

**MINUTES OF THE MEETING OF SOUTH STOKE PARISH COUNCIL  
South Stoke Village Hall 19:30 Monday 17 July 2017**

**Members Present:**

Chairman Roy McMillan (RM)  
Vice Chairman Bryan Urbick (BU)  
Members Mick Walsh (MW)  
Gareth Dean (GD)

**Officers Present:**

Clerk Colin Ratcliff (CR)

**Public and Press:** Tina Haslam

**17/574 Apologies for absence**

Andrew Scrivener (AS), John Verrill (JV)

**17/575 Declaration of Interests**

RM declared an interest in the Glebe Field and any potential development plan but with no pecuniary interest. CR noted this is regarding home address location and is recorded on the Register at SODC so will not require routine declaration at each meeting.

**17/576 Public Forum**

Tina Haslam commented on the cycling race that had occurred the previous day involving a number of road closures which had been on a large scale and for long periods. BU noted it had been explained in the newsletter as being 'rolling roadblocks' that should not have caused too much obstruction. It was agreed the signing could have been clearer and greater consultation on the effect on South Stoke would be useful if repeated.

**Resolved:** That the clerk write to raise the issues and ask for greater consultation in future.

**17/577 Minutes of the meeting of 19 June 2017**

One error was noted, change of 'Davies' to 'Kennedy' in 17/561.

**Resolved:** That the amended minutes be approved and signed by the Chairman.

**17/578 Planning Applications:**

**P17/S1559/FUL – Little Stoke Manor, Little Stoke OX10 6AX**

Application withdrawn. Noted.

RM noted that 'Hérons' may be called in for the SODC planning committee and that an entrance made and clearing appears to be taking place at 'The Orchard' off Woodcote Road. Members did not believe that any trees required considering for TPO.

**17/579 Reports from OCC and SODC**

Reports from Cllr. Kevin Bulmer had been received, circulated to Members and posted on the notice board. Noted.

BU welcomed the news on recycling.

**17/580 Community Shop & Village Hall Group – to receive an update**

RM said the pre-application request had been submitted to SODC. One query from Environmental Health had been passed to Geoff Ward

**17/581 Housing Development Steering Group – to receive an update**

RM circulated a revised location plan for the proposed Glebe field 25 home development (appended to the minutes) which will be the basis of a Pre-app' which is expected to be submitted to SODC towards the end of August. A Parish wide Housing Survey is currently

being carried out by the SSHDP Steering Group, and the results would be used to inform the pre-app'. RM had asked a representative from the Diocese to attend the next/August SSPC meeting.

- 17/582** Amenities Charity – to receive an update  
GD had spoken to the group regarding being appointed as SSPC representative and will be attending future meetings – the next one is on 7th August – no report this meeting

**17/583 Finance**

- 1 To receive and approve the receipts and payments report**

**Resolved:** That the report be approved.

- 2 To approve cheques for payment**

**Resolved:** To approve payments as follows:

Cheque No	Payable to	Amount	VAT content
1260	Castle Water Ltd	26.43	4.40
1261	Goring Press	165.00	0
1262	Goring Press	165.00	0
1263	C Ratcliff Salary	192.00	0
1264	HMRC	48.00	0
1265	Goring Press	115.00	0
1266	R McMillan Expenses	142.13	0
1267	South Stoke Church Clock Appeal	300.00	0
DD	Castle Water Direct Debit Mandate	Various	

- 3 To receive and approve the Bank Reconciliation**

**Resolved:** That the bank reconciliation as at 30 June 2017 be approved.

**17/584 To consider a budget for IT equipment**

Approved in principle at the last meeting. CR, BU and GD had discussed and agreed specifications; to include Office 365.

**Resolved:** That a budget of £1000 be allocated.

**17/585 To review progress on actions**

See list below - new comments being in bold.

**17/586 Correspondence**

- 1** RM had attended the SODC Town and Parish Forum – there was not much new in the presentations. A new housing strategy consultation is due in the autumn and a further consultation on the Local Plan 2033 in Sept / Oct, they aim for submission to Government by the year end and adoption by late 2018. There will also be further consultation on CIL as some neighbouring District Planning authorities are understood to be paying higher percentages to their Towns & Parishes.
- 2** RM had received complaints regarding banners at the School. He had discussed removal with the Head Teacher.

**17/587 Matters for future discussion**

RM noted that following the PC's recent decision to opt for the proposed new Shop & Hall to be located on the Recreation Ground, a review of possible usage options for The Park should be considered by the PC in the near future. To be added to the September agenda.

**17/588 Next Meeting – confirmed as Monday 21 August 2017 at 19:30 in South Stoke Village Hall.**

The Chairman declared the meeting closed at 20:25.

**Abbreviations:**

<b>CIL</b>	Community Infrastructure Levy
<b>HMRC</b>	Her Majesty's Revenue and Customs
<b>OCC</b>	Oxfordshire County Council
<b>SODC</b>	South Oxfordshire District Council
<b>SSPC</b>	South Stoke Parish Council
<b>TPO</b>	Tree Protection Order

Minute	Item	Action/Progress	Action By	Complete/ review date	Status
	The Website	Training to be given to CR in updating the website	BU	September 2017	Open
	Parish Plan Refresh (PPR)	<b>Housing Development Project SSHDP</b> <b>Cllr McMillan</b>  <b>See minute 17/581</b>	RM	August 2017	Open
		<b>Network Rail &amp; Electrification Infrastructure</b> <b>Cllr Urbick</b>  The line between Didcot and Reading is now electrified.  19/6/17 BU stated NWR had been chased regarding consultation but no reply yet	BU	Unknown 2017	Open
		<b>Better Road Safety</b> <b>Cllr Walsh</b>  Summary – SSPC are seeking to improve road safety through the village in discussion with OCC. Speed monitoring has been carried out.  22 May 2017 A constructive meeting with Keith Stenning and Mark Francis from OCC had taken place and the results of the survey would support changing the speed limits. There was no support for 20mph in the village except for The Street because of the Primary School and the frequent walkers using the Ridgeway National Trail which traverses this road. Various ideas had been discussed and would now be subject to consultation, the preparation of costs and quotations plus any financial support from OCC. It was asked that a report on these matters should be available ahead of the June PC meeting. The Police could be involved and Trust Oxfordshire may help with a grant towards the costs.  19 June 2017 OCC have proposed they will fund a gate at either end of the village on B4009. To replace the current 30mph signs with larger ones, to redo the roundels, tidy all road markings and fit a pole for a flashing speed sign. They would not agree to count-down markers before the limit. MW is trying to obtain costs for a pinch point and stated flashing speed signs would be ~£7k each. It was agreed to accept OCC's offer and review the extras should funding be identified.  <b>Questions were posed regarding design of and potential sponsors for the gates</b>	MW	September 2017	Open
	Parish Tree Management	The number of location of trees on public land to be identified. RM agreed to continue his work mapping all trees within public areas of the greater part of the Village.	RM	September 2017	Open

