



**Minutes of the meeting of the Meeting of South Stoke Parish Council
held on Monday 20 February 2017 at 7.30 p.m. in South Stoke Village Hall**

Present:- Cllr Roy McMillan (RM) - Chairman
Cllr Chris Bertrand (CB)
Cllr Bryan Urbick (BU)
Cllr Andrew Scrivener (AS)
Cllr Mick Walsh (MW)
Cllr John Verrill (JV)

Officer:- Sue Gill (SG)

Village Hall and Shop Sub committee project leader:- Mr Geoff Ward

Members of the public:- Mrs Maureen Palmer & Miss Elizabeth Palmer (Oakham), Mr G Ward, Mr David Parker and Mr Vinay Mistry representing the developers for the planning application for Topsham

District & County Councillor: None

501/17 **Apologies for absence:** None

502/17 **Declaration of interest**

Cllr McMillan declared an interest in the Glebe Field and any potential development Plan

Cllr Bertrand declared an interest in the Amenities Charity

503/17 **Minutes of the meeting of 16 January 2016**

These were agreed as a correct record and signed by the Chairman.

504/17 **Report from OCC and SODC**

The Clerk had previously circulated Cllr Bulmer's monthly report to all Councillors and a copy can be found on the Parish Council's notice board.

505/17 **Planning Applications**

P17/S0083/FUL - Topsham Cross Keys Road - Demolition of existing bungalow and erection of 2 x 3 bed semi detached cottages (As amended by drawing 16 TSO SP01 Rev C accompanying email from agent increasing area for the running of vehicles within the site)

Mrs Palmer and Miss Palmer put forward their objections to the development of Topsham which lies alongside their home, Oakham. Mr David Parker as the architect of the 2 semi detached cottages spoke on behalf of the developers. After a long discussion the Councillors felt the application should be refused but the reasons given as the bulk and mass, to include the ridge height are inappropriate, that the Parish Council would support the owners of Oakham to place a condition on the landing window so that it is obscured and cannot be opened to protect the privacy, and that if



permission were granted that there be a traffic management plan in place and agreed with the Parish Council.

Resolution: The Parish Council Committee voted REFUSED but to give a list of reasons. UNANIMOUS

P17/S0191/HH 13 Wallingford Road - Demolition of existing single storey kitchen. Erection of two-storey pitched roof side extension with dormer window to front and rear and single storey rear extension with mono pitch roof and roof lights. Alteration and extension of existing garage structure through addition of side extension with pitched roof for use as workshop, craft room and store room.

Resolution: The Parish Council Committee voted NO STRONG VIEWS plus conditions UNANIMOUS

P17/S0330/LB & S0329/HH – Pond House, the Street – New entrance porch, link between house and adjacent buildings and garden room. The Councillors felt the application should be refused as the proposal has a negative impact on the listed building and its contribution to the street scene.

Resolution: The Parish Council Committee voted REJECT (Flood position) but to give the reasons. UNANIMOUS

P17/S0556/LB & P17 S0555/HH – College Farm, Ferry Lane – Proposed replacement porch and alterations to an internal garden wall

Resolution: The Parish Council Committee voted APPROVED UNANIMOUS

Community Infrastructure Levy (CIL)

Cllr McMillan had previously circulated a spreadsheet showing which South Stoke planning applications from 1 April 2016 may be valid to attract CIL. Cllr Scrivener agreed to update on a regular basis.

506/17

South Stoke Community Shop and Village Hall Joint Facility

Geoff Ward reported on the meeting held on 10 February and circulated an early report after an analysis of those who attended, 51 in total representing 36 properties. The Committee would now seek the views of those who could not attend. The plans shown at the meeting would be available on the website.

Cllr McMillan thanked Geoff Ward and the Village Hall and Shop sub-committee for all their work on the project to-date.

507/17

Finance

- 1 To receive and approve the Receipts and Payments Report.



The Reporting Pack had been circulated in advance of the meeting and there were no comments from the Councillors.

