



MINUTES OF THE MEETING OF SOUTH STOKE PARISH COUNCIL

South Stoke Village Hall 19:30 Monday 16th September 2019

Members Present:

Chairman Bryan Urbick (BU)
Members Andrew Scrivener (AS)
Victor Meyer (VM)
Phil White (PWh)
Phil Wortley (PWo)
Diana Hathaway (DH)

Officers Present:

Clerk Laura White (LW)

Public and Press:

Roy McMillan (RM) (left 19:58), District Councillor M Filipova-Rivers (MFR),
Geoff Ward (GW) (left 19:55)

PC.19.09.1 Apologies for absence.

None

PC.19.09.2 Declaration of Interests by Councillors on any items on the Agenda.

None

PC.19.09.3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

To speak at the relevant times.

MFR: at the Goring Surgery this evening, one lady very keen to set up a project to put wild flowers in residents front gardens and verges.

PC.19.09.4 Chairman's Announcements.

BU: noted PWo's inspirational efforts and physical challenges he sets for himself.

PC.19.09.5 To approve minutes of the meeting of 15th July 2019

Resolved: Approved: unanimous (VM abstained as absent)

PC.19.09.5.1 To review progress on actions from previous Parish Council meetings and agree any revision of actions on the action list.

See Actions List

PC.19.09.5.2 Matters arising, not elsewhere on the agenda.

None

PC.19.09.6 Planning Applications – to discuss and agree Council's response to the following:

None Received

PC.19.09.7 To review status of CIL demands.

None

PC.19.09.8 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council.

PC.19.09. District Report from Cllr M Filipova-Rivers



Comments in addition to the report:

MFR extended the invitation to SSPC to meet the cabinet member who will be visiting Goring Parish Council Meeting in October to talk about the civil parking scheme.

Ministry of Community housing and local government – discussions are being had with them, regarding current big development plans and trying to change them. Update on Local Plan developments.

PC.19.09.9 Community Building Committee – to receive update.

In the last meeting, received feedback from SSVH&RGC, SSCS & SSPC, these were summarised and returned to Kingswell, whom have returned comments saying some of the statements are contradicting. Meeting planned for Wednesday 18th Sept to discuss what items are possible / what should be included etc.

Consultation with the village is needed, even if it is an interim information drop to the village. Planned for 12th October. Intention to get documents out to the community prior to the consultation, Nick Pye helping with this.

PC.19.09.9.1 To receive approved minutes of the meeting 30th July 2019

Resolved: Approved, Unanimous.

PC.19.09.10 Housing Development Working Group – to receive update.

RM: RM & BU have met with the diocese to discuss the Unilateral Undertaking document, the purpose of it being to agree engagement between the Diocese and Rectory Homes. Regarding the Memorandum of Agreement it was highlighted to the diocese as SSPC is not a signatory on the UU, it does not address the clauses in the MoA. The diocese agrees a change needs to be made to the UU so the new houses are not paying for the upkeep of the green space and other items.

Ongoing, once the UU is in more of a final version, to engage solicitor to review it before moving forwards.

Meeting with rectory Homes, Diocese and SSPC will be 8th October, with planning application going in early in the new year.

PC.19.09.11 Amenities Charity – to receive an update on activities.

No Update – last meeting not quorate.

PC.19.09.12 The Park – to receive update.

No responses as yet.

Regarding the Perch House request, Need to speak with the current park grazing agreement holders, as they want a little of the grazing land. The requesters to propose what they would like to pay & terms etc – PWO to discuss with them.

PC.19.09.13 Finance

PC.19.09.13.1 To note the finalised payment and receipts reports for August 2019

Noted: Unanimous.

PC.19.09.13.2 To approve the payment schedule for September

Resolved: Approved, unanimous.



PC.19.09.13.3 To note the reconciled bank account and reserves balances as at 31st August 2019.

Noted: Unanimous.

PC.19.09.13.4 To review expenditure against budget as at 10th September 2019

Reviewed: Unanimous.

PC.19.09.13.5 To approve instruction of Arrow Accounting as Internal Auditor for 2019/20

Agreed: Unanimous.

PC.19.09.13.6 To approve corrected AGAR forms for Year End 2018/19

Agreed: Unanimous.

PC.19.09.14 To consider the various quotes for Parish Insurance and approve purchase of insurance for 2019/20 from the preferred supplier.

Agreed: Delegate to LW, 4 Cllrs to confirm prior to ordering – Approved, Unanimous.

PC.19.09.15 Rights of Way Project, to receive update on activities, agree actions arising.

Comments in addition to the Report.

DH: asked if the forms could be done online by some, to make it simpler.

RM: confirmed the group will find out how many copies needed per household, and then verify the number of copies.

RM: to asked OCC to provide the copied pages.

PC.19.09.15 To propose the Council adopt the Freedom of South Stoke policy to be able to formally award the Freedom to individuals who have been appropriately nominated and who has given outstanding service to the Parish.

BU: gave narrative, on the idea behind having it. Highlighted it really needs to be for someone who has really benefited the village over a number of years, not for the good of the glory.

PWo: highlighted his concerns of instigating it in such a small village, and worries regarding upsetting people.

DH: asked that there be clarification of what they have the freedom to do.

BU: confirmed it would be a scroll, celebration, and name on a list in the village hall.

To edit the document, so council needs to be unanimous on agreeing to it. The nomination form needs to detail the reasons. LW to create the application form.

Noted that it is to be used very sparingly.

Resolved: Approved, Unanimous.



- PC.19.09.15.1 To approve creation of a budget code for use against expenses relating to the Freedom of South Stoke award and agree level of budget to be allocated.**
Create an EMR code, with the intention to put in a little each year to cover future awards.
- PC.19.09.16 To receive items of correspondence and agree actions arising**
None
- PC.19.09.17 Matters for future discussion.**
None
- PC.19.09.18 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**
Resolved: Approved, DH, PWh, PWo, VM, BU
- PC.19.09.19 To consider response from Diocese regarding Memorandum of Agreement.**
LW to e-mail D Mason, and ask for the most up to date document by 30th Sept to send to the solicitor.
- PC.19.09.20 To approve pursuing grant application for village projects.**
BU gave narrative on the idea, presenting confidential papers on the ideas.
Resolved: Approved to apply, Unanimous.
- PC.19.09.21 To approve creation, and associated spend, of a Community Interest Company to support grant applications.**
Resolved: Approved, Unanimous, all councillors to be directors.
- PC.19.09.22 To consider the first nominees for the Freedom of South Stoke award.**
To wait for next month.
- PC.19.09.23 To confirm the date and time of the next Meeting 21st October 2019, 7:30**
Confirmed

Meeting Ended 21:27