



COUNCILLOR CODE OF CONDUCT

PART 1 GENERAL PROVISIONS

Introduction and interpretation

As a Member you are a representative of South Stoke Parish Council (“the Authority”) and the public will view you as such. Therefore your actions impact on how the Authority as a whole is viewed and your actions can have both positive and negative impacts on the Authority.

This Code as a whole is consistent with “Nolan Principles” which are set out in **Appendix 1** and the provisions of S29(1) Localism Act 2011

In this Code:

“meeting” means any meeting of:

- (a) the Authority
- (b) any of the Authority’s committees, sub-committees, joint committees, joint sub-committees or areas committees whether or not the press and public are excluded from the meeting in question by virtue of a resolution of Members
- (c) any briefings by officers and site visits organised by the Authority

“relevant period” means the period of 12 months ending with the day on which you give notification to the Authority’s monitoring officer of any disclosable pecuniary interests you had at the time of the notification.

“profit or gain” includes any payments or benefits in kind which are subject to Income Tax

“beneficial interest” means having an economic benefit as a legal owner or holding it on trust for the beneficial owner, having a right to the income from the land or securities or a share in it or the right to the proceeds of sale or share of part of the proceeds of sale

“Member” includes a co-opted member.

1 Who does the Code apply to?

- 1 This Code applies to all Members of the Authority including co-opted members.
- 2 It is your responsibility to comply with the provisions of this Code.

2 What does the Code apply to?

- 1 You must comply with this Code whenever you -
 - a conduct the business of the Authority, or
 - b you are acting as a representative of the Authority.
- 2 This Code has effect in relation to your conduct in your official capacity.
- 3 Where you act as a representative of the Authority--
 - a on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or
 - b on any other body, you must, when acting for that other body, comply with the Authority's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

3 General obligations

- 1 You must treat others with respect.
- 2 You must uphold the law
- 3 You must not--
 - a do anything which may cause the Authority to breach any of the equality enactments
 - b bully any person;
 - c intimidate or attempt to intimidate any person who is or is likely to be--
 - (i) a complainant;
 - (ii) a witness; or
 - (iii) involved in the administration of any investigation or proceedings, in relation to an allegation that a Member (including yourself) has failed to comply with the Authority's code of conduct; or
 - d do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Authority.

4 Confidential Information

You must not

- 1 disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where--
 - a you have the consent of a person authorised to give it;
 - b you are required by law to do so;
 - c the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
 - d the disclosure is
 - (i) reasonable and in the public interest; and
 - (ii) made in good faith and in compliance with the reasonable requirements of the Authority:
- (b) prevent another person from gaining access to information to which that person is entitled by law.

5 Conferring an advantage or disadvantage

You must

- 1 not use or attempt to use your position as a Member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage;
- 2 when using or authorising the use by others of the resources of the Authority-
 - a act in accordance with the Authority's reasonable requirements;
 - b ensure that such resources are not used improperly for political purposes (including party political purposes);
- 3 have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

PART 2 MEMBERS INTERESTS

6 Disclosable Pecuniary Interests¹

- 1 You have a Disclosable Pecuniary Interest in any business of the Authority if it is of a description set out in 6.2 below and is either:
 - a An interest of yours; or
 - b An interest (of which you are aware) of a spouse, civil partner or a person you are living with as a spouse or civil partner (“known as Relevant Persons”).
- 2 A Pecuniary Interest is an interest which relates to or is likely to affect:
 - a Any employment, office, trade, profession or vocation carried on by you or a Relevant Person for profit or gain;
 - b Any payment or provision of any other financial benefit (other than from the Authority) made or provided within the relevant period in respect of any expenses incurred in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992
 - c Any contract for goods, services or works which has not been fully discharged between you or a Relevant Person and the Authority or a body in which you or they have a beneficial interest;
 - d A beneficial interest in any land in the Authority’s area
 - e a licence of any land in the Authority’s area (alone or jointly with others) that you or a Relevant Person occupy for a month or longer
 - f any tenancy where to your knowledge (a) the landlord is the Authority and (b) the tenant is a body in which you or a Relevant Person has a beneficial interest
 - g Any beneficial interest in securities of a body where-
 - (i) that body (to your knowledge) has a place of business or land in the area of the Authority and
 - (ii) either:
 1. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 2. the beneficial interest exceeds one hundredth of the total issued share capital of the share capital of that body, if of more than one class, the total nominal value of the shares of any one class

¹ The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 set out the pecuniary interests specified for the purposes of Chapter 7 of Part 1 Section 30(3) of the Localism Act 2011

7 Other Pecuniary Interests

You have a pecuniary interest in any business of the Authority where it relates to or is likely to affect:

- 1 any person or body who employs or has appointed you;
- 2 any contract for goods, services or works made between the Authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specific in paragraph 6.2.(vii) which has been fully discharged within the last 12 months;

8 Non-Pecuniary Interests

You have a non-pecuniary interest in any business of the Authority where it relates to or is likely to affect:

- 1 any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Authority;
- 2 any body-
 - a exercising functions of a public nature;
 - b directed to charitable purposes; or
 - c one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union); of which you are a member or in a position of general control or management;
- 3 the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
- 4 a decision in relation to that business which might reasonably be regarded as affecting your wellbeing or the wellbeing of a relevant person to a greater extent than the majority of:-
 - a (in the case of authorities with electoral divisions or wards) other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision; or
 - b (in all other cases) other council tax payers, ratepayers or inhabitants of the Authority's area

9 Disclosure of Interests (Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests)

- 1 Subject to sub-paragraphs 9.2 to 9.3, where you have a Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest in any business of the Authority and you are present at a meeting of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification
- 2 Sub-paragraph 9.1 only applies where you are aware or ought reasonably to be aware of the existence of the Relevant Person's Interest
- 3 Where you have an interest in any business of the Authority which would be disclosable by virtue of paragraph 9.1 but by virtue of paragraph 12 (Sensitive Information) details of the interest are not registered in the Authority's published

Register of Members' Interests and the interest is a Disclosable Pecuniary Interest you need not disclose the nature of the interest to the meeting

- 4 Where you have a Pecuniary Interest in any business of the Authority and a function of the Authority may be discharged by you acting alone in relation to that business, you must ensure you notify the Authority's monitoring officer of the existence and nature of that interest within 28 days of becoming aware that you will be dealing with the matter even if more than 28 days before you will actually deal with the business

10 Effect of Interests on participation

1 Disclosable Pecuniary Interests

- a If you are present at a meeting of the Authority or of any committee, sub-committee, joint committee or joint sub-committee of the Authority and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that Interest:
 - (i) You must not participate, or participate further, in any discussion of the matter at the meeting, or participate in any vote, or further vote, taken on the matter at the meeting
 - (ii) You must withdraw from the room or chamber where the meeting considering the business is being held unless you have received a dispensation from the Authority's proper officer
- b If you have a Disclosable Pecuniary Interest in any business of the Authority you must not seek improperly to influence a decision about that business
- c If a function of the Authority may be discharged by a Member acting alone and you have a Disclosable Pecuniary Interest in any matter to be dealt with or being dealt with in the course of discharging that function you may not take any steps or any further steps in relation to the matter (except for the purpose of enable the matter to be dealt with otherwise than by yourself)

