



MINUTES OF THE MEETING OF SOUTH STOKE PARISH COUNCIL

South Stoke Village Hall 19:30 Monday 25th March 2019

Members Present:

Chairman Bryan Urbick (BU)
Vice Chairman Roy McMillan (RM)
Members Diana Hathaway (DH)
Andrew Scrivener (AS)
Phil Wortley (PW)

Officers Present:

Clerk Laura White (LW)

Public and Press:

David Kennedy (DK)

PC.19.03. 1 Apologies for absence.

None, all present.

PC.19.03. 2 Declaration of Interests by Councillors on any items on the Agenda.

None

PC.19.03. 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

None

PC.19.03. 4 Previous Meeting Minutes

PC.19.03. 4.1 To approve minutes of the meeting of 18th February 2019

Approved – DH, BU, RM

PC.19.03. 4.2 To approve minutes of the extraordinary meeting of 07th March 2019

Approved – Unanimous

PC.19.03. 5 Chairman's announcements.

Purdah starts Tuesday 26th – must not electioneer during this period. If anyone has any questions, ask LW.

PC.19.03. 6 Planning Applications:

PC.19.03. 6.1 To note Planning Decision for P18/S3872/FUL, Icknield Farm House, Granted 13th Mar 2019

Noted - Unanimous

PC.19.03. 7 To review status of CIL demands

AW: To Note: Period runs to the end of the month LW, to locate CIL costs spreadsheet and merge the data from both the planning and CIL costs data sets.

PC.19.03. 8 To receive reports from the representative of Oxfordshire County Council and South Oxfordshire District Council.

DH: would like to note, in appendix A "*Lewknor – 40 dwellings – refused and dismissed at appeal – the Inspector found unacceptable landscape and visual*



harm and incremental speculative and unplanned development contrary to the development plan and objectives of the Growth Deal.” Concerned the South Stoke Housing Development may be stopped due to similar reasons.

All reports Received

PC.19.03. 9 Community Building Committee – to receive update.

DK Update: have screened approx. 8 potential builders which offer modular buildings. 3 have been chosen to be met with starting 26th March, and go and view some of the buildings they have already been built. Want to meet the companies, and find out the true life/quality/style of their buildings. Specifications for groundworks, plumbing and electrics have been completed. Need to note going with modular buildings, will have to work within the standard options of the modules each builder offers rather than a bespoke solution.

[DK left the meeting]

PC.19.03. 9.1 To receive approved minutes of meeting 7th February 2019. (Appendix D)

Received: Unanimous.

PC.19.03. 10 Amenities Charity – to receive an update on activities.

No meeting since last SSPC meeting.

PC.19.03. 11 Finance

PC.19.03. 11.1 To approve the payment report and note receipts for February 2019

Payments: Approved, Unanimous

Receipts: Received, Unanimous

PC.19.03. 11.2 To note the reconciled bank account and reserves balances as at 28th February 2019.

Noted, Unanimous

PC.19.03. 11.3 To review expenditure against budget as at 28th February 2019.

Reviewed, LW to verify what payments have been made under the S137 budget code.

PC.19.03. 11.4 To Note Dog Bin Waste Emptying charges are increasing from 73p per bin per week to 89p per week, plus 15% administration charge.

Noted, Unanimous

PC.19.03. 11.5 To approve increase of Clerks Salary for the Year 2019/2020 in line with NALC Pay Scale, 2018/2019 band 27, increase to 2019/2020 band 20.

Agreed, Unanimous, to increase to 2019/2020 band 20, and also change to 35hrs per month, increased from 30hrs per month.

PC.19.03. 12 Tree Felling, to receive report from Cllr McMillan regarding trees near the Slipway, and approve expenditure to fell trees as described as per Quote.

RM gave narrative on relevant appendices.

Agreed: Unanimous – PW to review Land Registry records, approve spend of the monies required to remedy the trees found to be on the land where the responsibility falls to SSPC. Overhanging branches can be cut by the landowner of



the land they are hanging over, provided the wood cut down is returned to the owner.

PC.19.03. 13 The Park: To review request from Mr S Campbell to lease part of the Park as part of a garden extension, and to whom the responsibility of grass cutting in the Park falls and agree actions arising.

BU: History. 2 properties have previously bought part of the land. The Campbells wanted to also do this. It was stopped originally as SSPC were already in deep discussions about taking on ownership of The Park.

RM: The original "no" was influenced by the ability to maintain the access the park.

DH: had reservations with making a decision until the overall decision on what we are doing with the whole of The Park.

BU: need to note that during the Life of Prince Charles, if the Village Hall ceases being then SSPC must offer to sell the land back to ChCh, for £1. This would require permission of ChCh to lease part of it to the Campbells. The Bishop has previously indicated keen to work with ChCh and Prince Charles, to allow SSPC to take on ownership of The Park permanently.

AS: reminded the council other properties have previously asked to lease other parts of The Park. Is there possibility to discuss with ChCh regarding leasing part of the park and using the monies received to help fund the new Community Building.

Agreed, Unanimous: Response to the Campbells: would like to discuss with ChCh. BU&GW to reach out to The Bishop.

PC.19.03. 14 To consider a S.137 grant to the charity: Clean Slate

Agreed, Unanimous, Not at this time, no grants budget left for 2018/2019.

PC.19.03. 15 Matters for future discussion.

Reminder of Code of Conduct on April Meeting

PC.19.03. 16 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Agreed, Unanimous.

PC.19.03. 17 To receive feedback on discussions with the Diocese regarding Memorandum of Agreement and results of the Open Weekend feedback, and agree actions arising.

RM: Diocese Meeting Planned for 28th March 2019. Draft Housing Needs Survey Data has been received, and largely supports the data from previous survey (2017). Finalised report to be published on the website.

PC.19.03. 18 To confirm the date and time of the next Meeting.

25th April 19:30, inputs required 16th April.

Meeting Closed 20:40

Abbreviations (where used):

AC	Amenities Charity (South Stoke Village Hall and Recreation Ground Charity)
AONB	Area of Outstanding Natural Beauty
CBC	Community Building Committee
ChCh	Christ Church
CIL	Community Infrastructure Levy
HNS	Housing Needs Survey
NWR	Network Rail
OCC	Oxfordshire County Council
PCSO	Police Community Support Officer
SODC	South Oxfordshire District Council
SSPC	South Stoke Parish Council