



**Agenda – Annual Meeting of South Stoke Parish Council  
Monday 20 May 2019 at 7.30pm in South Stoke Village Hall**

Members of South Stoke Parish Council are summoned to the Annual Meeting of South Stoke Parish Council.

- 1 To elect the Chairman for the year ahead
- 2 To receive Declaration of Chairman’s Acceptance of Office
- 3 Apologies for absence
- 4 To Elect the Vice-Chairman for the year ahead.
- 5 To receive Declaration of the Vice-Chairman’s Acceptance of Office, and Declarations of Acceptance of Office from the remaining Councillors.
- 6 To receive Registers of Members Interest from all Councillors.
- 7 Declaration of Interests by Councillors on any items on the Agenda.
- 8 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman’s permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.
- 9 To approve minutes of the meeting of 25<sup>th</sup> April 2019
- 10 Chairman’s Announcements.
- 11 To consider individual Councillor’s responsibilities **Appendix A**
- 12 Planning Applications – to discuss and agree Council’s response to the following:
  - 12.1 P19/S1072/FUL: Fifield Cottage Ferry Road South Stoke RG8 0JL  
Amendment to application for: Alterations to design of rear elevation of house and provision of building in garden following approval of replacement dwelling under permission P16/S3861/FUL.
  - 12.2 P19/S0171/RM: development work at Land at Woodcote Road South Stoke, is due to be considered at Planning Committee on Wednesday 22nd May 2019
- 13 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council.
  - 13.1 Report to Goring Division Parish Council May 2019: From Cllr Kevin Bulmer **Appendix B**
- 14 Community Building Committee – to receive update.
  - 14.1 To receive approved minutes of meeting 2<sup>nd</sup> April 2019. **Appendix C**  
**Appendix C1**  
**Appendix C2**
- 15 Housing Development Working Group – to receive update.



- 16 To review current progress of housing development project and community building project, discuss potential options and agree the way forward.
- 17 To agree content of the joint village consultation on the Housing Development and Community Building Project.
- 18 To appoint Representatives to serve on other bodies:
  - 18.1 The Amenities Charity Committee
- 19 To appoint working group Members:
  - 19.1 Housing Development Project
- 20 To appoint Chairman and members of Subcommittees:
  - 20.1 Community Building Subcommittee.
- 21 Amenities Charity – to receive an update on activities.
  - 21.1 To agree response to Amenities Charity request for financial support in repairing two Specific Pot Holes in the Shop Car Park and at the end of the access road.
- 22 Finance
  - 22.1 To approve the payment report and note receipts for April 2019 **Appendix D**
  - 22.2 To note the reconciled bank account and reserves balances as at 30<sup>th</sup> April 2019. **Appendix E**
  - 22.3 To Approve Budget Virements:
    - create £300 phone box budget to renovate and prepare it for future use.
    - create budget of £80 for expenses relating to the annual parish meeting
    - create budget of £2600 for the purposes of purchasing the speed sign
    - increase clerk salary budget to £6225 to reflect salary and hours increase previously approved
    - Monies to be directed from: Unused Election expenses and General Reserves.
  - 22.4 To consider a request from the Amenities Charity for financial assistance toward fixing a pot hole in the Shop Car Park, and another at the end of the assess road to the car park.
- 23 Financial Accounts for the Year ending 31 March 2019
  - 23.1 To approve the accounts for the year ending 31 March 2019 (receipts and payments) **Appendix F**
  - 23.2 To approve the annual governance statement and statement of accounts and receive report from the internal auditor for 2018-19, all three documents being part of the statutory annual return (AGAR Part 3)
  - 23.3 To approve a variances report to the external auditors **Appendix H**
  - 23.4 To note budget variations for 2018-19 **Appendix I**
  - 23.5 To note year end cash and investment reconciliation as at 31 March 2019 **Appendix J**



- 24 To note OALC are asking for nominations for new members, and a Hon Treasurer  
**Appendix K**
- 25 To approve response to the Traffic Sensitive Streets Consultation.  
Goring Map **Appendix L1**  
Briefing Report **Appendix L2**
- 26 To review progress on actions from previous Parish Council meetings and agree any revision of actions on the action list.
- 27 To receive items of correspondence and agree actions arising
- 28 Matters for future discussion.
- 29 To confirm the date and time of the next Meeting, and provisional dates for subsequent meetings for the year ahead.