2 Other Pecuniary Interests

If you have an Other Pecuniary Interest in any business of the Authority which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement in the public interest and you are present at a meeting of the Authority at which such business is to be considered or is being considered you must:

- a disclose the existence and nature of the interest in accordance with paragraph 9.1 (but subject to paragraph 9.3) and
- b withdraw from the room or chamber where the meeting considering the business is being held unless you have obtained a dispensation from the Authority's proper officer

PART 3 REGISTER OF MEMBERS INTERESTS

11 Registration of Members' Interests

Subject to paragraph 12, you must, within 28 days of:

- 1 this Code being adopted by or applied to the Authority; or
- 2 your election, re-election or appointment or re-appointment to office (where that is later), or co-opted onto the Authority

register in the Authority's Register of Members' Interests (maintained by the Monitoring Officer under Section 29(1) of the Localism Act 2011) details of:

- 1 Disclosable Pecuniary Interests as referred to in paragraph 6 that you, your spouse, civil partner or person with whom you live as if they were your spouse or civil partner in so far as you are aware of their interests at that time
- 2 Pecuniary Interests referred to in paragraph 7 that you have

Subject to paragraph 12, you must within 28 days of becoming aware of any new Disclosable Pecuniary Interest as referred to in paragraph 6 that you, your spouse, civil partner or person with whom you live as if they were your spouse or civil partner or change to any Disclosable Pecuniary Interest registered under paragraphs 11.1 or 2 above by providing written notification to your authority's Monitoring Officer

12 Sensitive Information

- 1 Where you have a Disclosable Pecuniary Interest referred to in paragraph 6 or pecuniary interest referred to in paragraph 7 and the nature of the interest is such that you and the Authority's monitoring officer consider that disclosure of details of the interest could lead to you or a person connected with you being subject to violence or intimidation if the interest is entered in the Authority's Register then copies of the register available for inspection and any published version of the Register should not include details of the interest but may state that you have an interest details of which are withheld under s32(2) of the Localism Act 2011 and/or this paragraph.
- 2 You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph 12.1 is no longer sensitive information, notify the Authority's monitoring officer
- 3 In this Code "sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subject to violence or intimidation.

13 Register of Gifts and Hospitality

- 1 You must within 28 days of receipt, notify the Authority's monitoring officer in writing of any gift, benefit or hospitality with a value in excess of £25 which you have accepted as a member from any person or body other than the Authority.
- 2 The monitoring officer will place your notification on a public register of gifts and hospitality
- 3 This duty to notify the monitoring officer does not apply where the gift, benefit or hospitality comes within any description approved by the Authority for this purpose.

14 Review of the policy

This policy was accepted by the Parish Council at its meeting on 29 October 2018 and will be reviewed annually.

Signed:

B Urbick

CODE OF CONDUCT

THE NOLAN PRINCIPLES AND SECTION 28(1) OF THE LOCALISM ACT 2011

SELFLESSNESS

To serve only the public interest and never improperly confer an advantage or disadvantage on any person

INTEGRITY

Not to place themselves in situations where their integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour

OBJECTIVITY

Make decisions on merit, including when making appointments, awarding Contracts or recommending individuals for rewards or benefits.

ACCOUNTABILITY

To be accountable to the public for their actions and the manner in which they carry out their responsibilities and should co-operate fully and honestly with any scrutiny appropriate to their Office.

OPENNESS

To be as open as possible about their actions and those of the Council and should be prepared to give reasons for those actions.

HONESTY

Not to place themselves in situations where their honesty may be questioned, should not behave improperly and should, on all occasions, avoid the appearance of such behaviour.

LEADERSHIP

Should promote and support these principles by leadership and by example and should always act in a way that secures or preserves public confidence.



COMPLAINTS PROCEDURE

1. This Policy sets out procedures for dealing with any complaints that anyone may have about South Stoke Parish Council's administration and procedures. Complaints against policy decisions made by the Council shall be referred back to the Council [but note paragraph 14 of the Council's Standing Orders which says that issues shall not be re-opened for six months].
2. If a complaint about procedures or administration as practised by the Council's employees is notified orally to a Councillor or the Clerk to the Council, they should seek to satisfy the complaint fully. If that fails, the complainant should be asked to put the complaint in writing to the Clerk to the Council and be assured that it will be dealt with promptly after receipt.
3. If the complainant prefers not to put the complaint to the Clerk to the Council he or she should be advised to put it to the Chairman of Council.
4. a) On receipt of a written complaint the Chairman of Council or the Clerk to the Council (except where the complainant is about his or her own actions), shall try to settle the complaint directly with the complainant. This shall not be done without first notifying the person complained against and giving him or her an opportunity to comment. Efforts should be made to attempt to settle the complaint at this stage.

b) Where the Clerk to the Council or the Chairman of Council receives a written complaint about the Clerk's own actions, he or she shall refer the complaint to the Chairman of Council. The Clerk to the Council shall be notified and given an opportunity to comment.
5. The Clerk to the Council or Chairman of Council shall report to the next meeting of the Council any written complaint disposed of by direct action with the complainant.
6. The Clerk to the Council or Chairman of Council shall bring any written complaint that has not been settled to the next meeting of the Council. The Clerk shall notify the complainant of the date on which the complaint will be considered and the complainant shall be offered an opportunity to explain the complaint orally.
7. The Council shall consider whether the circumstances attending any complaint warrant the matter being discussed in the absence of the press and public but any decision on a complaint shall be announced at the Council meeting in public.
8. As soon as may be after the decision has been made, it and the nature of any action to be taken shall be communicated in writing to the complainant.
9. A Council shall defer dealing with any written complaint only if it is of the opinion that issues of law or practice arise on which advice is necessary. The complaint shall be dealt with at the next meeting after the advice has been received.



10. Review of the policy

This policy was accepted by the Parish Council at its meeting on 29 October 2018 and will be reviewed annually.

Signed:

B Urbick

REPORT TO GORING DIVISION PARISH COUNCIL **APRIL 2019** FROM CLLR KEVIN BULMER

GENERAL OCC REPORT

£218M SECURED FOR MAJOR TRANSPORT LINKS IN DIDCOT GARDEN TOWN

OCC, working in close partnership with South Oxfordshire and the Vale of White Horse district councils, was awarded the funding to support the creation of thousands of new jobs and houses, including affordable homes. The successful outcome of the bid was announced by Chancellor of the Exchequer, Philip Hammond, in the Spring Statement and is part of the Ministry of Housing, Communities and Local Government's Housing Infrastructure Funding (HIF) programme. The package of measures has previously been identified in Local Plans to provide the infrastructure that helps delivers homes. The main schemes for developing Didcot are:

- A4130 widening from A34 Milton Interchange towards Didcot;
- A new "Science Bridge" over the A4130, Great Western Railway Line and Milton Road into the former Didcot A Power Station site;
- A new Culham to Didcot river crossing between the A415 and A4130;
- A Clifton Hampden bypass

All schemes include improved segregated walking and cycling routes which will give people real travel choice. The lack of suitable crossings over the railway line and river coupled with the success of the Science Vale area has resulted in heavy congestion. Construction is currently programmed for mid-2021 and completion is expected by March 2024.

