



Notice of a Meeting of the South Stoke Parish Council

Monday 24th February 2020 at 7.30pm in South Stoke Village Hall

All Councillors are summoned to a Meeting of South Stoke Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

7:30pm – prior to the start of the meeting

Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Stoke. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

2. Declarations of Interests

Member to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

3. Chairman's Announcements

4. To approve and sign as a correct record the minutes of the meeting held on 13th January 2020. (LGA 1972 sch 12, para 41(1))

- 4.1. To approve and sign as a correct record the minutes of the extra planning meeting held on 03rd February 2020
- 4.2. To review progress on actions from previous Parish Council meetings and agree any revision of actions on the action list. **ActionsList**
- 4.3. Matters arising, not elsewhere on the agenda

5. Planning

Applications for Reconsideration

- 5.1. Planning Application P19/S4364/FUL - The Old Vicarage, The Street: Change of usage of the cowshed and dairy, to half to dog day care centre, half vehicle storage.
(If additional information is received prior to the meeting - To reconsider response, having received additional information pertaining to the development and intended usage.)

6. To receive reports form the representatives of Oxfordshire County Council and South Oxfordshire District Council

- 6.1. County Report from Cllr K Bulmer **Appendix A**
- 6.2. District Report from Cllr M Filipova-Rivers **Appendix B**



7. Community Building Project

- 7.1. To receive an update on activities **Appendix C**
- 7.2. To receive approved minutes of the meeting 05th December 2019 **Appendix D**
- 7.3. To note receipt of the grants monies of £5000 and £2500 towards design activities relating to planning application.
- 7.4. To approve sending formal letter of thanks to Cllrs K Bulmer and M Filipova-Rivers for their grants as per 8.3.

8. Housing Development

- 8.1. To receive an update on activities **Appendix E**
- 8.2. To approve Terms of Reference for the Housing Development Committee **Appendix F**
- 8.3. To appoint Chairman and members of the Housing Development Committee.

9. Rights of Way

- 9.1. No further project update on progress since last meeting **Appendix G**
- 9.2. To approve progressing with the applications for 5-off Rights of Way.

10. Amenities Charity, to receive an update on activities

- 10.1. In lieu of financial assistance to the South Stoke Village Hall and Recreation Ground Charity, to approve SSPC to source quotes and pay for works on the village hall. Delegated responsibility to the Clerk to receive quotes and award work to the maximum values of:
 - a) Downpipes on the West Elevation, plus soak away, not more than £800
 - b) Fire Exit on the North Elevation, not more than £2800

11. The Park

- 11.1. To receive update
- 11.2. To approve rolling monthly term rental of The Park to Perch House, in accordance with the terms laid out in the agreement **Appendix I**
- 11.3. To approve updated agreement for the paddock / grazing on The Park to reflect boundary change **Appendix J**

12. Clerk Training

- 12.1. To approve CILCA training for the clerk, registration costs, £350
- 12.2. To approve clerk attending CILA mentoring sessions, cost £275

13. To receive items of correspondence and agree actions arising

None Received



15. Finance

15.1. To approve finalised payment schedule for January 2020, and note receipts.

Appendix K

15.2. To approve the Payment Schedule for February 2020

Appendix L

15.3. To note the reconciled bank account and reserves balances as at 31st January 2020

Appendix M

15.4. To review status of CIL demands.

15.5. To approve invoicing the Village Hall cleaning through SSPC, and payment of the Clerk through current payroll system.

16. Matters for future discussion.

17. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

18. Freedom of South Stoke Award.

19. To receive update on Staff Appraisals.

20. To receive quotes for village hall access and parking upgrades, and if appropriate award work to chosen contractor.

21. To confirm the time and date of the next meeting: 16th March 2020.