2. To approve cheques for payment

Resolved: to approve payments as follows:

Cheque No	Payable to	Amount
1225	Goring Press (February)	£219.95
1226	Castle Water (The Park)	£26.15
1227	SODC Dog Bin	£12.56
1228	B Urbick (website)	£60.00
1229	HMRC (February)	£43.00
1230	S Gill (February)	£172.60
1231	Goring Press - Presentation material 10 February	£288.00

3. To receive and approve the Bank Reconciliation.
4. The South Stoke Players were disbanding and generously have given the Parish Council a cheque for £1200 towards a Village Hall. The Chairman thanked Geoff Ward who was present at the meeting.
5. In reviewing the budget to year end Cllr Urbick confirmed that there were no anomalies though we were still waiting for various invoices to be presented, and he urged all present to ensure that any outstanding invoices be submitted to the Clerk before the March PC meeting.

508/17 **Annual Parish Meeting** to be held on 6 April 2017 in the Parish Hall.

Cllrs Bertrand and Verrill advised their apologies, as they would be away on this date.

Cllr McMillan would contact all organisations who contribute to the report asking for their contribution to be sent to the Clerk no later than Sunday 19 March.

The Clerk would circulate last year's report to Councillors.

The new Historical Society to be included (Linda Gatto/Janet Jones)

Cllr McMillan would organise the supply of refreshments.

509/17 **One Oxfordshire Proposal** – Cllr McMillan reported on the meeting he had attended on 13 February. A series of four meetings were being held presented by Peter Clark (CEO of OCC) with the idea of merging the 5 District Councils and the County Council into one body plus at least 5 'Area Boards'. It was estimated that such a new Unitary Authority for the county would give a £20 million saving in a year. The existing County Council and the South Oxfordshire & Vale of White Horse District Councils - who are promoting the concept - hope that acceptance by Central Government would be achieved in early 2018.



510/17

Amenities Committee Report

- 1 The charity would be taking back responsibility for the utility costs from 1 April 2017 and would like to also take back the grass cutting costs thereby not being able to retrieve VAT. The latter would be on the agenda in March.
- 2 Hiring of the hall – if various items are not turned off the keyholder would be contacted.
- 3 Bookings for the Village Hall to be online. Ann Powell to contact Cllr Urbick.
- 4 The painting of the Village Hall would be delayed for a while.
- 5 Moles and rabbits continued to be problem.
- 6 The table tennis table is imminent.

511/17

Action from Previous Meetings

The action list was reviewed and changes made - see revised listing. New comments are shown in bold print.

512/17

Correspondence

- 1 Cllr McMillan had spoken to St Andrews Church Warden Harry Hogg re the notice in the church yard, and had been advised it would only be there for another couple of weeks.
- 2 Cllr Verrill asked that the banners on the school railings were removed. Cllr Urbick would draft a paper for the next meeting on what banners/posters were acceptable for South Stoke and the timescales that they could be up.

513/17

Date and time of the next meeting: Monday 20 March 2017, at 7.30 pm in the Village Hall.