COUNTY COUNCIL BACKS JOINT STRATEGIC SPATIAL PLAN

OCC supports the aspirations of the [Oxfordshire Plan 2050](#), which was out to consultation until 26 March 2019. As part of the Housing and Growth Deal that the six Oxfordshire councils signed with the government, the Oxfordshire Plan 2050 will consider issues such as housing and infrastructure while also keeping and enhancing Oxfordshire's heritage and natural environment. The plan will also promote public transport, cycling and walking and will make healthy living and wellbeing a priority. The aspirations for Oxfordshire 2050 described in the consultation document also include supporting economic growth, improving housing availability and increasing transport connectivity across the county. In its submission to the consultation OCC's response included:

- Greater emphasis on the need for an increase in sustainable modes of travel, and to enhance messages around public health and the environment
- Highlight the need for charging points for electric vehicles into all premises together with full fibre broadband
- Focus on the need to ensure that cycling and walking levels and traffic reduction are radically improved

There will be another round of consultation in the summer, which will cover: place-shaping principles, policy options including levels of housing and employment growth, and broad locations for new development.

DELIVERING AN OLDER PEOPLE'S STRATEGY FOR OXFORDSHIRE

A strategy setting out how agencies will work together to deliver a positive future for the county's older population has been approved. ['Living Longer, Living Better: Oxfordshire's Older People's Strategy'](#) was produced in 2018 following the redesign of the Health and Wellbeing Board. It was developed by OCC and Oxfordshire Clinical Commissioning Group. Residents, health and charity organisations, professionals, businesses, the public sector and community groups were engaged in the strategy to ensure it represented the views and aspirations of the

population. It includes four themes which emerged during the co-production phase: being physically and emotionally healthy; being part of a strong and dynamic community; housing, homes and the environment; and access to information and care. The draft strategy went out for wider public consultation between December 2018 and February 2019 and received 236 individual responses. Overall, there was strong agreement with the vision, priorities and outcomes. Following approval by the council's Cabinet and the Health and Wellbeing Board, planning is now under way on delivering the strategy.

COUNCIL SETS OUT PLANS FOR OXFORDSHIRE'S HOME CARE

A review that explored options for the future of home care in Oxfordshire has concluded OCC should not provide its own in-house service but should create a new partnership model. The council purchases home care for adults from the independent market – although this accounts for less than 50% of the total home care places provided in the county. The rest is purchased by self-funders. During the 2016/17 period a number of home care providers exited the market and this prompted councillors to ask for a review of the system including an assessment of whether the council should provide its own service. In addition to creating a new model of partnership with the independent market the report also concluded that the council should develop alternative models of home care and improving outcomes for people receiving rehabilitation and reviewing arrangements for contingencies.

OXFORDSHIRE TO GET BOOST FROM WOMEN'S CYCLE RACE

Oxfordshire can expect economic and health benefits from hosting a stage of the prestigious OVO Energy [Women's Tour professional cycling race](#) on Wednesday, June 12. A stage of the high-profile British cycling event has been secured by the county council and five districts in a three-year deal with race organisers SweetSpot. In a comparable stage in last year's race in Warwickshire, additional local expenditure linked directly to the event totalled £2m by around 100,000 spectators. Nearly two-thirds (63%) came from outside the county and 67% of spectators said they were inspired to cycle more often. This year's stage will start in South Oxfordshire and end at Blenheim Palace. Details of the exact route, which will also pass through the Vale of White Horse and West Oxfordshire, will be revealed in the coming weeks. About 100 professional riders will weave their way through towns, villages and rural areas and race highlights will be screened on ITV4. The race itself starts in Suffolk on 10 June, and takes riders across the country in six stages.

JOINT COUNCIL CRACKDOWN ON BLUE BADGE FRAUD

OCC, in partnership with Oxford City Council's anti-fraud team and Cherwell District Council, recently undertook an on-street operation to detect and prevent abuse of the Blue Badge scheme in Oxfordshire last week. During the operation, it was estimated that 1,000 Blue Badges were checked across Oxfordshire, with 21 seized. In Oxford, 600 were checked and 12 seized. Blue Badge misuse is a criminal offence and can result in a fine of up to £1,000 and a criminal record. A Penalty Charge Notice will also be issued to anyone misusing a disabled parking bay. Many Oxfordshire residents rely on their Blue Badge to remain mobile and independent, enabling them to access goods and services that many of us take for granted. Inappropriate use of disabled parking bays can result in Blue Badge holders missing medical appointments, not being able to get out to buy food, or get to work. Every parking space really does matter.

CONTACT DETAILS

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**MINUTES OF THE MEETING OF COMMUNITIES BUILDING COMMITTEE
South Stoke Village Hall 19:30 Thursday 07th March 2019**

Members Present:

Chairman	Geoff Ward (GW)
Members	Maurice Scarratt (MS)
	David Kennedy (DK)
	Bryan Urbick (BU)
	Sally Woodall (SW)
	Tracy Lasan (TL)
	Kevin Flynn (KF)

Officers Present:

Clerk	Laura White (LW)
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Public and Press:

Roy McMillan (RM), Diana Hathaway (DH), Philip White (PWh), Tanya Seabrook (TS)

CBC.19.03.1 Apologies for absence.

Shannon Stegeman (SS)
Louise Verrill (LV) – no apologies given.

CBC.19.03.2 To receive Declarations of Qualification and Register of Interests forms from any outstanding Members.

Received Tracy Lasan (TL)

CBC.19.03.3 Declaration of Interests by Committee Members on any items on the Agenda.

None

CBC.19.03.4 To reiterate all members of the Community Buildings Committee are bound by the same code of conduct as full Parish Councillors, any complaints being brought against the Committee or any Members dealt with in accordance with the South Stoke Parish Council Complaints Procedure.

Noted

CBC.19.03.5 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

PWh, offered his services to the Committee. Noted the Architect offers a service, but he can offer sketching and modifying of drawings prior to going to an architect again. Adding that to apply for planning, very detailed drawings are not needed.

DK & MS to engage with PWh

CBC.19.03.6 To approve minutes of the meeting of 7th February 2019.

Resolved: Approved, Unanimous.

CBC.19.03.7 Update on Requirements and to consider any subsequent actions:



CBC.19.03.7.1 The Shop

None

CBC.19.03.7.2 Amenities Charity, including environmental impact and reducing running costs

None

CBC.19.03.7.3 Parish Council

Space to safely store the Records.

CBC.19.03.8 To receive an update on Housing Development plans: consider any impact on the Community Building project and consider any actions.

RM: Diocese is still addressing the issues and concerns previously raised with them, and expect to come back around the 21st March. The Diocese are also in discussion with Rectory Homes. RM spoke with them 7th March. The Diocese has asked “when will the CBC be in a position to launch a planning application?” Rectory Homes plan to apply for a full Planning Application, not a Second Pre Planning Application, and are considering May for that submission.

GW: The CBC can be ready to submit for planning in May/June..

CBC.19.03.9 The receive an update on the £850k Community Building scheme.

MS: Have been working on the electricals, but not sure exactly on the budget, until a design / building medium is chosen.

GW: the £850k scheme must be the full cost of everything, parking, fit out, furniture, building, legal fees etc.

Have already agreed some documents. Civil Works / Groundworks / Electrical documents are ready. Fit out hasn't changed in 6m, have yet to be brought to the committee.

Electrical to be brought forward to the next meeting.

DK: Asked if PWh can produce a specification for Heating / Plumbing / Cooling, and to review Electrical.

GW: Discussions with builders / Suppliers. Plan to pull together a document detailing who has been approached.

