

South Stoke Parish Council
Minutes Community Building Committee
Village Hall, Tuesday 23rd October 2018.

Present:

Geoff Ward (GW -chair)
David Kennedy (DK)
Maurice Scarratt (MS-Sec)
Shannon Stegeman (SS)
Chris Bertrand (CB)
Chris Owens (architect) (CO) Guest

1 Apologies

Bryan Urbick (BU)
Sally Woodall (SW)
Lou Verrill (LV)

2 Declarations of Qualification

Two to complete (Action LV and SS)

3 Declarations of Interest

None

4 Public Forum

None present.

5 Minutes of the Meeting of 27th September 2018

Were approved, and signed.

6 Update of Requirements

No further requirement updates identified at this time.

8. Budget

8.1 It was resolved to seek additional funding from the Parish Council for the additional architect's work up to planning application.

8.2 The overall budget was not further considered.

9 Consultation

9.1 It was decided that the consultation will be held on the 17th November from 10-16.00. The following stated they would be available to attend GW/SS/MS/DK/CO. CB stated that he is unable to attend but would appoint a deputy from the Amenities Charity (Action CB)

9.2 How the material will be displayed was discussed and the PC are to be approached with a view to purchasing some display boards (Action GW)

9.3 The display material was discussed which will include:

- The Community Building possible designs showing single combined building and separate buildings for the hall and shop. Add road and car park on design K (Action CO)
- 3D images of potential positions on the Recreation ground
- Building cross sections – a total of 21 x A3 pages.
- Shop history (Action DK)
- Hall story (Action CB)
- Refined requirements shop and village hall (Action DK)
- Budget entry, 4 sheets (Action GW)
- Fund raising (Action SW & LV)
- Risk Assessment (Action MS)
- Programme (Action DK)
- Environment (Action DK)
- Key Dates (Action GW)
- How you can help (Action GW)
- Purpose or Introduction (Action GW)

9.4 The font to be used will be Century Gothic, font size will be dependent on the presentation material. (All)

9.5 Copy of the PC logo to be sent to SS (Action GW)

9.6 SS to provide CO with aerial drone pictures of the recreation ground from the North and South (Action SS). CO to provide SS with preferred height and location (Action CO).

9.7 A working party preparation meeting will be held on 7th November at 10am in the village hall

9.8 Light refreshments to be provided at the consultation

10 Village Fund Raising

Not discussed in the absence of SW

11 Grants

It was reported that Brexit is causing a problem with grant funding agencies as monies are from the EU, for example, Chiltern Leader is discontinuing grants.

The lottery is only considering grants to projects not capital funding for buildings. GW is still pressing them on the basis that the building is the enabler for a number of projects. Other opportunities are being explored.

12 Publicity

A volunteer to head up publicity is still being sought

13 Matters for Future Discussion

None

15 Date of Next Meeting

4th December at 7pm in the village hall