

Draft Minutes of  
Amenities Charity Meeting  
10th February 2020.

In Attendance: Mark Taylor (MT) Treasurer and Acting Chairman, Ann Powell (AP) Bookings Secretary, Selina Bond (SB) Hall User, Mark Chadwick (MC) Rec Ground Steward, Sally Woodall (SW) Secretary and Hall User.

Guests: Paul Massey-Thompson, Dave Lucas.

Apologies: None.

MT welcomed our guests.

Dave answered the advert in the Newsletter for a new Hall Steward. He has worked with Robert Small to understand the requirements and is happy to take on the role. Formal election to the Management Committee and as a Trustee to follow later. Paul is interested in finding out about what the Committee does.

#### MINUTES OF THE MEETING 6th JANUARY 2020.

The Minutes were agreed as a true record and signed accordingly.

#### MATTERS ARISING, NOT APPEARING ELSEWHERE ON THE AGENDA.

The firework banner has been removed and MC has disposed of it as it was not collected by the Contractor.

Following an advert in the Newsletter, Laura White has taken over the cleaning role as from the 1st February. SB and SW stated they had already seen an improvement in the cleanliness of the hall. MT thanked AP, SB and SW for their help in keeping the hall clean in the interim period.

MT asked for a vote to appoint Dave to the Management Committee and to add him to the list of trustees registered with the Charity Commission. All in favour. DL provided with a set of keys.

#### TREASURERS REPORT.

MT stated no significant changes from the last meeting and advised our year end was March 31st. MT had a long conversation with Laura White, the Parish Council Clerk, regarding the grant situation and clarified the position as to how we, as a Committee, apply for grant funding from the PC. It would appear to be more straight forward than first anticipated. MT also advised the Committee he had attended the CBP meeting and it was reported at that meeting that the earliest we could expect monies for a new building was 2024. This means there are projects pending, such as the new Fire Escape, that we may now need to consider progressing in order to increase the capacity of the hall. MT to draft some words for agreement and submission to the PC. **MT.**

#### VILLAGE HALL STEWARD REPORT.

Audio Visual Equipment. MT has spoken with Roger regarding the equipment. Dave Lucas happy to meet up with Roger to get some written instructions drawn up for the equipment we currently have in the hall. **DL.**

Gutter Clearance and Driveway Maintenance. The gutters have been cleared thanks to MT and Robert Small and access was gained to the adjoining property in order to carry out this work. During this process, it was discovered the soakaways not free flowing so when the driveway maintenance is carried out, the soakaways should be repaired at the same time. MT to advise the PC as PW not present. **MT.**

Asbestos/fire risk/building regs. PW had sent some information regarding some of this but as he was not present, this item to be carried forward to next meeting. MT to liaise with PW. **MT/PW.**

New Fire Escape. Again, as PW not present this item carried forward. **MT/PW.**

DL requested a copy of the hall schedule, AP to provide this information. MT stated the timetable was on the Village website but not live, and following a discussion with Laura White, she has offered to help AP access her Google account to assist with making the timetable live. **AP.**

#### BOOKINGS SECRETARY.

Nothing to report, Laura to assist with timetable as mentioned above.

#### RECREATION GROUND STEWARDS REPORT.

Bonfire Clearance. The contractor has attended to the reseeding along with other areas on the Rec.

Tree Surgery. MC has a quote from Jamie Turner for £700.00. MT advised there are now 2 trees that need attention, MT to arrange for another quote and will meet with contractor. Paul Jenkins is ready to plant the Mulberry Trees on the Rec. **MC/MT.**

#### Green Gym.

Green Gym attended to the rabbit problem along the railway line and have done a sterling job. Chris Bertrand had sent a note asking if we can finish the job before their next visit on the 9th April. All agreed we would wait until April 9th. SW to advise Chris. **SW.**

Rabbits. MT is still in contact with Wayne and awaiting a response from him. SW advised Jo B had been back in contact. MC to send an email. **MC.**

Laura White has reported on the playground equipment and is in correspondence with a maintenance company regarding the zip wire. They are asking for £300 for an annual contract. The AC maintain most of the equipment themselves. Laura still in discussion to obtain cost of repair only.

#### HALL USERS REPORT.

SB and SW had nothing to report other than the hall much cleaner.

#### WI.

Potholes were still a problem on the access road. The PC are attending to this.

#### ITEMS FROM THE PARISH COUNCIL.

No representatives present.

#### COMMUNITY HALL UPDATE.

MT attended and as mentioned, we are now aware we have some considerable length of time to maintain the current hall. The CBP requested £1000 from the AC and Shop Committees to contribute towards planning costs. All agreed this matter. MT to arrange. **MT.**

AOB.

MT reminded everyone that when colleagues seek agreement to actions by email (rather than waiting for the next meeting) it is incumbent on everyone to respond (reply all). We are all trustees with a group responsibility.

MT had circulated, prior to the meeting, an email from The PC advising of the Great Village Clean Up. It was decided, due to all the restrictions and health and safety issues, we would not participate in this event. MT asked SW to advise the PC of our decision. **SW.**

MT advised he has circulated information regarding the Village Photo Competition. Simon Booker has been notified.

DATE OF NEXT MEETING.

Monday March 9th at 7.30.