- Wernick – modular building, of a temporary nature (25-30y), but could have a significant life, awaiting cost response.
- Tudor Oak Buildings (Completed a private build in North Stoke, local Company), Tudor Oak do not do full bespoke jobs, but will build shells and provide dry shell buildings ready for internal fit outs, awaiting cost response.



- Pine Log (Built Cholesy, Moulsoford, Little Milton), also a prefabricated building, and would provide a shell, and footings. Would need to be precise on what is included. Also significant cost just to get to planning.
- Cotaplan, far exceeds our budget.
- New Forrest Log Cabins, not quite the right scale for our build.
- Home Lodge: Prefabricated unit, extended SIP type structure with brick facing and tiled roof. Currently top end of budget, but excludes a number of required items.

TS: Question: If the proposed development on the Glebe does not go ahead, what would happen with this project?

GW: not *dependent* on the Glebe development, but finding the funding would be significantly more difficult, as the village would still need a new Hall and a new Shop.

DK: reiterated he want this to be a team effort, to ensure that all the right questions are being asked to these building companies, and need to agree a process on how we will be moving forwards. Want to come up with a list / agenda of questions to ask each and all of the companies the same questions.

Week of 25th March target to take the questions to these companies. DK, MS & GW & PWh to arrange time to meet.

CBC.19.03.10 To consider current position regarding submission of Planning Application and agree actions arising.

Nothing to Add.

CBC.19.03.11 Budget

CBC.19.03.11.1 Review the overall budget, consider plans and actions.

No Changes Currently

CBC.19.03.12 Village Fund Raising: to receive plan, review progress, consider plans and actions.

SW: Has met with Jules (from the Shop), regarding whether fundraising for the Shop OR Hall OR Both. Jules is going to speak with the school, to ensure moving forwards everyone works together to fundraise to ensure the different village groups are not working against each other, and all fundraise for the "Community Buildings".

Discussions to the meeting Re: Appendix C.

SW has asked the AC to represent us as a registered Charity, but the AC does not want their charity status to be used to raise money for the community



buildings project. This makes the auction of promises difficult with respect to some of the big companies, but could do a “Community Auction of Promises” instead. GW & BU to engage with CBertrand re: using their Charitable status.

BU: In addition planning to do a community production of “Godspell” with the proceeds going to the community building project, estimate end 2019.

CBC.19.03.13 Grant Applications: review progress: consider plans and actions.

KF: Awaiting Planning Permission, to proceed with grants. Also waiting for Council Elections for Capital grants applications. Have looked at the scoring matrix of eligibility, need to have a number of different things lined up to ensure the CBP is a viable project, including engaging a wider variety of age & gender categories in the village for the building use.

BU to engage with Shop, to collect user data, SW to liaise with community groups as to the same.

CBC.19.03.14 Publicity: review status, consider actions.

SW and TL to work together to publicise the fundraising events and to use the Newsletter and the South Stoke Village Online (Facebook) to promote. Also to promote these meetings more.

To create a “Community Building” branding. GW and BU to help with Designing.

KF suggests a standalone flyer possibly once per 1 or 2 months, in addition to the Newsletter.

CBC.19.03.15 To review progress on actions from previous Community Building Committee meetings and agree any revision of actions on the action list.

See Action List

CBC.19.03.16 Matters for future discussion.

None

CBC.19.03.17 To confirm the date and time of the next meeting.

Tuesday April 2nd 2019, 19:30. LW to Ask Church or School.

The Meeting was closed at: 21:01

Abbreviations

CBP	Community Building Project
AC	Amenities Charity



COMMUNITY BUILDINGS COMMITTEE ACTION LIST

Item	Topic	Owner	When
6	To ask Mick Woodall to provide a statement/business plan for the café. Actions Taken: Currently in Draft Form 7/02/2019 Reviewed by the shop, and Stands in current form. To be Received by the CBC in March Meeting 07/03/2019 missed submission for March, to be received in April Meeting.	GW	04/2019
7	To investigate grants for design activities. Actions Taken: Awaiting further feedback. 07/03/2019: Issues with SODC and OCC due to Elections. BU to discuss with Cllr K Bulmer	KF, BU	04/2019
10	KF & BU – Article in to the March Newsletter Re Progress to date	KF & BU	CLOSED
11	GW to Liaise with Brian Baldwin Re: fundraising 07/02/2019 Contact made with Brian. 07/03/2019 Ongoing	GW	03/2019
12	Detailed plan for Grant Applications to be presented in March 2019 Meeting.	KF	03/2019
13	Detailed plan for Fundraising to be presented in March 2019 Meeting. 07/03/2019: Received.	SW	CLOSED
14	PWh to produce a specification for Heating / Plumbing / Cooling, and to review Electrical specification.	PWh	04/2019
15	To produce “Community Buildings Branding”	SW TI, BU GW	04/2019
16	To engage with the shop, re: user data	BU	04/2019

Current Account Payments

Date: 08/04/2019

South Stoke

Page 1

Time: 08:15

Cashbook 1

User: CNR

Current Bank A/c

Payments made between 01/03/2019 and 31/03/2019

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
26/03/2019	Bryan Urbick	BACS107/18	14.40			4076	200	14.40	PublicInternetDomai Urbic
26/03/2019	Swift Office Stuff	BACS108/18	15.40		2.57	4080	200	12.83	Copying
26/03/2019	Goring Press	BACS109/18	220.00			4080	200	220.00	March Newsletter
26/03/2019	Swift Office Stuff	BACS110/18	3.04		0.50	4010	200	2.54	Stationery
26/03/2019	SS VH & Amenities Charity	BACS112/19	228.00			4265	250	228.00	Hall Usage Oct - March
26/03/2019	Community First Oxfordshire	BACS114/18	1,549.20		258.20	4406	400	1,291.00	HousingNeedsSurv
29/03/2019	South Oxfordshire Distrci Coun	BACS115/18	13.09		2.18	4310	300	10.91	Dog Waste Jan/Feb/Mar 2019
30/03/2019	Laura White	BACS111/18	431.93			4000	200	431.93	March 2019 Salary
Total Payments:			2,475.06	0.00	263.45			2,211.61	

Reserve Account Payments

Date: 08/04/2019

South Stoke

Page 1

Time: 08:15

Cashbook 2

User: CNR

Reserve Account

Payments made between 01/03/2019 and 31/03/2019

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
25/03/2019	Current Account	INT TRANS	22.84			1090	100	22.84	March Interest Transfer
26/03/2019	Current Bank A/c	ERM Trans	5,850.00			200		5,850.00	ERM Transfer for Code 325
Total Payments:			5,872.84	0.00	0.00			5,872.84	

