

MINUTES OF THE MEETING OF SOUTH STOKE PARISH COUNCIL

South Stoke Village Hall 19:30 Monday 13th January 2020

Members Present:

Chairman Cllr B Urbick (BU)
Members Cllr V Meyer (VM)
Cllr P White (PWh)
Cllr P Wortley (PWo) Arrived: 19:34
Cllr D Hathaway (DH)
Cllr A Scrivener (AS) Arrived 19:52

Officers Present:

Clerk Mrs L White (LW)

Public and Press:

HDWG Chairman (HDWGc), District Councillor M Filipova-Rivers (MFR), CBC Chairman (CBCc) + 1 Member of Public (MoP)

PC.20.01.1 Apologies for absence.

AS – will be 20mins late

PC.20.01.2 Declaration of Interests by Councillors on any items on the Agenda.

PWh – Employee Item

PC.20.01.3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

MoP: Bier Path, Use of Parish Online

PC.20.01.4 Chairman's Announcements.

Community Building Questionnaire – if anyone knows of someone without one, please get them to contact LW. Can also be submitted to the Shop. BU gave thanks to efforts completed to date to deliver / collect.

Happy New Year to everyone.

(PWo arrived 19:34)

PC.20.01.5 To approve minutes of the meeting of 18th November 2020

Resolved: Approved, Unanimous

PC.20.01.5.1 To review progress on actions from previous Parish Council meetings and agree any revision of actions on the action list.

See Action List

PC.20.01.5.2 Matters arising, not elsewhere on the agenda.

None

PC.20.01.6 Planning Applications – to discuss and agree Council's response to the following:



PC.20.01.6.1 P19/S4364/FUL: The Old Vicarage, The Street: Change of usage of the cowshed and dairy, to half to dog daycare centre, half vehicle storage.

AS: gave narrative on the application and current comments logged on the planning website. Highlighted previous experience with this sort of facility, and the noise associated with them. Questioning also the hours of operation and level of traffic associated with dropping / picking up the dogs.

The following concerns were raised:

- noise – if walking 6, can they have more than 6 animals there at any given time?
- animal welfare
- fencing will it be sufficient to prevent the animals escaping?

Proposal: South Stoke Parish Council OBJECTS, due to needing more information. The environmental Health Officer has submitted comment stating " I have extensively considered Environmental Protection matters related to noise, odour and dust, and I can advise that I have no observations to make on this particular application". SSPC kindly requests further specific details on what aspects have considered, how it has been considered, and the conclusions of the environmental health report.

SSPC would like to raise the following specific concerns:

- hours of operation,
- suitability of this rural residential area for this type of enterprise including:
 - o increased traffic movements for pick up / drop off on narrow rural roads
 - o noise levels
- concerns about animal welfare including numbers of dogs at any one time (acknowledging only 6 can be walked at one time due to current licence restrictions, but can more be kept on the property in total?)
- type of fencing being sufficient to keep the animals in if they try to escape.

SSPC has NO Objections to the Vehicle storage aspect of this application.

Resolved: Approved to submit OBJECTS response including the details as above, Unanimous.

PC.20.01.7 To review status of CIL demands.

None

PC.20.01.8 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council.

PC.20.01.8.1 District Report from Cllr M Filipova-Rivers [Report Appendix 1 to the Minutes]

MFR: gave verbal discussion on the report.



PC.20.01.8.2 County Report from Cllr K Bulmer

None Received

PC.20.01.9 Community Building Committee – to receive update.

Verbal Report:

Holding off the planning permission activity, pending receiving grants to fund it.

In the mean time have be conducting the shop/hall usage questionnaires.

Other works ongoing towards ensuring the correct feedback is being returned to Kingswell. Also have plans to get the shop board down to the village hall to mark out on the floor the new potential layout, for any further changes to detail to Kingswell.

PC.20.01.9.1 To receive approved minutes of the meeting 04th November 2019

Resolved: Received, Unanimous

PC.20.01.10 Housing Development Working Group – to receive update.

Question: is there a sense of why there is no movement on the project?

HDWGC: the statement is, “there is no agreement yet between Diocese and Developer to allow them to proceed”

**PC.20.01.10.1 To appoint Chairman and members of the Housing Development Committee
Awaiting TOR**

PC.20.01.10.2 To approve the Terms of Reference of the Housing Development Committee

VM: to draft TOR, add to next agenda.

