 2020, for the Ferry Lane → Recreation



Ground, Route 4. OCC have indicated once the submission has been made there will give a priority to this route, due to the current blockage.

PC.20.04.8.2. To consider response to Savills regarding RoW paths, 1, 2, 4 & 5.

BU gave summary of the Savills response, and detailed why accepting permissive paths may not be favourable, as they could in the future be taken away, by which point the rights to apply for these to become official entries in the definitive map would have been lost.

A preference was expressed to accept permissive paths particularly for routes 4 and 5, and not accept the freehold of route 2, as it is also a driveway to a private home and would open up the SSPC to maintenance of someone's driveway, and all the trees hanging over the playground.

The RoW group recommendation is to collect UESs for all of the routes, and request to ChCh that the swimming pool area becomes a village communal area again.

Option 1: to apply to the owners for a permissive path for all routes, not apply for RoW.

Option 2: to proceed with collecting UES for all 4 routes, then make a decision on whether to apply for entry on the definitive map, or ask the owners for permissive paths over the 4 routes.

Resolved: Approved, Option2, Unanimous.

PC.20.04.9. Amenities Charity

PC.20.04.9.1. To receive update on activities

None

PC.20.04.9.2. To receive update on the fire exit

None

PC.20.04.10. The Park

PC.20.04.10.1. To receive update

None

PC.20.04.10.2. To approve the updated grazing agreement, after request from the current tenants.

Resolved: Approved as per the tenant signed agreement, Unanimous.

PC.20.04.11. To appoint a transport representative.

Role involves: attending 3-off meetings per year in Oxford, "PTR meetings", encouraging local transport operators to provide a service to the parishioners.

Proposal: 2-3 parishioners were suggested, and SSPC to make a formal approach to them to take on the role.

Resolved: Approved, LW to approach suggested parishioner, resident of Wallingford Road.



PC.20.04.12. Newsletter (LGA 1972 s142)

PC.20.04.12.1. To review newsletter finance.

Figures were reviewed by the council.

PC.20.04.12.2. To consider making “Editor of the Newsletter” a salaried position.

Suggested to try for 3 months to get a volunteer, and review again.

PC.20.04.13. Bus Shelter on the Wallingford Road

PC.20.04.13.1. To receive MoP request to resite the bus shelter to the other side of the road, for Langtree school pupils to make use of it.

It was suggested moving the shelter would be an issue as SSPC would lose the right to the bus shelter on the current location. Also the school bus route could be easily be switched to be in reverse again as it was in the past.

PC.20.04.13.2. To review the recent incident with the bus shelter, and agree actions arising, including agree SSPC’s preference regarding, rebuild, resiting, removing the bus shelter.

To move to the next agenda, so all councillors can go and review the site.

PC.20.04.14. Grass Cutting

PC.20.04.14.1. To consider taking on the delegated function of the twice yearly grass cutting around South Stoke Village from OCC.

LW to approach M&C Landscaping, and they also cut in the Parish of Goring on the same arrangement, and speak with G Ambler regarding the duplication, and also approach D Smith.

PC.20.04.15. To receive items of correspondence and agree actions arising

PC.20.04.15.1. Email from SSEN regarding resiting of the telegraph pole serving the South Stoke Community Shop.

LW to contact the homeowners of Linden, Gosford and Frilsham, and push to the Amenities Charity. SSPC will support the move, if all three home owners also support.

PC.20.04.16. Finance

PC.20.04.16.1. To approve finalised payment schedule for February 2020, and note receipts.

Resolved: Payments Approved and Receipts Noted, Unanimous.

PC.20.04.16.2. To approve the Payment Schedule for March 2020

Resolved: Approved, Unanimous.

PC.20.04.16.3. To note the reconciled bank account and reserves balances as at 29th February 2020

Resolved: Noted, Unanimous.

PC.20.04.16.4. To review status of CIL demands.

All CIL Monies to date to be used for Village Hall Gifted Works

PC.20.04.16.5. To approve update to budgets for 2019/2020 and 2020/2021

Superseded, by next Agenda.



PC.20.04.16.6. To approve cancelling Invoice 0109, £6.50

Resolved: Invoice written off, Unanimous.

PC.20.04.17. Matters for future discussion.

None

PC.20.04.18. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

None, all further items superseded, since original March 2020 Agenda.

PC.20.04.19. To receive feedback on Housing Group meeting with the Diocese, and approve expenditure for, and agree scope of, legal advice to be sought.

PC.20.04.20. Freedom of South Stoke Award (LGA 1972 s249)

PC.20.04.21. To receive correspondence from Savills and agree actions arising.

PC.20.04.22. To approve staff salaries and hours for 2020/2021 financial year.

PC.20.04.23. To receive quotes for village hall fire escape, and if appropriate award work to chosen contractor.

PC.20.04.24. To confirm the time and date of the next meeting: 20th April 2020.

Meeting Closed 21:02