Current Account Receipts

08/04/2019		South Stoke				Page 1	
08:16		Cashbook 1				User: CNR	
		Current Bank A/c					
		Receipts received between 01/03/2019 and 31/03/2019					
Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Inv 092	Banked: 02/03/2019	60.00					
Inv 092	Clean Houses Services LTD	60.00			1000	100	60.00 6m quarter Page Advert
Inv 090	Banked: 04/03/2019	20.00					
Inv 090	Sue Allen	20.00			1005	100	20.00 March Grazing
Inv 085	Banked: 04/03/2019	32.50					
Inv 085	Wheelers (Oatpoint) Ltd	32.50			1000	100	32.50 6m Eighth Page Advert
Inv 091	Banked: 15/03/2019	60.00					
Inv 091	Beacon Flooring	60.00			1000	100	60.00 Advertising 1/4 Page Mar-
Inv 093	Banked: 19/03/2019	60.00					
Inv 093	Andresa Aesthetics	60.00			1000	100	60.00 Advertising 1/4 Page Mar-
Int Trans	Banked: 25/03/2019	22.84					
Int Trans	ReserveAccount	22.84			1090	100	22.84 Interest Transfer March
	Banked: 26/03/2019	5,850.00					
ERM Trans	Reserve Account	5,850.00			210		5,850.00 ERM Transfer for Code
Total Receipts:		6,105.34	0.00	0.00			6,105.34

Reserve Account Receipts

08/04/2019		South Stoke				Page 1	
08:16		Cashbook 2				User: CNR	
		Reserve Account					
		Receipts received between 01/03/2019 and 31/03/2019					
Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Interest	Banked: 11/03/2019	22.84					
Interest	TSB Bank	22.84			1090	100	22.84 March Interest
Total Receipts:		22.84	0.00	0.00			22.84

Current Account Bank Reconciliation Statement

Date:08/04/2019

South Stoke

Page 1

Time:08:12

Bank Reconciliation Statement as at 31/03/2019
for Cashbook 1 - Current Bank A/c

User: CNR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	29/03/2019	0	6,874.99
			<u>6,874.99</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			6,874.99
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			6,874.99
		Balance per Cash Book is :-	6,874.99
		Difference is :-	0.00

Reserve Account Bank Reconciliation Statement

Date:08/04/2019

South Stoke

Page 1

Time:08:12

Bank Reconciliation Statement as at 31/03/2019
for Cashbook 2 - Reserve Account

User: CNR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit Account	28/03/2019	0	24,044.03
			<u>24,044.03</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			24,044.03
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			24,044.03
		Balance per Cash Book is :-	24,044.03
		Difference is :-	0.00

Printed on 14/04/2019

South Stoke

Page 1

at 20:33

Annual Budget - By Centre

		<u>2017/2018</u>		<u>2018/2019</u>					<u>2019/2020</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	<u>Income</u>											
1000	Newsletter Advertising	2,250	2,087	0	0	2,000	0	2,000	1,672	2,400	0	0
1005	The Park	240	305	0	0	240	0	240	240	240	0	0
1015	CIL Receipts	0	0	0	0	2,874	0	2,874	5,157	5,000	0	0
1020	Contribution, Donation & Grant	1,074	3,429	0	0	2,300	0	2,300	873	2,500	0	0
1076	Precept	20,503	20,503	0	0	22,348	0	22,348	22,348	23,242	0	0
1090	Bank Interest	2	7	0	0	10	0	10	118	10	0	0
	Total Income	24,069	26,331	0	0	29,772	0	29,772	30,408	33,392	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	5,157	0	0	0
	Movement to/(from) Gen Reserve	24,069	26,331			29,772		29,772	25,251	33,392		
200	<u>Administration</u>											
4000	Clerk Salary	3,800	3,846	0	0	4,500	0	4,500	4,915	4,750	0	0
4005	Clerk Allowance & Expenses	100	43	0	0	100	0	100	16	100	0	0
4010	Office supplies	250	127	0	0	150	0	150	221	150	0	0
4050	Clerk's Training	0	0	0	0	1,125	0	1,125	211	500	0	0
4055	Councillor's Allowance & Exp	100	0	0	0	200	0	200	86	200	0	0
4060	Councillor Training	200	0	0	0	150	0	150	170	150	0	0
4065	Audit Costs	380	380	0	0	380	0	380	380	450	0	0
4070	Insurance	1,231	1,231	0	0	1,280	0	1,280	1,281	1,350	0	0
4075	Web Hosting Costs áé	50	50	0	0	75	0	75	0	100	0	0
4076	IT and software	850	662	0	0	200	0	200	343	200	0	0
4080	Printing Inc newsletter	3,600	3,365	0	0	3,000	0	3,000	2,530	3,000	0	0
4085	Legal Fees	500	0	0	0	1,000	0	1,000	449	1,000	0	0

Continued on next page

at 20:33

Annual Budget - By Centre

		<u>2017/2018</u>		<u>2018/2019</u>						<u>2019/2020</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4100	Utilities	150	90	0	0	200	0	200	0	200	0	0
4105	Election	0	0	0	0	0	0	0	0	1,000	0	0
Overhead Expenditure		11,211	9,795	0	0	12,360	0	12,360	10,601	13,150	0	0
Movement to/(from) Gen Reserve		(11,211)	(9,795)			(12,360)		(12,360)	(10,601)	(13,150)		
250	<u>Membership, Rents & Licences</u>											
4250	Membership	250	146	0	0	268	0	268	383	275	0	0
4255	Bus Shelter Land Rental	10	10	0	0	10	0	10	10	10	0	0
4260	Slipway Licence	68	68	0	0	75	0	75	72	75	0	0
4265	Village Hall Use	345	228	0	0	400	0	400	378	400	0	0
4270	Bank Charges	15	8	0	0	15	0	15	0	13	0	0
Overhead Expenditure		688	459	0	0	768	0	768	843	773	0	0
Movement to/(from) Gen Reserve		(688)	(459)			(768)		(768)	(843)	(773)		
300	<u>Regular Maintenance</u>											
4300	General clearing & grass cuts	550	252	0	0	600	0	600	558	600	0	0
4305	General Repairs	750	0	0	0	100	0	100	43	100	0	0
4310	Dog Waste Bins	45	42	0	0	50	0	50	54	75	0	0
4315	Salt Bins	100	0	0	0	100	0	100	0	100	0	0
Overhead Expenditure		1,445	294	0	0	850	0	850	655	875	0	0
Movement to/(from) Gen Reserve		(1,445)	(294)			(850)		(850)	(655)	(875)		
350	<u>Grants</u>											

Continued on next page

at 20:33

Annual Budget - By Centre

		<u>2017/2018</u>				<u>2018/2019</u>				<u>2019/2020</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4350	Amenity Charity Grants	7,000	5,000	0	0	6,500	0	6,500	8,230	6,000	0	0
4352	Churchyard / PCC	700	700	0	0	750	0	750	750	750	0	0
4355	Section 137	525	300	0	0	250	0	250	50	950	0	0
	Overhead Expenditure	8,225	6,000	0	0	7,500	0	7,500	9,030	7,700	0	0
	Movement to/(from) Gen Reserve	<u>(8,225)</u>	<u>(6,000)</u>			<u>(7,500)</u>		<u>(7,500)</u>	<u>(9,030)</u>	<u>(7,700)</u>		
400	<u>Additional Items</u>											
4405	Shop / Hall project	1,500	183	0	0	16,000	0	16,000	7,565	3,000	0	0
4406	Other Projects	1,000	690	0	0	3,000	0	3,000	2,629	2,369	0	0
	Overhead Expenditure	2,500	873	0	0	19,000	0	19,000	10,194	5,369	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	8,365	0	0	0
	Movement to/(from) Gen Reserve	<u>(2,500)</u>	<u>(873)</u>			<u>(19,000)</u>		<u>(19,000)</u>	<u>(1,829)</u>	<u>(5,369)</u>		
999	<u>VAT Data</u>											
115	VAT on Receipts	0	1,642	0	0	0	0	0	2,508	0	0	0
	Total Income	0	1,642	0	0	0	0	0	2,508	0	0	0
515	VAT on Payments	0	801	0	0	0	0	0	2,897	0	0	0
	Overhead Expenditure	0	801	0	0	0	0	0	2,897	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>842</u>			<u>0</u>		<u>0</u>	<u>(390)</u>	<u>0</u>		

