



Members Present:

Chairman Geoff Ward (GW)
Members Bryan Urbick (BU)
David Kennedy (DK)
Maurice Scarratt (MS)
Sally Woodall (SW)

Officers Present:

Clerk Laura White (LW)

Public and Press: None

CBC.19.12.1 Apologies for absence.

Non-Received
Chris Bertrand (CB), Absent

CBC.19.12.2 To receive outstanding Declarations of Acceptance of Office from Members

None

CBC.19.12.3 To receive outstanding Registers of Members Interest from all Members.

None

CBC.19.12.4 Declaration of Interests by Committee Members on any items on the Agenda.

None

CBC.19.12.5 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

No Public Present

CBC.19.12.6 To approve minutes of the meeting of 04th November 2019.

Resolved, Approved, Unanimous

CBC.19.12.7 Update on Requirements and to consider any subsequent actions:

CBC.19.12.7.1 The Shop

None

CBC.19.12.7.2 Amenities Charity

None

CBC.19.12.7.3 Parish Council

None

CBC.19.12.7 To receive an update on Housing Development plans: consider any impact on the Community Building project and consider any actions.

The diocese and developer have not signed their legal agreement, therefore no planning application prior to April, and there will be a public consultation first.

CBC.19.12.8 To discuss the feedback from the public consultation held on the 12th October 2019, and agree actions arising, including delivery of feedback to the preferred builders.

Items to bring to Kingswell



General

Externally accessed Toilet
Side of Shop Windows
Smaller Foyer, larger café
Mezzanine for Archive storage
Toilets – to raise idea of unisex

Meeting room

Supportive of meeting room, but location needs to be reconsidered.

Canopy/Veranda

Research more, about options, to prevent issues with look / noise / cleaning
(DK & CllrAS & Shop to discuss this item.)

External

Resolved: Wood and Brick to the front, all Brick to the back, Unanimous.
Horizontal wood plank look, cross laminated timber (carbon neutral)

Ecofriendly Attributes

Investigate a green roof more and consider the implications.
Air source heat pump on the roof
Investigate the bore hole more and potential for ground source heat pump.
Solar panels.
Electric vehicle charging points.

Sports & Pastimes

Balance between a high enough roof for some sports, but not so high as to impinge on the neighbors.

Shop

Keep it trading, move to somewhere else on the site.

General Comments

Further investigation into delivery vans / pedestrian access (simultaneously)

CBC.19.12.8.1 To discuss and if appropriate approve proposal for evening session to present summarised feedback from the consultation to the community.

To consider a public meeting before the planning application is submitted.

CBC.19.12.9 To consider current position regarding submission of Planning Application and agree actions arising.

On hold pending election and therefore grants (decision on planning grants should be in January 2020)

CBC.19.12.10 To consider asking other suppliers for cost verification of the “cost certainty design”, and agree actions arising.

Currently in the design phase, which ends with planning application, and asking for a cost certainty design so we know it is achievable for the budget.



Will have to go to tender for the build phase to be compliant.

CBC.19.12.11 Finance

CBC.19.12.11.1 Review the overall budget, consider plans and actions. Funds Remaining of original £16k budget: £7122

Noted.

CBC.19.12.11.2 To note total in the Fundraising EMR: £6148

Noted

CBC.19.12.12 Village Fund Raising: review progress, consider plans and actions

Next year to work towards a “village plan” so no clashes.

CBC.19.12.13 Grant Applications: review progress: consider plans and actions

Waiting for Purdah to end.

CBC.19.12.14 Publicity: review status, consider actions.

May need some further publicity for the questionnaire

CBC.19.12.15 To approve questionnaire on the use of village hall and shop and agree distribution and collection dates.

Adult Questionnaire already approved

Young Persons Questionnaire,

All young persons questionnaires must be signed by a parent / guardian. All should be allowed to answer the adult one if they wish.

To be delivered from 12th December onwards. Collect between Christmas & New Year.

CBC.19.12.16 To review progress on actions from previous Community Building Committee meetings and agree any revision of actions on the action list.

See Below

CBC.19.12.17 Matters for future discussion.

None

CBC.19.12.18 To confirm the date and time of the next Meeting

27th January 2019

Meeting Ended: 20:52

Item	Topic	Owner	When
25	GW to provide initial data analysis from the consultation to LW	GW	CLOSED
26	LW to input all data from further feedback forms into Data Set and provide to committee members.	LW	CLOSED
27	GW to verify with Kingswell Jan 2020 is achievable for Planning Application, and action starting surveys etc. Held due to grants/elections	GW	OPEN
28	SW to investigate running Open Gardens 2020 in June or July. / Request for other volunteers to run it.	SW	OPEN
29	Questionnaire Delivery / Collection volunteers to notify GW	All	CLOSED