

**Minutes of a Virtual Meeting of the South Stoke Parish Council
Monday 04th May 2020 at 8:00pm**

Public Session

None

Members Present:

Chairman Cllr Bryan Urbick (BU)
Members Cllr Philip White (PWh)
Cllr Diana Hathaway (DH)
Cllr Victor Meyer (VM)

Officers Present:

Clerk Laura White (LW)

Public and Press: None

Meeting started 21:03

PC.20.05.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

None Received, AS and PWO are absent.

Absences approved, as may be due to technology issues.

PC.20.05.2. Declarations of Interests (LA 2011 s31)

None

PC.20.05.3. Chairman's Announcements

None

PC.20.05.4. Planning

To Note Decided Applications

PC.20.05.4.1. Planning Application P20/S0266/HH – Greenacres, Ferry Road, GRANTED

Resolved: Noted: Unanimous.

PC.20.05.5. To receive items of correspondence and agree actions arising

PC.20.05.5.1. Email from MoP requesting a letter of support for the application of the Aerodrome to become a community asset

The lease of land is coming to an end, so the tenant is applying for the airfield to become a community asset. Could be considered as a purely commercial issue.

Resolved: To submit a letter of support in the application for Asset of Community Value, Unanimous



PC.20.05.5.2. Email from MoP, FOI Request for all e-mails between the clerk and Councillors regarding planning application P19/S4364/FUL

Resolved: Noted and supportive of the Response, Unanimous.

PC.20.05.6. Clerk Report

PC.20.05.6.1. To formally approve decisions made whilst HCID policy was active.

Resolved: Approved, Unanimous.

PC.20.05.6.2. To receive update on SSPC COVID-19 response.

Resolved: Noted Unanimous.

PC.20.05.7. Finance FY 2019/2020

PC.20.05.7.1. To approve finalised payment schedule for March 2020, and note receipts.

Resolved: Payments Approved and Receipts Noted, Unanimous.

PC.20.05.7.2. To note the reconciled bank account and reserves balances as at 31st March 2020

Resolved: Noted, Unanimous.

PC.20.05.7.3. To approve revised budget for 2019/2020

Resolved: Approved, Unanimous.

PC.20.05.7.4. To approve the annual accounts for the year ending 31st March 2020 (receipts and payments).

Resolved: Approved, Unanimous.

PC.20.05.7.5. To approve the annual governance statement and statement of account and receive report from the internal auditor for 2019-2020, all three documents being part of the statutory annual return (AGAR Part 3)

Resolved: Approved, Unanimous. (Internal Auditor report, not received yet – to make enquiries as to an alternate Internal Auditor)

PC.20.05.7.6. To approve the variances report to the external auditors

Resolved: Approved, Unanimous.

PC.20.05.7.7. To note budget variations for 2019-2020

Resolved: Noted, Unanimous

PC.20.05.7.8. To note year end cash and investment reconciliation as at 31st March 2020

Resolved: Noted, Unanimous

PC.20.05.8. Finance FY 2020/2021

PC.20.05.8.1. To approve finalised payment schedule for April 2020, and note receipts.

Resolved: Payments Approved and Receipts Noted, Unanimous

PC.20.05.8.2. To note the reconciled bank account and reserves balances as at 29th April 2020

Resolved: Noted, Unanimous



PC.20.05.8.3. To approve update to budget for 2020/2021

Resolved: Approved, Unanimous

PC.20.05.9. Matters for future discussion.

None

PC.20.05.10. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

PC.20.05.11. To consider RoW matters and engagement of solicitor.

Suggest, wait for the submission to the Solicitor, and agree by e-mail to the spend after the solicitor has made the assessment.

PC.20.05.12. To confirm the time and date of the next meeting: Virtual Meeting 15th June 2020.

Confirmed

PC.20.05.13. Meeting ended 21:28