Continued on next page

at 20:33

Annual Budget - By Centre

	<u>2017/2018</u>		<u>2018/2019</u>						<u>2019/2020</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	24,069	27,973	0	0	29,772	0	29,772	32,916	33,392	0	0
Expenditure	24,069	18,222	0	0	40,478	0	40,478	34,220	27,867	0	0
Net Income over Expenditure	<u>0</u>	<u>9,751</u>	<u>0</u>	<u>0</u>	<u>-10,706</u>	<u>0</u>	<u>-10,706</u>	<u>-1,304</u>	<u>5,525</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	0	0	0	0	0	0	8,365	0	0	0
less Transfer to EMR	0	0	0	0	0	0	0	5,157	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>9,751</u>			<u>(10,706)</u>		<u>(10,706)</u>	<u>1,903</u>	<u>5,525</u>		

South Stoke Parish Council
Review of Effectiveness of Internal Audit

Expected Standard	Evidence of Achievement	Areas for Development
1. Scope of internal audit	Terms of reference were (re)-approved by full council on [date]. Scope of audit work takes into account risk management processes and wider internal control. Terms of reference define audit responsibilities in relation to fraud.	Standing Orders (Slightly amended from previous SOs) were formally adopted on 29 Oct 2018. Financial regulations (Sec 4.5) define audit responsibilities. These will be reviewed from time to time (Sec 18) and deal with concerns about protection against fraud.
2. Independence	Internal Auditor has direct access to those charged with governance (see Financial Regulations). Reports are made in own name to council. Auditor does not have any other role within the council.	Confirmed.
3. Competence	No evidence that internal audit work has not been carried out ethically, with integrity and objectivity.	Confirmed.
4. Relationships	Responsible officers (Clerk, RFO etc) are consulted on the internal audit plan and on the scope of each audit, (evidence is on audit files). Responsibilities for officers and internal audit are defined in relation to internal control, risk management and fraud and corruption matters. The responsibilities of council members are understood; training of members is carried out as necessary.	Confirmed, though training is determined as it is locally available, based on need. Clerk and all Councillors are provided information about all opportunities for training, and to support this effort funds are budgeted each year.
5. Audit planning and reporting	The audit plan properly takes account of corporate risk. The plan has been approved by the council [date]. Internal Auditor has reported in accordance with the plan on [date].	Confirmed. For the audit plan, see Financial Regulations (Sec 4) approved 29 th Oct 2018. Internal audit Report received by the council on 9 th May 2018 was in accordance with the audit requirements.

Review of Effectiveness of Internal Audit

Characteristics of 'Effectiveness'	Evidence of Achievement	Areas for Development
Internal audit work is planned	Planned internal audit work is based on risk assessment and designed to meet the council's governance assurance needs.	Confirmed, and reviewed each year.
Understanding the whole organisation, its needs and objectives Be seen as a catalyst for change	The annual audit plan demonstrates how audit work will provide assurance in relation to the council's annual governance statement. Supportive role of audit for corporate developments such as corporate governance review, risk management and ethics.	Confirmed, and reviewed each year.
Add value and assist the organisation in achieving its objectives Be forward looking	Demonstrated through positive management responses to recommendations and follow up action where called for. When identifying risks and in formulating the annual audit plan, changes on national agenda are considered. Internal audit maintains awareness of new developments in the services, risk management and corporate governance.	Confirmed. Internal audit and Financial Risk Assessment drives procedural changes for continuous improvement. Confirmed. There is a history and ethos in the Council to address any internal concerns and recommendations as they arise. Confirmed. This is addressed as changes are notified and is considered in each annual review.
Be challenging	Internal audit focuses on risks and encourages members to develop their own responses to risks, rather than solely relying on audit recommendations. The aim of this is to encourage greater ownership of the control environment.	Confirmed.
Ensure the right resources are available	Adequate resource is made available for internal audit to complete its work. Internal Auditor understands the body and the legal and corporate framework in which it operates.	Confirmed.

Reviewed and adopted on 25 April 2019

Note: Review of effectiveness of internal audit must be reviewed and adopted by council annually during the financial year and before 31 March.

Date: Sat 06/04/2019 14:18
From: Linda Gatto
To: Clerk@SouthStoke.org.uk

Dear Laura,

This idea may be of interest to the Parish Council if they want to be environmentally friendly. I'm sure there are some hidden talents out there who can turn their hand to all sorts even if it's just something like sharpening garden tools! It could be done under a gazebo outside the shop whilst drinking coffee.

Best wishes

Linda Gatto

Attached Document:

NEWS OF TWO PROJECTS IN EYAM – UPDATE ON THE REPAIR CAFÉ AND THE LAUNCH OF THE EYAM GREEN GROUP

Eyam Repair Café – makes a difference!

The Eyam Repair Café launched in February is already helping to cut carbon dioxide emissions. Part of a worldwide network of repair cafes the aim is to repair items rather than throwing them out.

At the first two events talented volunteers fixed 78 items and so prevented them from going to landfill. This saves 1,872Kg of CO₂ emissions which is the equivalent of driving a family car over half-way around the world!

Items mended have included lamps, toasters, radios, computers and clothing. At the March event lots of items were sharpened ready for use in the garden this spring.

June of Baslow brought along her Nutri-Bullet and was delighted to get it fixed. She said:

'I think the repair café is a brilliant idea. I was so pleased that my Nutri-Bullet could be mended. It means I don't have to throw it out and I have saved the cost of buying a new one!

'I will certainly be visiting the café again', June added.

The café is held on the second Saturday of each month except August at Eyam Church Centre. At the café on Saturday 13 April new fixers will include a computer specialist and there will be bike maintenance and repairs.

More volunteers are needed - particularly people qualified and experienced in working on electrical and electronic items. Anyone interested should contact Colin Shaw on 01433 631685 or by emailing eyamrepaircafe@btinternet.com

For all the latest news about the café there is now a website www.eyamrepaircafe.org.uk in addition to a Facebook page - Eyam Repair Café.

An 'EGG' that's not just for Easter – Eyam goes greener!

Residents of Eyam who want to live in a way that is kinder to our poor old planet are hatching a plan to launch the Eyam Green Group (EGG).

The momentum for this has been 'Green Lent' led by Eyam Church and the success of the Eyam Repair Café which launched in February.

Villagers have been inspired to think about how they can cut their carbon footprint. Events for Green Lent included a showing of the film, 'The Age of Stupid', which highlights the dire consequences of continuing to live in a way that depletes the earth's natural resources.

After the film there was a lively discussion in which there was widespread enthusiasm to see a greener, eco Eyam along with many suggestions of things villagers could do including community food growing, energy saving, car sharing and other initiatives.

Keen to keep up the momentum there will be an informal meeting at 7.30pm on **Thursday 11 April** at Eyam Church Centre for anybody interested in joining/forming the "Eyam Green Group" to investigate community eco projects in the village.

