

**Minutes of the meeting of the Annual General Meeting of South Stoke Parish Council
held on Tuesday 17 May 2016 at 7.30 p.m. in South Stoke Village Hall**

Present:- Cllr. Roy McMillan (RM) - Chairman
Cllr. Chris Bertrand (CB)
Cllr. Andrew Scrivener (AS)
Cllr Bryan Urbick (BU)
Cllr. Mick Walsh (MW)

Officer:- Sue Gill (SG).

Members of the public:- Mrs Gatto

District & County Councillor: none

385/16 Apologises for absence: Cllr. John Verrill (JV)

386/16 1 **Election of Chairman and Vice Chairman**

- Cllr McMillan was re-elected as Chair for 2016 – 2017, proposed by Cllr Urbick and seconded by Cllr Bertrand.
- Cllr Bertrand was re-elected as Vice-Chair for 2016 – 2017, proposed by Cllr Urbick and seconded by Cllr McMillan.
Both UNANIMOUS

2 **Roles and Responsibilities** – it was agreed that the document would be circulated prior to the meeting on Monday 20 June for discussion at the meeting.

387/16 **School Playground** – Mrs Gatto asked if there was an update on the playground as there is concern that the school will break up in mid July and then nothing would happen for a couple of months. Cllr McMillan said he had had a meeting with the Headmistress of the school. She was awaiting drawings which had gone to OCC prior to being shown to the Church and that a retrospective application would be presented in the very near future. Mrs Gatto asked if Highways could be contacted in view that they had not approved of the layout. RMc would follow up the minutes which had not been received.

Village Paths - Mrs Gatto had concerns that the paths in the village are disappearing as the older generation are dying off and some paths are now being fenced off, for instance the narrow path to the river by the Malthouse, and the Bier Path which used to carry on to Chapel Close - and before the building of these houses, as far as South Bank - but now the access to Chapel Close had been closed off at Cross Keys Road. Cllr Bertrand replied that all rights of way have to be registered but that he would investigate further.

No parking outside school. Cllr McMillan reported that OCC Highways have agreed to install and carry the cost, when budgetary constraints would permit!

388/16 **Declaration of interest**

Cllr McMillan declared an interest in the Glebe Field development
Cllr Bertrand declared an interest in the Amenities Committee

389/16 **Minutes of the meeting of 17 May 2016**

These were agreed as a correct record and signed by the Chairman.

390/16 **Reports from OCC and SODC**

The Clerk had previously circulated Cllr Bulmer's monthly report to all Councillors and a copy can be found on the Parish Council's notice board.

391/16 **Planning Applications**

None

392/16 **Dates for Parish Council meetings were confirmed as 2016 - 20 June**

(changed owing to the Clerk's diary), 19 July, 16 August, 20 September, 18 October, 15 November, 14 December. 2017- 17 January, 21 February, 21 March. The dates would be reviewed in September. Councillors were asked to forward their holiday dates in July and August to the Clerk as soon as possible.

393/16 **Finance**

1. To receive and approve the Receipts and Payments Report.
The Clerk reported verbally that all was correct.

2. To approve cheques for payment

Resolved: to approve payments as follows:

Date	Cheque No	Payable to	Amount	VAT content
17 May	1165	Goring Press (May Newsletter)	£390.00	
17 May	1166	Ashburton Limited	£162.00	£27.00
17 May	1167	HMRC (May)	£39.20	
17 May	1168	S Gill (May)	£156.82	

3. To receive and approve the Bank Reconciliation.

The new accounting package was still being installed and updated for the new financial year.

394/16 **Devolving Powers to Towns and Parishes** The councillor discussed a letter received on 22 April from Peter Clark, Head of Paid Service, Corporate Services, OCC and a draft response from Cllr McMillan. A further communication on 13 May from Peter

Clark inviting representatives to a workshop had been received. Cllrs McMillan and Bertrand would attend on Tuesday 7 June in Henley, and Cllrs Scrivener and Walsh would attend on Tuesday 28 June in Didcot. Cllr Urbick would also be attending the workshop in Didcot on behalf of Goring PC. Cllr McMillan would also slightly amend proposed letter and send to Peter Clark.

395/16

Amenities Committee Report

None

396/16

Correspondence

- 1 Various insurance companies have sent information over the last weeks which had been passed to Cllr Walsh. Cllr Walsh raised the matter of the possibility of the under valuation of the Village Hall and this would be readdressed in the near future with the Amenities Charity.

397/16

Action from Previous Meetings

The action list was reviewed and changes made - see revised listing. New comments in bold.

398/16

Date and time of the next meeting:

Monday 20 June 2016, at 7.30 pm in the Village Hall.

