



Agenda – Meeting of South Stoke Parish Council
Monday 19 June 2017 at 7.30pm in South Stoke Village Hall

Members of South Stoke Parish Council are summoned to a Meeting of South Stoke Parish Council, to be chaired by Councillor McMillan.

At the start of the meeting there will be an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Ten minutes are reserved for this.

1. **Apologies** for absence.
2. **Welcome to the new Clerk, Mr Colin Ratcliff**
3. **To co-opt Mr Gareth Dean** to South Stoke Parish Council.
4. **Roles and Responsibilities** - To discuss and amend the document where necessary.
5. **Declaration of Interests** by Councillors on any items on the Agenda.
6. **Confirmation of the Minutes** of the South Stoke Parish Council Meeting held on Monday 22 May 2017.
7. To receive **reports from the representatives** of Oxfordshire County Council and South Oxfordshire District Council.
8. **Community Shop & Village Hall Group** – to discuss the draft Pre-app submission, any amendments and agree the SODC fee of £220 (for buildings of 1 to 999 sq m)
9. **Housing Development Steering Group** – to receive an update on activities, and to consider a contribution to the costs of the Steering Group undertaking a Parish wide Housing Needs Survey
10. **Planning Applications** – to discuss and agree Council's response to the following planning applications:
 - 10.1 P16/S3861/FUL Fifielld Cottage Ferry Road South Stoke RG8 0JL **Minor Amendment: No. 1** - dated 19th May 2017 Proposal: Demolition of existing dwelling and garage and construct replacement dwelling and garage (as amended and amplified by Bat Survey Report received 16th May 2017 and Location, Site & Elevation plans received 19th May 2017).
 - 10.2 P17/S1570/FUL Herons The Street South Stoke RG8 0JS **Amendment: No. 1** - Erection of one residential dwelling, including erection of garage, provision of associated private garden and parking, provision of landscaping and other ancillary works.(as amended by drawing nos P01C, P02b p04b P05 b P06b and P07 b which clarify the open parking space is 2.5m x 5.0m and unobstructed, and the parking space within the garage is now 3m x 6m).
For informational purposes only.
11. To consider a **budget for a laptop, printer and related software** for the use of the new Clerk
12. To consider **communications cover** for the Clerk when on leave



13. Finance

13.1 To receive and approve the Receipts and Payments report

13.2 To approve cheques for payment

13.3 To receive and approve the Bank Reconciliation

13.4 To consider approval for an online banking payments system and addition of the Clerk as an 'officer / key account party who is not a signatory to the account'

14. To receive a **report from the Amenities Charity.**

15. To review **progress on actions** from previous Parish Council meetings. Review progress and agree any revision of actions on the action list.

16. To receive items of **correspondence** and agree actions arising

17. To confirm the date and time of the **next Meeting**: Monday 17 July 2017 at 7.30pm in South Stoke Village Hall