If you cannot make the meeting but would like more information, please email eyamrepaircafe@btinternet.com or phone Colin Shaw on 01433 631685

Letter to South Stoke Parish Council, from the South Stoke Historical Society, regarding The Dovecote.

South Stoke Historical Society April 2019

Dear Chairman,

The South Stoke Historical Society understand that after an "inspection" Historic England take the view that the Dovecote in South Stoke is not "at risk". This is a very disappointing attitude to take. Surely less money would be spent on repairing the building now rather than waiting for further dilapidation. It would be much appreciated if the council could approach the owners with a view to their plans for the Dovecote. Maybe on an informal basis through one of their "friends" or acquaintances.

It would be a great pity if our village loses such an historically important and rare Grade II* listed building. (Please see below from Historic England's own website.)

Chairman of South Stoke Historical Society

Reasons for Designation

Dovecotes are specialised structures designed for the breeding and keeping of doves as a source of food and as a symbol of high social status. Most surviving examples were built in the period between the 14th and the 17th centuries, although both earlier and later examples are documented. They were generally freestanding structures, square or circular in plan and normally of brick or stone, with nesting boxes built into the internal wall. They were frequently sited at manor houses or monasteries. Whilst a relatively common monument class (1500 examples are estimated to survive out of an original population of c.25,000), most will be considered to be of national interest, although the majority will be listed rather than scheduled. They are also generally regarded as an important component of local distinctiveness and character.

The dovecote at Manor Farm survives well with its interior substantially intact. In addition, both the design and scale of its construction and unusual internal features make it a particularly good example of its class, form and date.

Details

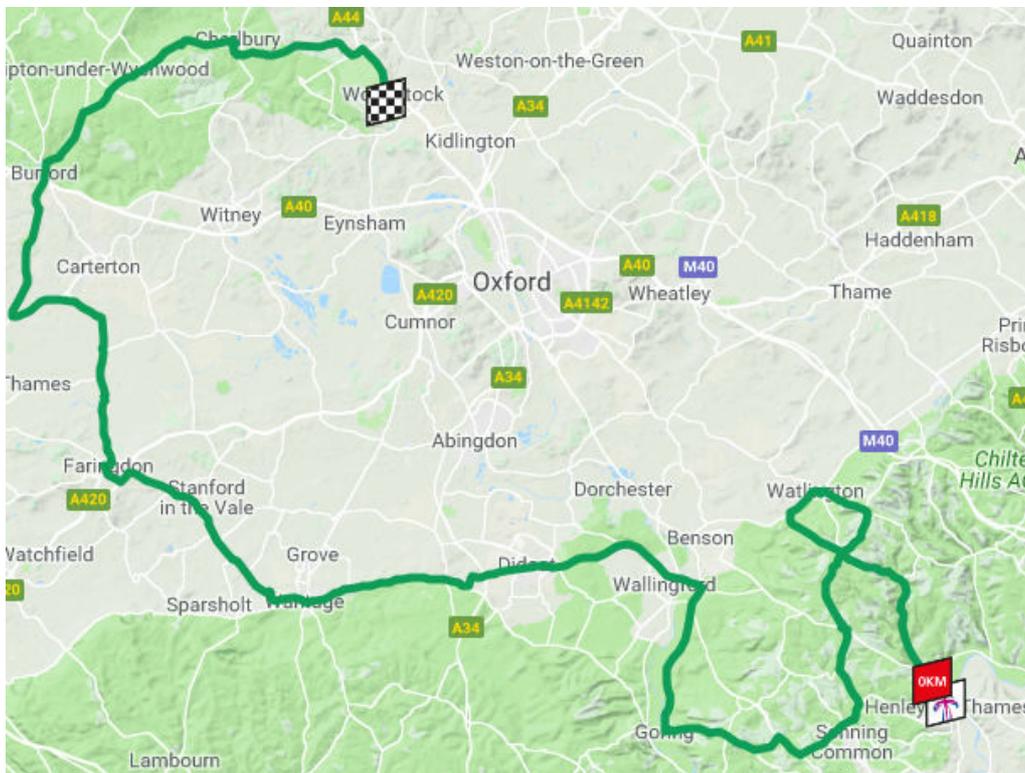
The monument includes a 17th century dovecote, situated in a farmyard which contains other contemporary buildings including a granary. The dovecote, which is Listed Grade II*, is square in plan with four gables and is unusually large for dovecotes of the period. Its construction in brick is also unusual for gabled designs and incorporates uncommon circular openings to allow pigeon access. Internally it contains 1,500 nest boxes as well as the remains of scaffolding walkways which survive, in part, on all three levels. These are particularly rare with few examples recorded in the country. The boundary wall which abuts the dovecote, where it falls within the area of protection, is excluded from the scheduling although the ground beneath it is included.

MAP EXTRACT The site of the monument is shown on the attached map extract. It includes a 2 metre boundary around the archaeological features, considered to be essential for the monument's support and preservation.

Route Details for OVO Women's Energy Tour, Stage 3.

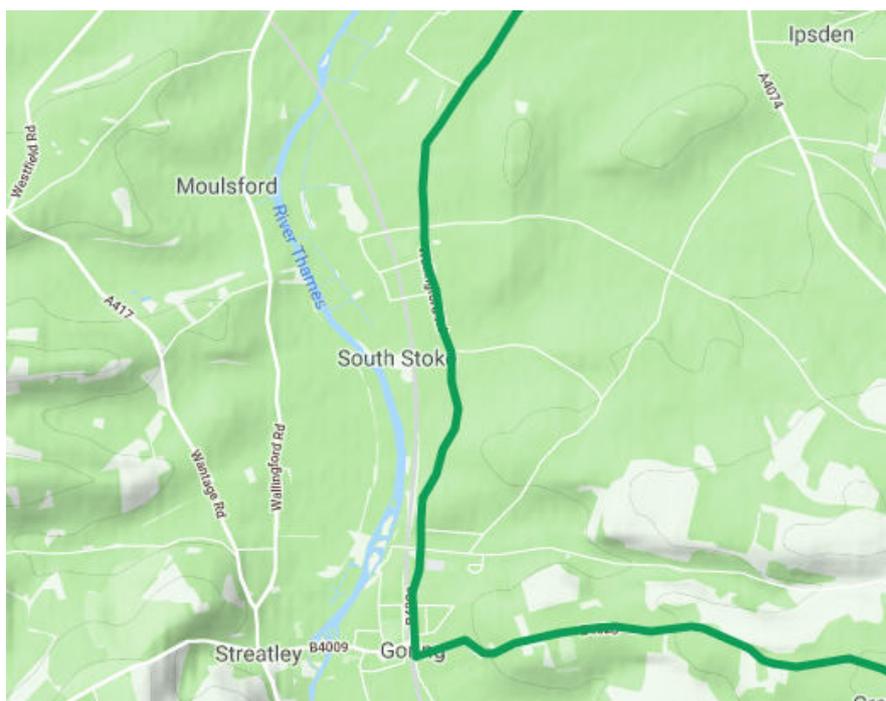
An elite international women's cycling road race, starting in Henley on Thames, ending at Blenheim Palace on 12th June 2019

Full Route Details



Route Passing Through South Stoke.

Cyclist will travel South to North along the Wallingford Road, from Goring travelling towards Wallingford.



The event uses a rolling roadblock to stop traffic and keep the cyclists safe. The event will be televised.