Minute item	Item	Action/Progress	Actionee	Completed or review date	Status
13-10 8.3	Road maintenance issues	The ditch on Ferry Rd, and replace the small piece of missing fence between Low Wood. & The Old Vicarage. RMc to chase OCC again in April and enlist the support of Cllr Bulmer. The ditch at Cross Keys Road needs looking at again. CB to look into purchase cost of wire mesh to stop branches getting into pipe & gully system.	CB & RMc CB & RMc	June 2016 June 2016	Open Open
8.5	Village Website	Training to be given in updating website	BU	June 2016	Open
221/15	134 Bus Wallingford to Goring via The Stokes	RMc reported that from 21 st July the local bus service would lose its OCC subsidy, but that Messrs Go Ride CIC would then operate a reduced hours commercial service between approx 8.15am – 3.00pm, and approx hourly in each direction. This would be on a trial basis. Fares would have to be increased to £4 - £5. Bus passes would continue to be accepted. Obviously if passenger numbers declined there would be a real possibility of Go Ride discontinuing the route. Full details of the revised – and substantially reduced timetable to be included in the July newsletter. Investigations would continue to take place to see if there is a possibility of running an in house service in conjunction with other parishes.	RMc RMc	July 2016 July 2016	Open Open
182/15	Village Plan Refresh	<i>High Priority:</i> Housing Development Group (HDG) Cllr McMillan AS & RMc had had an initial conversation with the diocese regarding Glebe Field and St Andrews Parochial Church Council had also been consulted by the Diocese. The Diocese and their planning consultants would now hold further discussions with the Group, and had suggested that they might be able to provide both financial and technical support to help the Parish put together a Neighbourhood Development Order or similar. The next Group meeting with the Diocese & their planning consultants is scheduled for 4th May.	RMc	Mar 2016	Closed
215/15		RMc had met with Gale Wootton of SODC Planning Policy to seek advice regarding potential housing development on the Glebe field following the recent parish survey. Another meeting had now been planned for Group members and the Diocese’s representatives to meet with several SODC planning officers on 25th May - this would be to seek pre-planning advice on the Group/Diocese’s proposal to progress an Outline plan for the field, by way of a Neighbourhood Development Order (NDO).	RMc	June 2016	Open

		<p>RMc reported that the Diocese had agreed to pay for their planning consultant's time in terms of working towards the drawing-up of an outline layout design and the completion of a draft NDO.</p> <p>RMc also confirmed that the Diocese had stated that they/theDiocese were not seeking any pecuniary windfall, as a result of any future housing development on this field</p>			
		<p>Permanent Village Shop Premises Cllr Urbick</p> <p>See minute 350/16</p> <p>The group are making grant enquiries, no negative Comments have been received about the proposed plans.</p>	BU	June 201	Open
		<p>New or remodelled Village Hall Cllr Scrivener</p> <p>A structural survey report on the Hall is awaited</p> <p>RMc will chase the report.</p>	RMc	June 2016	Open
		<p>Network Rail & Electrification infrastructure Cllr Urbick</p> <p>Network Rail public consultation on possible alternative designs and a subsequent possible retrofit now due in the summer.</p> <p>The Design Review Panel had received 70/80 designs which Had been reduced to 3 -4 for consultation in September. RAG still committed to pursuing legal claim.</p>	BU	June 2016	Open
		<p>Better Road Safety Cllr Walsh</p> <p>Cllr Walsh reported that speed monitoring equipment could possibly be loaned FOC and a survey done in-house.</p>	MW	May 2016	Open
		<p><i>Lower Priority:</i> as some villagers had expressed an interest</p> <p>Improve Wildlife and Environment Cllr Verrill</p> <p>JV following up Chiltern Preservation Society Birdwatch</p> <p>On line tailored survey</p> <p>Writing bespoke survey to be fed into national survey</p> <p>Swallow and Martin watch – usually arrive 21 April</p> <p>Survey over Easter Weekend</p> <p>Questionnaire available for May Bank Holiday 28/29/30 May.</p> <p>Consideration of a skip for 2-3 days</p>	JV	June 2016	Open
		<p>Safe Cycle Route to Little Stoke Cllr McMillan</p> <p>Meeting with one of the landowners scheduled for the Summer</p>	RMc & BU	July 2016	Open

211/15	SS School Playground	See minutes of 8 December 2015 See minute 365/16 See comment at start of minutes May 2016	BU	May 2016	Open
251/15	Parish verges	A meeting had taken place on 23 November with Cllrs McMillan & Bertrand and an OCC officer. Further information will be forwarded - when received - from OCC Highways for consideration by the Parish Council.	CB & RMc	June 2016	Open
329/15	Queen's Birthday Celebrations 12 June 2016	A maximum grant of £500 has been budgeted by the PC in the F year. Ideas still being considered: Activities on the Rec. Celebration on the Rec, Beacon to be lit, Punch & Judy, Field games, best hat/crown parade. Blessing by the Vicar - 3pm	RMc, CB & BU	May 2016	Open
		The Clerk to request an application form for the already offered small grant – from SODC to their Ts & Ps - and revert at the next meeting.	SG	May 2016	Closed
		Budget submitted by CB and grant form completed and to be returned by the Clerk to SODC	SG	June 2016	Open
333/15	Parish Tree Management	The number and location of trees on public land to be identified. RMc to map trees – on going	CB	Feb 2015	Open
			RMc	July 2016	Open
377/16	Rec Lane Traffic Calming Measures and repairs to one side of tarmac	Further information required re height and insurers agreement.	CB/MW	May 2016	Closed
		Measure width of the lane at various points	CB	May 2016	Closed
		Dan Hazel could repair road to include sleeping policeman. 2 x full width and 2 x half widths and added curbstones.	CB	May 2016	Open
		Further quotations for repairs, curbstones and sleeping policemen awaited.	RMc	June 2016	Open
382/16	Mr and Mrs Campbell	Clerk to answer the letter formally received requesting the opportunity to lease a parcel of land adjoining their garden.	SG	May 2016	Closed