The date for the Parish Council Meeting in April, will now be on 18 April 2017

Minute	Item	Action/Progress	Action By	Complete/ review date	Status
	Road Maintenance Issues	<p>Requests from villagers had been made to remove the tree by the bus stop and a quotation had been received which would be circa £140. In the first instance CB would contact Fix my Street to see whether OCC would remedy the problem.</p> <p>It was also mentioned that the site line turning right on to the A had reduced visibility. CB to Add to Fix my Street.</p>	<p>CB</p> <p>CB</p>	<p>March 2017</p> <p>March 2017</p>	<p>Open</p> <p>Open</p>
	The Website	Training to be given in updating the website	BU	March 2017	Open
	Parish Plan Refresh (PPR)	<p>Housing Development Project HDP Cllr McMillan</p> <p>Cllr McMillan advised that the latest meeting of the Steering Group (SG), the night before, concern from several local residents as to the size of the proposed development on the Glebe Field, and also the advice received from the Chiltern Conversation Board had caused the SG to consider different options for housing development on the field. A further meeting would be held with the Diocese to discuss possible options, and once that these had been clarified an all day Open Meeting would be arranged in the Village Hall, probably in late February, where Parishioners would be shown the background to these, the options and 'financial return' to the village, and then asked to register their preference.</p> <p>AS has resigned from the SG due to work and family commitments.</p> <p>The SG in agreement with the land-owner, had modified its proposals re a possible housing development on the Glebe Field. An open Parish consultative meeting would be held on 4 March giving the background and it would provide three options for housing development on the field, being the minimum option – 6 houses, the medium option – 16 houses, and and the maximum option - 25 houses. Examples plans of each option would be displayed including “Optional extras” for each option. A green area in the middle would be shown. An idea of the financial benefit to the village infrastructure from The adoption of each option would be indicated. There would be an exit poll.</p> <p>The meeting would be promoted via posters and the newsletter along with an invitation drop to each household.</p>	<p>RMc</p> <p>RMc</p>	<p>Jan 2017</p> <p>March 2017</p>	<p>Open</p> <p>Open</p>
		<p>Network Rail & Electrification Infrastructure Cllr Urbick</p> <p>Strategy meeting due to take place on 29 September. Cllr Urbick reported that a meeting was to be held on 19 Octobers 2016 challenging the discrimination act as Network Rail had not widened the pavement to the station.</p> <p>A meeting with NR officials is due to be held on 12 January pre the NR consultation meetings with parishioners from various villages between Pangbourne and Cholsey.</p> <p>The line between Didcot and Reading is now electrified.</p> <p>492/17 January - details covered by Ian Haslam</p>	<p>BU</p>	<p>March 2017</p>	<p>Open</p>

		<p>Better Road Safety Cllr Walsh</p> <p>Cllr Walsh reported that speed monitoring equipment could possibly be loaned FOC and a survey done in house.</p> <p>See minute 434/16 re speed limits</p> <p>Look at costs of various traffic calming and speed restriction Notices.</p> <p>Cllr Walsh reported that a seven day survey 24 hours a day at four points would cost £400 plus VAT. It was suggested the locations would be alongside each bus stop on the B4009, Ferry Lane and The Street. It was agreed to proceed.</p> <p>MW to follow up with Keith Stenning, and it was suggested he copied in Kevin Bulmer.</p> <p>Nigel Clark had confirmed the date for the survey would be the first week in February covering four places.</p> <p>The survey would now take place for a week starting on 22 February. A report would be available for the next meeting</p>	MW	March 2017	Open
		<p>Safe Cycle Route to Little Stoke Cllr McMillan</p> <p>RMc had now meet with Catherine Ducker to discuss the headland option on B4009, and she had confirmed that this options could be investigated further. Cllr McM had also spoken to Martin Bullock, concerning the Ch Ch owned portion of the headland route, and was awaiting feedback.</p>	RMc	March 2017	Open
	Parish Tree Management	<p>The number of location of trees on public land to be identified.</p> <p>CB agreed to take over the mapping of all trees within public areas of the greater part of the Parish.</p> <p>The Green Gym would be removing the ivy off the trees by the slipway. Completed</p>	All CB CB	Feb 2016 March 2017 Feb 2017	Open Open Closed
	Village Footpaths	<p>CB had identified the Bier Path, the footpath to the riverbank and the path across the Glebe Field as not being shown as public Footpaths by OCC, and he would take this matter up with the County Council.</p> <p>It had been reported that the pavement outside Glebe Cottages was not user friendly especially since drives had been added. A wheelchair user had great difficulty. OCC to be contacted for guidance. It was suggested to see a grant from an organisations who helped funding for the disabled and to get a quote for the work.</p>	CB CB	March 2017 March 2017	Open Open
512/17	Banners/ Posters	<p>Cllr Urbick to draft a paper suggesting what banners and posters would be acceptable to South Stoke and the time-scales they could be up for.</p>	BU	March 2017	Open