PC.20.01.11 Rights of Way Project, to receive update on activities

Resolved: Received, no further questions/comment.

PC.20.01.12 Amenities Charity – to receive an update on activities.

To note the Chair has stepped down fully. Since this time, found that some of the documents which should be in place, may not be. LW to provide any documentation regarding the AC to PWO for review.

Until recently, there was an assumption there with be a new Village Hall imminently, as it is clear this will not be the case in the short term, AC are going press on with seeking quotes for disabled toilet, additional fire exit etc.

Noted: Concerns of missing essential documentation.

PC.20.01.13 The Park – to receive update.

PC.20.01.13.1 To approve rolling monthly term rental of part of the Park to Perch House, in accordance with terms laid out in agreement.

VM to review and verify suitable for agricultural tenancy.

Consider 364day tenancy.

New draft to be presented at the next meeting.

PC.20.01.13.2 To approve updated agreement for the paddock / grazing on The Park to reflect boundary change.

As per PC.20.01.13



PC.20.01.14 Policy Documents

PC.20.01.14.1 To approve the updated Signs Policy.

Resolved: Approved, Unanimous

PC.20.01.15 To agree the proposed management plan for Whitehill Quarry and approve the budget of £300 for volunteers to build and install a rustic bench and a sign with some information about the site.

Discussion over the history of the land.

Vote: to budget £300 for a bench and sign and approve the management plan.
[Use code "other projects"]

3 approve; 2 against; 1 abstain.

Resolved: Approved.

PC.20.01.16 To consider access road and parking area to the Village Hall, agree actions arising.

A MoP has recently called BU stating their difficulty to access the Bier Path.

MoP: Highlighted in the meeting difficulties of the WI and Historical Society using the access road.

Suggest grading off the current access area and resurfacing in some way.

To contact those who did the recreation ground car park plus other quotes.
[Suggestions of: Hazel & Jeffries, M Reed, N Aldridge, R Staniforth] Quote to include, long term solution, and "what really needs doing".

Resolved: Approved, Unanimous

PC.20.01.17 To agree date and time for the Annual Parish Meeting 2020 and actions arising.

Resolved: Approved 2nd May 2020, Unanimous

PC.20.01.18 To receive items of correspondence and agree actions arising

PC.20.01.18.1 E-mail requesting donation to Oxfordshire South & Vale Citizens Advice

Resolved: Approved, to say No, have made a commitment to SODC not award any grants, Unanimous

PC.20.01.19 Finance

PC.20.01.19.1 To approve the finalised payment report and note receipts report for November 2019.

Resolved: Payment Report Approved, Receipts Noted, Unanimous

PC.20.01.19.2 To note no payments, and note receipts report for December 2019

Resolved: Noted, Unanimous

- PC.20.01.19.3 To approve the payment schedule for January 2020**
Resolved: Approved, Unanimous
- PC.20.01.19.4 To note the reconciled bank account and reserves balances as at both 30th November and 31st December 2019.**
Resolved: Noted, Unanimous
- PC.20.01.19.5 To review the budget to date for 2019/2020**
Resolved: Reviewed, no actions, Unanimous
- PC.20.01.20 Matters for future discussion.**
None
- PC.20.01.21 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**
Resolved: Approved, Unanimous
- PC.20.01.22 To receive update on village projects, grant application.**
Unsuccessful – to investigation other avenues to support this idea.
- PC.20.01.23 To receive nominations for the Freedom of South Stoke award.**
DH still working on the affidavits – ideally to award at the Annual Parish Meeting, affidavits to be received and agreed at the February Meeting. BU to provide the detail for the Goring scroll, LW to get details of the scroll writer from Goring Clerk.
- PC.20.01.24 To receive proposal from Savills/Christchurch regarding RoW**
None Received – to follow up with them.
- PC.20.01.25 To agree format, attendees and date for employee annual appraisals.**
PWh abstained from discussion.
BU propose 3 off Cllrs to form a committee to do the appraisal. BU, AS & DH. LW to forward a possible template to work from.
- PC.20.01.26 To confirm the date and time of the next Meeting: 17th February 2020, 19:30**
To move to the 24th Feb 2020.

Meeting Closed 21:45.