South and Vale Communications has also provided the following:

Henley-on-Thames will be the start location for stage three of the OVO Energy Women's Tour professional cycling race. Full details of the Oxfordshire route were revealed at a ceremony at the town's Leander Club – home to rowing greats like Sir Steve Redgrave CBE and Rebecca Romero – on Monday 15 April.

The famous South Oxfordshire town will host a Big Bike Breakfast on the morning of the race, Wednesday 12 June. Crowds will line the streets, cheering off participants on the 145 kilometre-leg that will finish outside Blenheim Palace in West Oxfordshire.

Elite cyclist Sophie Wright announced that Oxfordshire's race section will start from Market Place in the centre of Henley.

Oxfordshire's county, city and district councils announced last month that a stage of the OVO Energy Women's Tour, the UK's most prestigious women's cycle race, had been agreed to race through the county for the next three years, in partnership with event organisers SweetSpot Group.

From Henley, stage three will traverse the Chilterns via Pishill to Watlington, before returning via the climb of Britwell Hill to Sonning Common and Goring.

Crossing the River Thames at Wallingford, the route will pass through Didcot, Harwell and Wantage, crossing the Vale of White Horse to Faringdon, before looping through the West Oxfordshire towns of Burford, Charlbury and finally Woodstock in the closing kilometres.

Oxfordshire is expecting economic and health benefits from hosting the prestigious event, with cycling fans expected to visit the county to watch the race, generating additional business for restaurants, bars, hotels, B&Bs and shops.

In a comparable stage in last year's race in Warwickshire, additional local expenditure linked directly to the event totalled £2m by around 100,000 spectators. Nearly two-thirds (63%) came from outside the county and 67% of spectators said they were inspired to cycle more often.

Starting in Henley, about 100 professional riders will weave their way through towns, villages and rural areas, inspiring local schools to organise themed sport and fitness lessons. Highlights of the race will also be screened on ITV4.

Families are expected to line the route to cheer on competitors, turning the event into an exciting community spectacle. Spectators will be encouraged to use healthy and environmentally-friendly transport to reach vantage points to watch the race.

Yvonne Rees, CEO of Oxfordshire County Council and Cherwell District Council said: "We are delighted to welcome the Women's Tour to Oxfordshire, with a start in Henley, a tour of our fantastic countryside and the finish at Blenheim Palace – this will be a fantastic stage.

"From past experience, this event will bring economic benefits to our communities, but for me, I am really excited about inspiring more of us to get on our bikes and be active. Let's take this opportunity to take that step – get out and about – get healthy. Come rain or shine, let's use 12 June to kick start our ambitions – plus show the world the county at its best."

Mark Stone, Chief Executive of South Oxfordshire and the Vale of White Horse District Councils said: "This is wonderful news for residents and businesses in Henley and across our two districts – the economic

benefits will be significant. It will hopefully inspire lots of people to take part in healthy activities like cycling, but just as importantly it is going to be a lot of fun. I'm looking forward to watching it."

Janet Wheeler, Henley Town Council's Town Clerk, said: "On behalf of the Mayor of Henley – and the Henley Town Councillors – we are delighted to host the start of this prestigious event. Henley loves a good party; and this looks like an event to inspire us all to leave the car behind and travel on two wheels!"

The OVO Energy Women's Tour is Britain's longest-running professional women's race and part of the prestigious UCI Women's World Tour series.

Thanks to title sponsor OVO Energy, the award-winning independent energy supplier, the event will once again back a prize fund equal to that of the men's Tour of Britain for the second year running.

Commenting on the announcement, OVO Energy Women's Tour Race Director Mick Bennett, said: "Oxfordshire is a historic and world-famous county; therefore, I am looking forward to the Tour visiting there over the coming years. To have our 2019 stage – the first ever to take place in Oxfordshire – start in Henley will provide the most incredible backdrop; and leave our world-class field with a truly unforgettable memory and reinforce the prestige of the event."

The 2019 OVO Energy Women's Tour will begin in Suffolk with Stage One from Beccles to Stowmarket on Monday 10 June. Further details of this year's OVO Energy Women's Tour, including the full race route and competing teams, will be released in the coming weeks.

In view of my decision not to seek re-election to the PC at the May 2019 Town & Parish elections, I have prepared the undernoted list with a few **suggestions** - shown in red - as to how things that I have been involved with might be handled by the PC **in the short-term**, or until new Cllr Roles & Responsibilities have been agreed by the incoming PC.

RM's SSPC activities and responsibilities in the council year 2018-2019

1. Chairman of SSHDP Group - Glebe field housing development project

- Arranging Group meetings
- Scrutinising meeting minutes
- Arranging meetings - and liaising - with Diocese and preferred developer
- Meetings with SODC Planners
- Reporting to SSPC at monthly PC meetings
- Editing updates for the Parish Newsletter

Suggest that I continue with these duties as a non-Cllr, until such time as the PC or the SSHDP Group decide otherwise, or until I may be leaving the village.

2. Public transport

- Parish Transport Representative - attending 4 monthly PTR meetings in Oxford
- Liaising with proprietor of Going Forward Buses re local 134 bus route
- Editing updates for the Parish Newsletter

Suggest that I continue with this in the **very short-term**, until this responsibility is decided by the incoming PC

3. Slipway matters

- Suggesting improvements to SSPC, inc possible ownership
- Editing updates for the Parish Newsletter
- Frequent use of camera!

Incoming PC to decide if any responsibility needs to be formally allocated

4. SS Primary School's use of the Park

- Occasional meetings with Head Teacher
- Presently responsibility of Cllr Wortley

5. Rights of Way protection

- Reporting to SSPC at monthly PC meetings
- Editing updates for the Parish Newsletter
- Liaison with OCC RoW officers

Suggest that I continue with this in the **very short-term**, until this responsibility is either "closed/completed" or decided by the incoming PC

6. Rail Action Group involvement - planting project

Can we please discuss - under RAG outstanding action list item - at PC meeting to be held on 25.04.2019

7. Amenities Charity - part-time PC representative

- Attending monthly or bi-monthly meetings
- Presently responsibility of Cllr Wortley

8. Vice-chairman duties

- Virtually none

9. Attending OCC and SODC Town & Parish Forum meetings

- About 4 per year
- Reporting back to PC

As may be agreed by Cllrs when required

10. Volunteer on and assisting Chris Bertrand's B4009 speedwatch campaign

11. Liaison with Thames Valley Police (TVP) and our local PCSO

- Attending TVP local Town & Parish meeting - only one in 2018/2019
- Liaising with local PCSO
- Providing updates for Parish Newsletter on local planned "Have your say" meetings

Incoming PC to decide if any responsibility needs to be formally allocated

The following items were agreed as my responsibilities as at the June 2018 PC meeting, and I have been loosely involved in some of them since then, but only on as and when required basis.

5. Review the village plan and drive this forward for the medium and long term benefit of the parishioners.

6. Act as the PC's representative on any Neighbourhood Plan Committee within the Parish.

7. Liaise with local village organisations and businesses including St Andrews PCC, the Primary School and the Perch & Pike Public House in order to gain their support for Parish Council initiatives and to understand where the Parish Council can assist them.

8. Liaise with other local Parish Councils, CFO, SODC, OCC and the local MP where a joint approach to common issues or help from higher authority might be beneficial.

Incoming PC to decide if any responsibilities need to be formally allocated